

2015

# Town of Lisbon Annual Report 2014-2015

Lisbon, Me.

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David Hale, 60 Years of Service



# Town of Lisbon

## A Great Place To Live And Do Business!

300 Lisbon Street, Lisbon, Maine 04250 (207) 353-3000 [lisbonme.org](http://lisbonme.org)

### TOWN MANAGER

Diane Barnes Town Manager  
Jody Durisko, Administrative Assistant

### ASSESSING

Kathy Malloy

### CODE ENFORCEMENT OFFICER

Dennis Douglass

### ECONOMIC & COMMUNITY DEVELOPMENT DIRECTOR

Tracey Steuber

### FINANCE DIRECTOR

Edward Karass

### FIRE CHIEF

Sean Galipeau

### LIBRARY DIRECTOR

Diane Nadeau

### POLICE CHIEF

David Brooks

### PUBLIC WORKS DEPARTMENT

Ryan Leighton, Director  
Elwood Beal, PW Operations Manger  
Steve Aievoli, Sewer Operations Manager  
Marcel Obie, T&R Operations Manager

### PARKS & RECREATION DIRECTOR

Mark Stevens

### TOWN CLERK

Twila Lycette



# 2014-2015

## Annual Report



## This year's Town Report is dedicated to Verla Brooks Ridley Serving 31 Years from October 18, 1983 through March 31, 2015

Verla began her career in Lisbon on October 18, 1983 as the first Beaver Park Ranger. The 337 acres was once used as a dumping place before Verla worked her magic and created the park that the community enjoys today. When Verla retired the Sun Journal did a story about Verla that really highlighted her life at Beaver Park. In the story, Verla stated that she didn't hear a bird sing in the park for three years because they had all been shot. Even the bathroom was full of bullet holes, and at one point, even Verla was shot at.

Verla grew up on a potato farm in Fort Fairfield. She went to college to be a park ranger, but at that time those jobs were hard to come by. Before she knew it, 31 years had gone by. Verla gives a lot of this credit to the late Jack Arndt, a retired dairy farmer and chairman of the Conservation Commission. Jack took an early interest in Beaver Park. He advocated for raising funds and hiring Verla. Jack was a volunteer, but took on the unofficial role of her boss. Jack gave Verla a chain saw, a pruning saw, an axe, and said go build a park. Together, they cut eight miles of trails and built four outhouses, a picnic shelter, a woodshed, and a garage, all out of lumber milled from trees on the property. Verla and Jack worked so closely together that after awhile people mistook him for her father. Verla not only worked at Beaver Park, she lived on the property, and raised her daughter there. First they lived in a trailer and then in the log cabin that she and Jack assembled from a log cabin kit.

In the evenings, when most people were relaxing after a long day at work Verla would leave her dinner table to run out to the car that entered the park to collect the park fees. In the fall of 2014, Verla married Kevin Ridley, a regular runner she had met in the park. They had their wedding pictures taken overlooking the Upper Pond. He helped her build a garden shed, machine shed, and a large picnic shelter. Beaver Park, once dubbed as a dumping site, is now known as the place to take your families to for long or short walks on the different trails, visit the beach, fish in the ponds, or even enjoy a picnic. Families enjoy cross-country skiing and snowshoeing during the winter months.

Not only did Verla keep Beaver Park operating, she worked with the "Green Thumb Gang," the volunteer group who created the iconic flower gardens throughout the community. Verla was never one to turn away from an opportunity to learn. She took over caring for the many town gardens when the Green Thumb Gang founder, Faye Brown, retired. Her energy, passion, and perseverance kept the gardens blooming from spring to fall. Verla found new gardeners to help and continued the town's beautification project, Julie-Ann Baumer points out. In November 2015, the Lisbon Town Council surprised Verla by renaming the Beaver Park Lone Pine Lodge to "Verla's Lodge".

Today Verla is spending her time doing the things she enjoys, biking, sewing, quilting, and traveling with her husband Kevin. The Town of Lisbon wishes to thank Verla for all her years of service!

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Lisbon, ME 04250  
(207) 353-3000  
[www.lisbonme.org](http://www.lisbonme.org)

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# Department Directory

LOCATION	HOURS	CONTACT INFO.
Town Office 300 Lisbon Street Lisbon, ME 04250	Mon. - Thurs. 7:30 AM - 6:00 PM Friday closed	Phone: (207) 353-3000 Fax: (207) 353-3007
Superintendent's Office 19 Gartley Street Lisbon, ME 04250	Monday - Friday 7:30 AM - 4:00 PM	Phone: (207) 353-6711 Fax: (207) 353-3032
Public Works Department 300 Lisbon Street Lisbon, ME 04250	Summer Hours: Monday - Thurs. 6:00 AM - 4:30 PM Winter Hours: Monday - Friday 6:30 AM - 3:00 PM	Phone: (207) 353-3000 Extension: 117 Fax: (207) 353-3007
Sewer Department 300 Lisbon Street Lisbon, ME 04250	Summer Hours: Monday - Thurs. 6:00 AM - 4:30 PM Winter Hours: Monday - Friday 6:30 AM - 3:00 PM	Phone: (207) 353-3000 Superintendent Ext.: 116 Billing Clerk Ext.: 107
Treatment Plant 744 Lisbon Street Lisbon Falls, ME 04252	Summer Hours: Monday - Thurs. 6:00 AM - 4:30 PM Winter Hours: Monday - Friday 6:30 AM - 3:00 PM	Phone: (207) 353-3013
Transfer Station 14 Capital Avenue Lisbon Falls, ME 04252	Sun. - Mon. - Closed Tues. - Wed. 7:30 AM - 4:00 PM Thurs. - Closed Friday 7:30 AM - 4:00 PM Saturday 7:00 AM - 3:00 PM	Phone: (207) 353-3009
Library 28 Main Street Lisbon Falls, ME 04252	Sunday & Monday closed Tuesday 8:30 AM - 7:00 PM Wed.-Fri. 8:30 AM - 6:00 PM Saturday 8:30 AM - 2:00 PM	Phone: (207) 353-6564
Recreation Department 18 School Street Lisbon Falls, ME 0252	Monday - Friday 8:30 AM - 4:30 PM	Phone: (207) 353-2289 Fax: (207) 353-2749
Parks Department 37 Cotton Road Lisbon, ME 04250	Monday - Sunday 7:00 AM - Sunset	Phone: (207) 353-9079 Fax: (207) 353-3007
Water Department 639 Lisbon Street Lisbon Falls, ME 04252	Monday - Friday 8:00 AM - 4:00 PM	Phone: (207) 353-3020



# Boards & Committees

## TOWN COUNCIL

Roger Bickford, Vice Chair	2016
Christopher Brunelle	2016
Eric Metivier	2016
Dale James Crafts	2017
Mark Lunt	2015
Gregg Garrison	2015
Dillon Pesce, Chair	2015

## SCHOOL COMMITTEE

Eric Metivier & Dillon Pesce, Liaisons

Traci Austin, Chair	2016
George Caron (resigned)	2016
Paula Jefferies	2016
Gina Mason	2017
Pete Herbert Reed	2015
Kathi Yergin, Vice Chair	2015

## ASSESSMENT REVIEW BOARD

Gregg Garrison, Liaison

Clyde Cavender, Chair	2016
Marie Hale	2016
Richard Long	2017
Miriam Morgan-Alexander	2015
Donald Fellows	2015

## FINANCE COMMITTEE

Vote 2015-110 Repealed 5-5-2015

## ZONING BOARD OF APPEALS

Dillon Pesce, Liaison

Shaun Carr	2016
Miriam Morgan-Alexander, Chair	2016
Tyler Golletti (resigned to go to PB)	2016
Vacant	2017
Janet Tuttle	2017
Kevin Coughlin (resigned)	2015
Bruce Marshall	2015

## CONSERVATION COMMISSION

Not Active

## ETHICS PANEL

Dillon Pesce, Liaison

Deborah Danuski (School Appointed)	2016
David Bowie, Chair (Council Appointed)	2017
Tom Whitney, Alt (Council Appointed)	2017
Lorraine Wight, Alt. (School Appointed)	2015
Ross Cunningham (Council Appointed)	2015

## LIBRARY GOVERNING BOARD

Mark Lunt, Liaison

Richard Golden, Chair	2016
Ralph Day	2016
Hillary Kuhl	2017
Sally Lunt	2015
Claire Paquette	2015

## MTM CENTER BOARD OF DIRECTORS

Dillon Pesce, Liaison

Aline Strout	Gordon Curtis
Kenneth Wells	Marty Roop

## PLANNING BOARD

Roger Bickford, Liaison

<b>Scott Hall, Assoc</b>	<b>2016</b>
Donald Fellows	2016
Curtis Lunt, Vice Chair	2016
Daniel Nezol	2017
<b>Tyler Goletti, (Assoc.) (resigned)</b>	<b>2017</b>
<b>Richard Long, Assoc</b>	<b>2017</b>
James Lemieux	2015
Karen Paradis, Chair	2015

## RECREATION COMMITTEE

Eric Metivier, Liaison

Daniel Leeman	2016
Stephanie Doughty	2016
<b>Carroll Curtis, Alt.</b>	<b>2017</b>
Heather Skolfield (resigned) Vacant	2017
Libby Wade	2017
Tim Carville, Chair	2015
William Tapley (resigned) Vacant	2015
<b>Vacant, Alt.</b>	<b>2015</b>
Allen Ward	2015

## TRAILS COMMISSION

Roger Bickford, Liaison

A. Noyes Lawrence	Charlotte Farnum
Richard Nadeau	Joseph Normand
Jay Raitt (resigned)	Patricia Suthers

## VOTER REGISTRATION APPEALS BOARD

Kevin Kimball, Dem.	Garrett Mason, Rep.
Layne Curtis, Dem. Alt.	Vacant, Rep. Alt.
Vacant, Chair	

## WATER COMMISSION

Roger Bickford, Liaison

William Bauer, Chair	2016
Kenneth Wells	2017
Stanley Doughty, Jr.	2015

# Senate & House Directory

**U.S. Senate District 2**  
**Senator Angus King**  
359 Dirksen Senate Office Building  
Washington, D.C. 20510  
Phone: (202) 224-5344

Augusta Office: (207) 622-8292  
4 Gabriel Drive, Suite 3  
Augusta, ME 04330

**Maine State Senate District 22**  
**Senator Garrett Mason**  
PO Box 395  
Lisbon Falls, ME 04252  
Phone: (207) 577-1521  
Email: garrettpaulmason@gmail.com

**U.S. House of Representatives District 2**  
**Congressman Bruce Poliquin**  
426 Canon House Office Building  
Washington, DC 20515  
Phone: (202) 225-6306

Lewiston Office: (207) 784-0768  
179 Lisbon Street  
Lewiston, Maine 04240

When the Legislature is in session, you can leave a message for Senator Mason by calling the State Senate message phone at 1-800-423-6900 or by calling the office at (207) 287-1505.

**Maine State House of Representative**  
**2 State House Station, Augusta, ME 04333-0002**  
Year-round toll free message center:  
1-800-423-2900 or TTY Line (207) 287-4469

**Maine State House of Representatives District 56**  
**Representative Dale Crafts**

2 Passing Lane  
Lisbon Falls, ME 04252  
Residence: (207) 353-5469  
Business: (207) 729-6565  
Fax: (207) 725-0118

Email: Dale.Crafts@legislature.maine.gov  
State House Email:  
RepDale.Crafts@legislature.maine.gov  
Cell: (207) 576-4748



STATE OF MAINE  
OFFICE OF THE GOVERNOR  
1 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0001

Paul R. LePage  
GOVERNOR

Dear Citizens of Lisbon:

Maine has a long tradition of civil participation in both state and local government, and I thank you for being informed and involved citizens.

My vision for Maine is prosperity, not poverty. For this reason, one of my top priorities is the reduction and eventual elimination of the income tax. Some are pushing to raise the minimum wage, but I want Mainers to earn a maximum wage. Reducing the income tax is the biggest and most immediate pay raise for all hard-working Mainers.

Not only does an income tax cut put more money back in your pockets, but it will also attract businesses that can offer good-paying careers to keep our young people here in Maine. It shows the nation that we are serious about wanting people and businesses to come—and stay—in Maine.

Another of my priorities is to lower the cost of student debt in Maine. If young people are struggling with too much student debt, they are unable to afford homes or vehicles. We are now offering programs to help them lower their debt, stay in Maine, begin their careers and start families.

To provide good-paying jobs for our young people, we must also work hard to reduce our energy costs. High energy costs are a major factor in driving out manufacturers, mills and other businesses that need low-cost electricity. I am committed to lowering the cost of energy, not only to attract job creators, but also to allow Maine people to heat and power their homes affordably and effectively.

And finally, we are making progress to address the drug pandemic in our state. It is my most important duty to keep the Maine people safe. While education, treatment and prevention efforts are important, we must get the dealers off the streets. I am pleased the Legislature has finally agreed to fund my proposal for more drug agents to stem the supply of deadly opiates flowing into our communities, but our law enforcement agencies are still understaffed. We must do more.

It is a pleasure serving as your Governor. If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at [www.maine.gov/governor](http://www.maine.gov/governor).

Sincerely,

Paul R. LePage  
Governor



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TTY USERS CALL 711  
[www.maine.gov](http://www.maine.gov)

PHONE: (207) 287-3531 (Voice)

FAX: (207) 287-1034



ANGUS S. KING, JR.  
MAINE

133 HART SENATE OFFICE BUILDING  
(202) 224-5344  
Website: <http://www.King.Senate.gov>

## United States Senate

WASHINGTON, DC 20510

COMMITTEES:  
ARMED SERVICES  
BUDGET  
ENERGY AND  
NATURAL RESOURCES  
INTELLIGENCE  
RULES AND ADMINISTRATION

Dear Friends of Lisbon:

It has been a privilege to serve the State of Maine since being sworn into the U.S. Senate.

Much of my time in Washington this past year has been devoted to the Senate Armed Services Committee and the Select Committee on Intelligence. Protecting our homeland and the people of Maine from terrorism and violence remains one of my top priorities. Through my work on the Armed Services Committee, I was able to secure several provisions in the 2016 National Defense Authorization Act that benefit Maine. The legislation authorizes the construction of an additional DDG-51 Arleigh Burke Class Destroyer that could be built at Bath Iron Works and expands the HUBZone program to stimulate economic growth at former military installations like the former Brunswick Naval Air Station.

Returning control to teachers, school districts, and states has also been a primary concern of mine. I am encouraged that the Every Student Succeeds Act has become law. It eliminates the burdensome requirements of the No Child Left Behind Act and ensures access to a quality education for all students. A provision I helped author in the bill will give states the opportunity to pilot the use of their own proficiency-based assessments in lieu of federally-mandated standardized tests. Also included in the bill are several measures I secured to promote local input, fund education technology initiatives, and explore new strategies to increase student access to the internet outside of school.

Communities across Maine have taken bold action to improve their broadband connectivity, and I have been proud to foster federal support for these types of projects. My amendments to the Every Student Succeeds Act will promote the type of work already occurring in Washington County, where students who lack broadband access are able to check out mobile hotspots from their local libraries. Additionally, a bill I co-sponsored, the Community Broadband Act, helped pave the way for the FCC to enact rules protecting the ability of municipalities to invest in better broadband. I am excited by Maine's leadership on this important economic development issue and will continue to support local efforts in this area.

After extensive negotiations, the Senate passed a five-year transportation bill that will increase highway and transit funding in Maine and provide stability to improve our transportation infrastructure. The legislation contains provisions I cosponsored to cut red tape and improve predictability and timeliness by streamlining the federal permitting process for large infrastructure projects. Also incorporated in this bill are my provisions to relieve financial regulations on Maine's community banks and credit unions and to reauthorize the Export-Import Bank, a critical tool that supports communities and small business across the state.

Following my inquiries in the Energy and Natural Resources Committee, the National Park Service has announced they will begin exploring strategies to allow park visitors to purchase electronic passes online and will pilot the program at Acadia National Park. These passes would improve access to our nation's most treasured landscapes and would generate resources for years to come. I remain deeply engaged in preserving Maine's natural beauty and strengthening our outdoor recreation economy.

It is with solemn responsibility that I have focused my energy addressing the opioid epidemic in Maine. This work includes convening roundtables with a wide-range of health care and law enforcement professionals to combat addiction; introducing a proposal to safely dispose of excess prescription drugs; cosponsoring a

AUGUSTA  
4 Gabriel Drive, Suite F1  
Augusta, ME 04330  
(207) 622-8292

PRESQUE ISLE  
169 Academy Street, Suite A  
Presque Isle, ME 04769  
(207) 764-5124

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383 US Route 1, Suite 1C  
Scarborough, ME 04074  
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ANGUS S. KING, JR.  
MAINE

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**United States Senate**  
WASHINGTON, DC 20510

COMMITTEES:  
ARMED SERVICES  
BUDGET  
ENERGY AND  
NATURAL RESOURCES  
INTELLIGENCE  
RULES AND ADMINISTRATION

Senate-passed bill that addresses mothers struggling with addiction and the alarming effect it has on newborns; cosponsoring the TREAT Act, which expands the ability of medical specialists to provide life-saving medication-assisted therapies for patients battling heroin and prescription drug addiction; and calling on the Commander of U.S. Southern Command to increase efforts to stop the flow of heroin at our southern border.

I like to think of Maine as a big small town – and in a small town, the leaders are accessible and eager to listen. In that spirit, I've made it a priority to stay connected with people from all over Maine who e-mail, write, and call with suggestions or questions. If I can ever assist in your interaction with a federal agency, or you have thoughts, concerns, or personal input on a matter that is currently before Congress I hope you will contact me, let me know where you stand, and engage in this critical part of democracy. Please call my toll-free line at **1-800-432-1599** or one of my offices: Augusta (207) 622-8292, Presque Isle (207) 764-5124, Scarborough (207) 883-1588, or Washington, D.C. (202) 224-5344. You can also write me on our website at [www.king.senate.gov/contact](http://www.king.senate.gov/contact).

As always, I am honored to represent the people of Maine and look forward to working with you for the betterment of our great state.

Sincerely,



Angus S. King, Jr.  
United States Senator

AUGUSTA  
4 Gabriel Drive, Suite F1  
Augusta, ME 04330  
(207) 622-8292

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169 Academy Street, Suite A  
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Scarborough, ME 04074  
(207) 883-1588

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Congress of the United States  
House of Representatives  
Washington, DC 20515-1902

March 31, 2016

Town of Lisbon  
300 Lisbon Street  
Lisbon, ME 04250

Dear Friends,

This past year—my first as your Congressman in the U.S. House of Representatives—I am proud to have supported Maine families, local businesses and communities by working hard with Republicans and Democrats to promote policies that will preserve and create jobs and lower energy costs. I have worked to ensure our Veterans and active military members have the services they have earned and deserve, protected the individual rights and liberties they have fought for, and strengthened our national security to keep Americans safe and free.

I have fought tooth and nail to protect and create jobs for Maine. I stood up against the Washington political establishment, including Congressional leadership, to oppose granting fast-track authority to the President, a policy that allows him to facilitate massive international trade agreements that are unfair to American businesses, especially those in Maine. I am also extremely proud to have led the charge in successfully ending unfair and job-killing Canadian subsidies and to win a major victory for Maine by pushing into law a provision that will continue the FDA's use of paper inserts, efforts that combined to preserve hundreds of traditional Maine papermaking jobs.

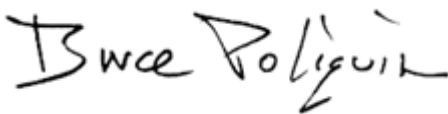
As a proud member of the Military Veterans Caucus, I have been fighting for our Veterans by supporting several bills to increase funding for Veterans' health programs and hold the VA accountable. I also am proud to have introduced my own bill—the Helping Our Rural Veterans Receive Health Care Act—to give our rural Veterans easier access to their earned health care services by letting local hospitals care for them instead of VA centers far from home. I extend my thanks to all who have served.

In this first year, I also had one of my own bills signed into law. My critical and bipartisan Child Support Assistance Act will help children and their families receive legally due support in a timelier manner from delinquent parents. My District offices also helped hundreds of Maine families resolve issues with federal agencies and get the answers, benefits and services they deserved.

There is much more work to be done. Our Great State and Nation face many critical challenges. Please know that I am working hard, every day, to serve you and that I will continue to work here at home and in Washington for our families, local businesses and communities.

If you ever have any concerns or if I can provide assistance, please contact my Congressional Offices in Bangor (942-0583), Lewiston (784-0768), Presque Isle (764-1968) and Washington, DC (202-225-6306), or visit my website at [poliquin.house.gov](http://poliquin.house.gov). It is an honor to represent you and our fellow Mainers in Congress.

Best wishes,



Bruce Poliquin  
Member of Congress



## Annual Report to the Town of Lisbon

### A Message from Senator Garrett Mason

#### Dear Friends and Neighbors:

I would like to thank you for the opportunity to represent Lisbon in the Maine Senate during the past five years. It has been an honor to work on your behalf to make our state an even better place to live, work and conduct business.

Legislators considered a number of bills last year that would have tightened spending and eligibility for Maine's welfare system. It has always been a priority of mine to reform our state's welfare programs to target the elderly, disabled, and those truly in need. Although the Senate approved many of the proposed changes, most of the initiatives were killed in the House. One change we were able to make addresses fraudulent use of benefits. This past year, the Department of Health and Human Services expanded its welfare fraud investigative unit, which addresses more than 3,000 allegations of abuse every year. Lawmakers changed the law so a person who makes a false statement in order to obtain municipal general assistance is now guilty of a Class E crime and is ineligible to receive further welfare assistance for a period of 120 days or until the benefits received are reimbursed, whichever period is longer. It's a step in the right direction and it is my hope that we continue to make more changes to reform our welfare system.

During the second session of the Legislature, we need to make progress towards addressing the cost of energy in this state. There are a number of bills that have been proposed that would change the way our state's energy system works, and as a member of the Energy, Utilities and Technology Committee, I look forward to tackling legislation that would lower your energy costs. I also believe that working to provide support to areas hard-hit by recent mill closings should be a focus of the 2016 session.

One issue that will be at the forefront of discussion this year in Augusta is legislation aimed at tackling the state's drug crisis. Lawmakers are currently debating legislation that proposes to hire more drug agents and expand substance abuse treatment. The bill, which would dedicate \$4.9 million to this problem, would fund 10 additional investigator positions within the Maine Drug Enforcement Agency and direct the state to open a drug detoxification facility in northern or eastern Maine. It also seeks to fund projects run by jails or local law enforcement agencies to help drug users connect with community-based treatment and recovery programs.

Again, thank you for entrusting me to represent you in Augusta. Please feel free to contact me if you need my help in navigating the state bureaucracy. I can be reached in Lisbon Falls at 577-1521, in Augusta at 287-1505, or by e-mail at [Garrett.Mason@legislature.maine.gov](mailto:Garrett.Mason@legislature.maine.gov).

Sincerely,

Senator Garrett P. Mason





# HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY: (207) 287-4469

## **Dale J. Crafts**

2 Passing Lane  
Lisbon Falls, ME 04252  
Residence: (207) 353-5469  
Business: (207) 729-6565  
Fax: (207) 729-0118  
Cell Phone: (207) 576-4748  
Dale.Crafts@legislature.maine.gov

January 2016

Dear Neighbors and Friends,

We have now begun the Second Session of the 127<sup>th</sup> Legislature. I am honored for the opportunity to continue serving the people of District 103 in the House of Representatives as Maine citizens continue to face many challenges. As I enter the final session of my last term, I would like to thank all the citizens whom entrusted me with their voice in Augusta for the last eight years. As a small business owner, I know the value of a dollar and I have always worked to ensure we have an effective and efficient government that handles your taxpayer money responsibly.

There are important issues that must be addressed this legislative session. Lowering the cost of energy for businesses and homeowners, fighting the scourge of illegal drugs and continuing to create an economic climate where jobs are created and businesses thrive are issues you have told me are of the highest importance. I will also continue to be an advocate for our senior citizens and our states most vulnerable population, those friends and neighbors who have severe developmental disabilities or mental illnesses and struggle to find support and services.

I encourage you to visit the Legislature's website, <http://www.maine.gov/legis>, for up-to-date information, status of bills, public hearing dates and roll call votes on legislation. If you would like to sign up to receive my e-newsletter, please send an e-mail to [dalecrafts@reagan.com](mailto:dalecrafts@reagan.com) if you have any concerns about your State Government do not hesitate to share them with me.

Sincerely,

A handwritten signature in cursive script that reads "Dale Crafts".

Dale Crafts  
State Representative

District 56    Lisbon

Printed on recycled paper



# Council Directory



Dillon Pesce, Chairman, District 2  
Term expires 2015  
20 Hewey Street  
Lisbon Falls, ME 04252  
Phone: (207) 577-4222

Christopher Brunelle, At Large  
Term expires 2016  
328 Lisbon Street  
Lisbon, ME 04250  
Phone: (207) 353-4430

Gregg Garrison, At Large  
Term expires 2015  
9 Pike Street  
Lisbon Falls, ME 04252  
Phone: (207) 353-2547

Mark Lunt, District 1  
Term expires 2015  
192 Ridge Road  
Lisbon Falls, ME 04252  
Phone: (207) 353-9903

Eric Metivier, District 1  
Term Expires 2016  
277 A Lisbon Street  
Lisbon, ME 04250  
Phone: (207) 353-5939

Roger Bickford, District 2  
Term expires 2016  
149 Main Street  
Lisbon Falls, ME 04252  
Phone: (207) 353-8946

Dale Crafts, District 2  
Term expires 2017  
2 Passing Lane  
Lisbon Falls, ME 04252  
Phone: (207) 402-0822

# Council Report

## Dillon Pesce, Chairman

Dear Friends and Neighbors,

It is with great honor that I have the opportunity to review fiscal year 2014-2015. The fiscal year proved to be a very busy year for the Council with many unexpected issues that required specific attention of the Council and the administration with extra meetings, workshops and countless hours spent in executive session.

To conclude fiscal year 2015, the honorable Manager Barnes celebrated her one year anniversary with the Town of Lisbon. Mrs. Barnes has proved be a character of integrity, leadership, dedication and commitment. When Mrs. Barnes was hired as Town Manger the Council set in place a very aggressive agenda on an excelled timeline for the Council and Manager to execute. Throughout her first year with Lisbon she has had to deal with countless issues from prior administrations that were not expected. As a Council we are very fortunate and proud to call Mrs. Barnes our Town Manager.

The Council had the distinctive honor to welcome Ed Karass to the administration as our Finance Director. Mr. Karass came to Lisbon with a very impressive resume and extensive experience in State government. Mr. Karass has been a great asset to the Town of Lisbon.

As a Council we spent an extensive amount of time partnering closely with Manager Barnes, Mr. Karass and Mr. Stockford our Town Attorney to review, implement new, and amend many policies and ordinances for the betterment of Lisbon.

This past year the Town of Lisbon saw several changes in personnel across several departments including Detective Bernard McAllister of the Lisbon Police Department and Verla Books our Park Ranger. Detective McAllister devoted an impressive 34 years of service along with Ranger Books who devoted 31 years of service to the Town of Lisbon. On behalf of the Council we appreciate all the employees have done and wish them the best with their new endeavors.

The majority of the Council took on a very difficult task of balancing services and the mill rate (taxes). In the process of developing the budget the Council maintained our commitment of refraining from using funds from the undesignated funds to help offset the mill rate. Due to prior Councils using money from the undesignated funds to help offset the mill rate our unassigned fund balance has been at a very dangerous level. The majority of the Council was very pleased that through countless meetings and hours of deliberation we were able to decrease the mill rate from \$24.40 to \$23.59.

As the Chairman, I had the honor to work alongside ranking member Bickford. Councilor Bickford and I spent countless hours with town staff on a regular basis. Through our interactions we fortunately had the honor to see exactly what goes on behind the scenes that the majority of people will never know about or appreciate. We, the citizens of Lisbon are extremely fortunate to have such a distinct, talented, and outgoing staff to make things happen. With budget constraints and a very aggressive Council our staff have been asked to do more with less. On behalf of the Town Council it is with great pleasure to say thank you to our staff for everything you folks do.

Regards,  
Dillon Pesce  
Chairman, Lisbon Town Council

# Town Manager

Diane Barnes

To the Lisbon Town Council and the Citizens of Lisbon,

It is with great pleasure that I present to you the Annual Report for the Town of Lisbon, Fiscal Year ending June 30, 2015. The purpose of the Annual Report is to inform the citizens of Lisbon on the financial condition of the town and to report noteworthy highlights from each of the Town's Departments for FY 2015. The financial position of the Town of Lisbon remained strong during FY 15.

Lisbon's unassigned fund balance improved over last year; however, as we pointed out to the Council and School Committees during our February 25<sup>th</sup> meeting with the auditor, the fund balance continues to lag behind our benchmark of 12.5% of the budget and far behind the industry recommendation of 16.7% which equals two months of reserves.

Lisbon's annual audit was conducted by the auditing firm, RHR Smith. The major effort cited by the Auditor was our incorporation of significant sections of a financial report that have not been included in past years.

The **Transmittal Letter** outlines management's responsibility and representations for the content of the report; a profile of the Town and the services of the Municipal Government; our Budgetary Controls and recommendations for improvement; external factors and demographic influences that have bearing on our financial position; and initiatives and accomplishments.

**Management Discussion and Analysis MD&A** is the Finance Director's analysis of the Town's financial activities based on currently known facts, decisions, or conditions. MD&A includes comparisons of the current year to the prior year based on the government-wide information. It provides an analysis of the government's overall financial position and results of operations to assist users in assessing whether the Town's financial position has improved or deteriorated as a result of the year's activities. In addition, it provides an analysis of significant changes that occur in funds and significant budget variances. It also describes capital asset and long-term debt activity during the year. MD&A concludes with a description of currently known facts, decisions, or conditions that are expected to have a significant effect on financial position or results of operations in the succeeding year.

The **Statistical Section** provides information on financial trends, information on revenue capacity, debt capacity, demographic and economic information, and various operating stats.

All our Department Heads continue to do an excellent job. I would also like to commend the Staff for their hard work and dedication to this community. Despite the poor economy we have been able to maintain the service level with fewer people, work on our infrastructure, equipment replacement, and continue to find ways to provide quality services.

The economy has a major impact on revenue available to fund municipal services. Considering the slow growing economy of the area, Lisbon has been fortunate to benefit from a steady increase in motor vehicle excise taxes; a trend that I see continuing through FY 16. Excise tax is our major revenue source after property tax revenue. Property tax collections are up slightly from the previous year; however, the sale of tax acquired property was a contributing factor to the increase. For the first time in many years, the Town's real estate portfolio consists of just a very few tax acquired properties.

In the fiscal 2014-2015, the Town Council was able to maintain a flat impact to the tax rate. The school department and the municipal government worked together to make the impact as little as possible. All of our municipal departments remain busy, especially public works, police and fire. Our recreation programs continue to thrive and the MTM Community Center continues to grow and stay busy. Our Seniors have numerous programs throughout the month and continue to take great trips. The athletic programs grow as does the fitness center.

During FY 15, we saw the completion of the Androscoggin River Trail, which is also designated as an East Coast Greenway. We also said good bye to Verla Ridley, our long-time Parks Director who retired on March 31, 2015 after more than 31 years of service with the Town of Lisbon. We also saw the beginning of the renovations to the Public Works garage and the energy improvements to several of our Town buildings.

I would like to thank all of the Town Councilors, municipal staff, and volunteers for their continued hard work. The Town of Lisbon is fortunate to have such a great working team of individuals committed working hard for our citizens and community. We will all continue to provide the best level of service at the lowest cost.



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## INDEPENDENT AUDITORS' REPORT

Town Council  
Town of Lisbon, Maine

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Lisbon, Maine, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Basis for Adverse Opinion on the Water Department Fund and Business-Type Activities

Management has not included the Water Department Fund in the Town of Lisbon, Maine's financial statements. Accounting principles generally accepted in the United States of America require the Water Department Fund to be presented as a major enterprise fund as financial information about the Water Department Fund to be part of the business-type activities, thus increasing that activity's assets, liabilities, revenues, expenses, and changing its net position. The amount by which the departure would affect the assets, liabilities, net position, revenues and expenses of the business-type activities and the omitted major fund has not been determined. The Water Department is accounted for separately, using a calendar year end, and has a separate audit report issued December 31st each year. It should be noted that the Town has issued certain bonds on behalf of the Water Department and this debt is reflected in the separate Water Department financial statements.

### Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on the Water Department Fund and Business-Type Activities" paragraph, the financial statements referred to above do not present fairly the financial position of

the Water Department Fund or the Business-Type Activities as of June 30, 2015, or the changes in financial position or cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. The Town of Lisbon, Maine has issued a separate department financial statements.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Lisbon, Maine as of June 30, 2015, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Other Matters

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension information on pages 5 through 16 and 59 through 61 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lisbon, Maine's basic financial statements. The combining and individual non-major fund financial statements and statistical information, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining and individual non-major fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The statistical information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

### Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 26, 2016, on our consideration of the Town of Lisbon, Maine's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Lisbon, Maine's internal control over financial reporting and compliance.

*RHR Smith & Company*

Buxton, Maine

January 26, 2016





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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Town Council  
Lisbon, Maine

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Lisbon, Maine, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Town of Lisbon, Maine's basic financial statements and have issued our report thereon dated January 26 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Lisbon, Maine's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Lisbon, Maine's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Lisbon, Maine's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses that we consider to be significant deficiencies (2015-1 and 2015-2).

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Lisbon, Maine's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain other matters that we reported to management of the Town of Lisbon, Maine in a separate letter dated January 27, 2016.

#### Town of Lisbon, Maine's Response to Findings

Town of Lisbon, Maine's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. The Town of Lisbon, Maine's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*R.H.R. Smith & Company*

Buxton, Maine  
January 26, 2016



## TOWN OF LISBON, MAINE

### SCHEDULE OF FINDINGS AND RESPONSES FOR THE YEAR ENDED JUNE 30, 2015

The following findings are related to the financial statements of the Town of Lisbon, Maine in accordance with GAGAS.

#### **FINDINGS - FINANCIAL STATEMENT AUDIT**

#### **CONTROL DEFICIENCIES – SIGNIFICANT DEFICIENCIES**

##### **2015-1**

As a general rule, all general ledger accounts should be reconciled on a monthly basis and, if necessary to subsidiary ledgers. At the time of audit fieldwork, various general ledger accounts including cash, tax and lien receivables, other accounts receivable, payroll liabilities, state payables and other accounts payable were not reconciled. State payables should be reconciled monthly and submitted in accordance with State guidelines or as required by policy established by the Town Manager. The Town had informed us that this has been a chronic problem and as a result, the Town engaged its outside accountants to assist them with these reconciliations, which also required extended additional audit procedures to ensure there were no significant errors and omissions.

We consider this area crucial in the Town's processing of accurate financial information and reducing the risk of loss. The Town should perform all reconciliations within 21 days after month end to mitigate the risk of material misstatement of financial information and improve internal controls. In addition, we recommend that any adjustments necessary to balance accounts to detail records and / or subsidiary ledgers also be reviewed by the Finance Director prior to posting. Further, these reconciliations should be reviewed, dated and signed by the Finance Director.

**Management Response:** The auditor's comments are accurate. We agree all accounts should be reconciled each month by the middle of the following month and submitted for review as part of a discussion about financial performance. We did require assistance from an accountant who is not an employee of the Town of Lisbon to help catch up reconciliations.

**Corrective Action:** We are looking toward a more efficient financial management system for the Town that may provide enough efficiencies to help mitigate the reportable condition cited for the 2015 fiscal year.

## TOWN OF LISBON, MAINE

### SCHEDULE OF FINDINGS AND RESPONSES FOR THE YEAR ENDED JUNE 30, 2015

#### 2015-2

Currently, some Town departments have activities that require the collection and/or disbursement of funds outside the finance office or the financial accounting system.. These departments include School and Water. We recommend that the Town develop and implement internal control procedures that will ensure the safeguarding of the Town's assets and proper fiscal management. We also recommend that procedures be developed to ensure any and all expenditures from these accounts are substantiated, appropriate and authorized. These procedures should specifically address the following areas:

- **Cash Receipting -**
  - Cash received outside of the finance office should have proper receipts and documentation and should be deposited on a timely basis.
- **Cash Disbursements –**
  - Cash disbursed outside of the finance office should have proper authorization, documentation and be a valid expense of the account disbursed from. Any other disbursements that require a 1099 to be issued should also be communicated to the Town accounts payable office.
- **Reporting –**
  - Any departments that maintain separate accounts should submit monthly to the finance office the following:
    - bank statement,
    - bank reconciliation to include any outstanding items, and
    - a monthly report showing any activity in or out of the account.

Generally, activities that are not part of the Town should not be using the Town's tax ID number.

**Management Response:** We agree with the auditor's findings in all areas identified in 2015-2. A manual of internal control policies, plans, and related procedures should be deployed throughout the Town of Lisbon's operations. As stewards of the public's trust, it is incumbent upon all of us to maintain and implement strong internal control procedures -- the ultimate goal of such an effort is to protect Lisbon's assets.

Sound internal control plans are based on a comprehensive risk assessment, especially risks related to the prevention of fraud, waste and abuse. An effective Plan will require the involvement of all departments comprising Lisbon's government and is dependent of the removal of territorial barriers within the organization.

**Corrective Action:** The Finance Director will recommend the appropriate action steps to be taken to develop an internal control plan consistent with the framework established by COSO, the Committee of Sponsoring Organization, compile a manual of policies and procedures to be used throughout Lisbon's operations, and submit the document to the Council for consideration for adoption.





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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR  
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY OMB CIRCULAR A-133

Town Council  
Lisbon, Maine

Report on Compliance for Each Major Federal Program

We have audited Town of Lisbon, Maine's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Town of Lisbon, Maine's major federal programs for the year ended June 30, 2015. Town of Lisbon, Maine's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Town of Lisbon, Maine's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Town of Lisbon, Maine's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

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We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Town of Lisbon, Maine's compliance.

#### Opinion on Each Major Federal Program

In our opinion, Town of Lisbon, Maine complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

#### Report on Internal Control Over Compliance

Management of Town of Lisbon, Maine is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Town of Lisbon, Maine's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Town of Lisbon, Maine's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this communication is not suitable for any other purpose.

*RHR Smith & Company*

Buxton, Maine  
January 26, 2016

## STATEMENT C

## TOWN OF LISBON, MAINE

BALANCE SHEET – GOVERNMENTAL FUNDS  
JUNE 30, 2015

	General Fund	Loan Program	School Capital Fund	Gym Bond Fund	Track Bond Fund	School QZAB/QECB Fund	Town QECB Fund	Nonmajor Funds	Total Governmental Funds
<b>ASSETS</b>									
Cash and cash equivalents	\$ 4,586,518	\$ 820,069	\$ -	\$ 3,083,048	\$ 48,895	\$ 945,064	\$ 231,526	\$ 19,167	\$ 9,734,287
Investments	787,901	-	-	-	-	-	-	18,426	806,327
Accounts receivable (net of allowance for uncollectibles):									
Taxes	294,653	-	-	-	-	-	-	-	294,653
Liens	67,964	-	-	-	-	-	-	-	67,964
Other	-	-	-	-	-	-	-	210,702	210,702
Notes, net of allowance of \$201,416	29,295	283,931	-	-	-	-	-	-	313,226
Due from other governments	347,628	-	-	-	-	-	-	156,886	504,514
Inventory	-	-	-	-	-	-	-	21,752	21,752
Due from other funds	-	-	150,359	2,122	-	-	-	659,946	812,427
<b>TOTAL ASSETS</b>	<b>\$ 6,113,959</b>	<b>\$ 1,104,000</b>	<b>\$ 150,359</b>	<b>\$ 3,085,170</b>	<b>\$ 48,895</b>	<b>\$ 945,064</b>	<b>\$ 231,526</b>	<b>\$ 1,086,879</b>	<b>\$ 12,765,852</b>
<b>LIABILITIES</b>									
Accounts payable	\$ 665,741	\$ -	\$ 40,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 705,991
Accrued payroll	1,236,370	-	-	-	-	-	-	-	1,236,370
Due to other funds	592,558	109,116	-	-	-	-	-	110,753	812,427
<b>TOTAL LIABILITIES</b>	<b>2,494,669</b>	<b>109,116</b>	<b>40,250</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>110,753</b>	<b>2,754,788</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>									
Prepaid taxes	34,645	-	-	-	-	-	-	-	34,645
Deferred revenue	29,482	-	-	-	-	-	-	-	29,482
Deferred revenue - property taxes	308,500	-	-	-	-	-	-	-	308,500
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>372,627</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>372,627</b>
<b>FUND BALANCES</b>									
Nonspendable	29,295	283,931	-	-	-	-	-	22,457	335,683
Restricted	351,389	710,953	-	3,085,170	48,895	945,064	231,526	141,889	5,514,886
Committed	-	-	110,109	-	-	-	-	829,953	940,062
Assigned	623,550	-	-	-	-	-	-	-	623,550
Unassigned	2,242,429	-	-	-	-	-	-	(18,173)	2,224,256
<b>TOTAL FUND BALANCES</b>	<b>3,246,663</b>	<b>994,884</b>	<b>110,109</b>	<b>3,085,170</b>	<b>48,895</b>	<b>945,064</b>	<b>231,526</b>	<b>976,126</b>	<b>9,638,437</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 6,113,959</b>	<b>\$ 1,104,000</b>	<b>\$ 150,359</b>	<b>\$ 3,085,170</b>	<b>\$ 48,895</b>	<b>\$ 945,064</b>	<b>\$ 231,526</b>	<b>\$ 1,086,879</b>	<b>\$ 12,765,852</b>

See accompanying independent auditors' report and notes to financial statements.



## STATEMENT E

## TOWN OF LISBON, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2015

	General Fund	Loan Program Fund	School Capital Fund	Gym Bond Fund	Track Bond Fund	School QZAB/QECB Fund	Town QECB Fund	Nonmajor Funds	Total Governmental Funds
<b>REVENUES</b>									
Taxes:									
Property	\$ 11,426,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,426,640
Excise	1,440,383	-	-	-	-	-	-	-	1,440,383
Licences and permits	62,486	-	-	-	-	-	-	-	62,486
Intergovernmental	10,596,505	-	-	-	-	-	-	1,055,636	11,652,143
Investment income	9,871	1,494	-	5,908	86	1,111	481	123	19,074
Interest income	94,843	14,195	-	-	-	-	-	-	109,038
Charges for services	133,010	-	-	-	-	-	-	1,139,538	1,272,548
Other income	482,508	1,832	-	-	-	-	-	217,908	702,248
<b>TOTAL REVENUES</b>	<b>24,246,246</b>	<b>17,521</b>	<b>-</b>	<b>5,908</b>	<b>86</b>	<b>1,111</b>	<b>481</b>	<b>2,413,207</b>	<b>28,684,560</b>
<b>EXPENDITURES</b>									
Current:									
General government	2,436,661	-	-	-	-	-	-	123,167	2,559,828
Public safety	1,673,865	-	-	-	-	-	-	-	1,673,865
Public works	3,191,604	-	-	-	-	-	-	845,464	4,037,068
Public services	527,621	-	-	-	-	-	-	31,921	559,542
General assistance	26,549	-	-	-	-	-	-	-	26,549
Education	14,869,441	-	-	-	-	-	-	1,156,151	15,825,592
County tax	559,592	-	-	-	-	-	-	-	559,592
TIF	279,566	-	-	-	-	-	-	-	279,566
Unclassified	424,816	51,744	-	-	287	17,175	-	-	494,022
Capital outlay	137,032	-	52,885	2,599,749	450,904	740,527	587,826	-	4,568,923
Debt service - Town	338,346	21,225	-	-	-	-	-	-	359,571
<b>TOTAL EXPENDITURES</b>	<b>24,265,093</b>	<b>72,969</b>	<b>52,885</b>	<b>2,599,749</b>	<b>451,191</b>	<b>757,702</b>	<b>587,826</b>	<b>2,156,703</b>	<b>30,944,118</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(18,847)</b>	<b>(55,448)</b>	<b>(52,885)</b>	<b>(2,593,841)</b>	<b>(451,105)</b>	<b>(756,591)</b>	<b>(587,345)</b>	<b>256,504</b>	<b>(4,259,558)</b>
<b>OTHER FINANCING SOURCES (USES)</b>									
Proceeds from long-term debt	137,032	-	-	5,695,714	500,000	1,701,555	818,871	-	8,853,272
Transfers in	165,000	-	86,549	-	-	-	-	-	251,549
Transfers (out)	(85,549)	-	-	-	-	-	-	(165,000)	(251,549)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>215,483</b>	<b>-</b>	<b>86,549</b>	<b>5,695,714</b>	<b>500,000</b>	<b>1,701,555</b>	<b>818,871</b>	<b>(165,000)</b>	<b>8,853,272</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>196,636</b>	<b>(55,448)</b>	<b>33,664</b>	<b>3,101,873</b>	<b>48,895</b>	<b>945,064</b>	<b>231,526</b>	<b>91,504</b>	<b>4,593,714</b>
<b>FUND BALANCES - JULY 1</b>	<b>3,050,027</b>	<b>1,050,332</b>	<b>76,445</b>	<b>(16,703)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>884,622</b>	<b>5,044,723</b>
<b>FUND BALANCES - JUNE 30</b>	<b>\$ 3,246,663</b>	<b>\$ 994,884</b>	<b>\$ 110,109</b>	<b>\$ 3,085,170</b>	<b>\$ 48,895</b>	<b>\$ 945,064</b>	<b>\$ 231,526</b>	<b>\$ 976,126</b>	<b>\$ 9,638,437</b>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015

NOTE 4 - CAPITAL ASSETS

The following is a summary of changes in capital assets at June 30, 2015:

	Balance 7/1/14	Additions	Disposals	Balance 6/30/15
<u>Governmental activities:</u>				
Non-depreciated assets:				
Land	\$ 1,048,575	\$ -	\$ -	\$ 1,048,575
Construction in progress	64,000	4,431,891	-	4,495,891
	<u>1,112,575</u>	<u>4,431,891</u>	<u>-</u>	<u>5,544,466</u>
Depreciated assets:				
Buildings	26,176,183	-	-	26,176,183
Equipment and vehicles	7,699,430	39,158	-	7,738,588
Infrastructure	21,734,035	-	-	21,734,035
	<u>55,609,648</u>	<u>39,158</u>	<u>-</u>	<u>55,648,806</u>
Less: accumulated depreciation	(31,510,350)	(1,359,686)	-	(32,870,036)
	<u>24,099,298</u>	<u>(1,320,528)</u>	<u>-</u>	<u>22,778,770</u>
Net capital assets	<u>\$ 25,211,873</u>	<u>\$ 3,111,363</u>	<u>\$ -</u>	<u>\$ 28,323,236</u>
<u>Current year depreciation:</u>				
General government				\$ 104,454
Education				559,026
Public safety				132,053
Public works including infrastructure				564,153
Total depreciation expenses				<u>\$ 1,359,686</u>

NOTE 5 – LONG TERM DEBT

The following is a summary of changes in long-term debt for the year ended June 30, 2015:

	Balance 7/1/14 (Restated)	Additions	Reductions	Balance 6/30/15	Due Within One Year
Bonds payable	\$ 10,474,399	\$ 6,195,714	\$ (1,014,151)	\$ 15,655,962	\$ 1,350,196
Capital leases payable	867,610	2,657,558	(228,839)	3,296,329	313,359
Accrued compensated absences	552,963	-	(3,212)	549,751	549,751
Net pension liability	2,179,175	608,980	(1,528,782)	1,259,373	124,606
Totals	<u>\$ 14,074,147</u>	<u>\$ 9,462,252</u>	<u>\$ (2,774,984)</u>	<u>\$ 20,761,415</u>	<u>\$ 2,337,912</u>

TOWN OF LISBON, MAINE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015

NOTE 5 – LONG TERM DEBT (CONTINUED)

The following is a summary of the outstanding bonds payable:

	Town	School
\$500,000 Bond issued July 2000. Interest is stated at 1.00%, with varying annual principal installments. The bond is part of the intermediary relending loan program and will be retired with annual payments from the Loan Program Fund. Maturity in July 2026.	\$ 238,830	\$ -
\$12,899,710, 2004B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2024. Interest is charged at a rate from 3.00% to 4.677% per annum. Annual principal installments are \$644,985.	-	6,449,860
\$368,000, 2005B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2020. Interest is charged at a rate from 4.576% to 6.546% per annum. Annual principal installments are from \$12,855 to \$32,558.	176,628	-
\$350,000, 2004FR General Obligation Bond due in annual principal installments and semiannual interest installments through April 2024. Interest is charged at 1.93% per annum. Annual principal installments are \$17,500.	157,500	-
\$500,000, 2005FR General Obligation Bond due in annual principal installments and semiannual interest installments through October 2025. Interest is charged at 1.43% per annum. Annual principal installments are \$25,000.	275,000	-
\$540,000, 2006C General Obligation Bond due in annual principal installments and semiannual interest installments through November 2021. Interest is charged at a rate from 1.8% to 6.25% per annum. Annual principal installments are \$36,000.	252,000	-
\$1,310,855, 2009B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2019. Interest is charged at a rate from 2.726% to 5.58% per annum. Annual principal installments are \$131,085.	655,430	-
\$1,070,000, 2010R General Obligation Bond due in annual principal installments and semiannual interest installments through November 2030. Interest is charged at a rate from 3.36% to 5.75% per annum. Annual principal installments are \$102,000.	856,000	-
\$350,000, 2010R Qualified School Construction Bond due in annual principal installments and semiannual interest installments through November 2030. Interest is charged at a rate of 5.28% per annum. Annual principal installments are \$35,000.	-	210,000



# TOWN OF LISBON, MAINE

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2015

### NOTE 5 – LONG TERM DEBT (CONTINUED)

	Town	School
\$270,000, 2011E General Obligation Bond due in annual principal installments and semiannual interest installments through November 2021. Interest is charged at a rate from .5% to 5.5% per annum. Annual principal installments are \$27,000.	189,000	-
\$5,695,714, 2014B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2034. Interest is charged at a rate from .43% to 3.786% per annum. Annual principal installments are \$284,786.	-	5,695,714
\$500,000, 2014B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2024. Interest is charged at a rate from .43% to 2.65% per annum. Annual principal installments are \$50,000.	-	500,000
Total Bonds Payable	<u>\$ 2,800,388</u>	<u>\$ 12,855,574</u>

The annual principal and interest requirements to amortize the note and bonds payable are as follows:

	Principal	Interest	Total Debt Service
2016	\$ 1,350,196	\$ 479,524	\$ 1,829,720
2017	1,351,501	442,140	1,793,641
2018	1,352,832	400,199	1,753,031
2019	1,354,229	360,850	1,715,079
2020	1,355,684	322,618	1,678,302
2021-2025	5,655,904	1,042,738	6,698,642
2026-2030	1,758,187	414,240	2,172,427
2031-2035	1,477,429	134,157	1,611,586
	<u>\$ 15,655,962</u>	<u>\$ 3,596,466</u>	<u>\$ 19,252,428</u>

In 2010, the Town issued a Series 2010R Public Improvement Qualified School Construction Bond for \$350,000. This bond is eligible for federal interest subsidy payments equal to 92.9% of the true interest cost of the bond as provided in the American Recovery and Reinvestment Act (ARRA) and the Hiring Incentives to Restore Employment (HIRE) Act.

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015

NOTE 5 – LONG TERM DEBT (CONTINUED)

end of FY2021 but has since been extended twice, first through FY2023 and then, under legislation passed in February 2014, through FY2024. The sequestration reduction rate will be applied unless and until a law is enacted that cancels or otherwise impacts the sequester, at which time the sequestration reduction rate is subject to change. The financial impact to the Town is unknown.

All bonds and capital leases payable are direct obligations of the Town, for which its full faith and credit are pledged. The Town is not obligated for any special assessment debt. All debt is payable from taxes levied on all taxable property within the Town.

NOTE 6 – NONSPENDABLE FUND BALANCES

At June 30, 2015, the Town had the following nonspendable fund balances:

General Fund :	
Notes Receivable	\$ 29,295
Loan Program Fund	283,931
Nonmajor Special Revenue Funds	21,752
Nonmajor Permanent Funds	705
	<u>\$ 335,683</u>

NOTE 7 – RESTRICTED FUND BALANCES

At June 30, 2015, the Town had the following restricted fund balances:

General Fund:	
Education	\$ 351,389
Loan Program Fund	710,953
Gym Bond Fund	3,085,170
Track Bond Fund	48,895
School QZAB/QECB Fund	945,064
Town QECB Fund	231,526
Nonmajor Special Revenue Funds	116,666
Nonmajor Permanent Funds	25,223
	<u>\$ 5,514,886</u>

TOWN OF LISBON, MAINE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015

NOTE 8 – COMMITTED FUND BALANCES

At June 30, 2015, the Town had the following committed fund balances:

School Capital Fund	\$ 110,109
Nonmajor Special Revenue Funds	829,953
	<u>\$ 940,062</u>

NOTE 9 – ASSIGNED FUND BALANCES

At June 30, 2015, the Town had the following assigned fund balances:

General Fund:	
Sale of Town Property	\$ 4,509
Animal Control	10,866
Rt. 196	1,551
Andro River Trail Grant	10,970
Public Safety Grants	(7,837)
Recreation	6,656
Furnace	533
PW Road Improvements	20,000
PW Garage	93,931
Fire Truck Replacement	250,212
Police Forfeiture	26,065
Medical Insurance	32,937
Cemetery Donation	384
Fire Department Grants	6,416
Fire Department Donations	14,193
Trail Donations	710
Senior Program Donations	1,136
Car Show Donations	1,286
Playground Donations	2,119
Giving Tree	2,082
Heating Assistance	644
Wreath Fund	2,371
Audit and accounting	5,000
Grants match	50,000
Buildings	24,926
Assessing	36,890
Road improvements	5,000
Solid waste	20,000
	<u>\$ 623,550</u>



## TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL – BUDGETARY BASIS – GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2015

	Town			School			2015 Combined		
	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)
REVENUES:									
Taxes:									
Property taxes	\$ 5,452,579	\$ 5,736,851	\$ 284,272	\$ 5,689,789	\$ 5,689,789	\$ -	\$ 11,142,368	\$ 11,426,640	\$ 284,272
Excise taxes	1,280,000	1,440,383	160,383	-	-	-	1,280,000	1,440,383	160,383
Registration fees	25,800	29,290	3,490	-	-	-	25,800	29,290	3,490
Interest and costs on taxes	40,000	65,553	25,553	-	-	-	40,000	65,553	25,553
	<u>6,798,379</u>	<u>7,272,077</u>	<u>473,698</u>	<u>5,689,789</u>	<u>5,689,789</u>	<u>-</u>	<u>12,488,168</u>	<u>12,961,866</u>	<u>473,698</u>
Licenses and permits:									
All other construction fees	32,200	40,480	8,280	-	-	-	32,200	40,480	8,280
Town clerk	20,250	22,006	1,756	-	-	-	20,250	22,006	1,756
	<u>52,450</u>	<u>62,486</u>	<u>10,036</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>52,450</u>	<u>62,486</u>	<u>10,036</u>
Intergovernmental:									
Education subsidies	-	-	-	8,807,989	8,777,386	(30,603)	8,807,989	8,777,386	(30,603)
State revenue sharing	520,000	565,346	45,346	-	-	-	520,000	565,346	45,346
General assistance	17,000	5,946	(11,054)	-	-	-	17,000	5,946	(11,054)
Tree growth reimbursement	11,000	11,806	806	-	-	-	11,000	11,806	806
BETE reimbursement	161,388	168,475	7,087	-	-	-	161,388	168,475	7,087
Homestead reimbursement	230,824	288,898	58,074	-	-	-	230,824	288,898	58,074
Miscellaneous state aid	8,000	44,017	36,017	-	21,462	21,462	8,000	65,479	57,479
Urban rural incentive program	96,604	96,604	-	-	-	-	96,604	96,604	-
Veteran reimbursement	9,000	21,747	12,747	-	-	-	9,000	21,747	12,747
	<u>1,053,816</u>	<u>1,202,839</u>	<u>149,023</u>	<u>8,807,989</u>	<u>8,798,848</u>	<u>(9,141)</u>	<u>9,861,805</u>	<u>10,001,587</u>	<u>139,882</u>
Charges for services:									
Police and dispatch	74,100	94,235	20,135	-	-	-	74,100	94,235	20,135
Animal control	38,411	19,227	(19,184)	-	-	-	38,411	19,227	(19,184)
School	-	-	-	17,776	19,548	1,772	17,776	19,548	1,772
	<u>112,511</u>	<u>113,462</u>	<u>951</u>	<u>17,776</u>	<u>19,548</u>	<u>1,772</u>	<u>130,287</u>	<u>133,010</u>	<u>2,723</u>
Investment income	8,000	9,871	1,871	-	-	-	8,000	9,871	1,871
Other revenues:									
MTM center	6,000	6,665	665	-	-	-	6,000	6,665	665
Recycling	118,500	120,190	1,690	-	-	-	118,500	120,190	1,690
Library	3,400	4,007	607	-	-	-	3,400	4,007	607
Recreation department	124,100	148,717	24,617	-	-	-	124,100	148,717	24,617
Parks department	10,300	10,944	644	-	-	-	10,300	10,944	644
Cable revenues	75,000	-	(75,000)	-	-	-	75,000	-	(75,000)
Other revenues	1,550	7,363	5,813	-	16,742	16,742	1,550	24,105	22,555
	<u>338,850</u>	<u>297,886</u>	<u>(40,964)</u>	<u>-</u>	<u>16,742</u>	<u>16,742</u>	<u>338,850</u>	<u>314,528</u>	<u>(24,222)</u>
Total revenues	<u>\$ 8,364,006</u>	<u>\$ 8,958,621</u>	<u>\$ 594,615</u>	<u>\$ 14,515,554</u>	<u>\$ 14,524,927</u>	<u>\$ 9,373</u>	<u>\$ 22,879,560</u>	<u>\$ 23,483,548</u>	<u>\$ 603,988</u>

## SCHEDULE A (CONTINUED)

## TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL – BUDGETARY BASIS – GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2015

	Town			School			2015 Combined		
	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)
EXPENDITURES:									
General government:									
Elected officials	\$ 19,580	\$ 18,641	\$ 939	\$ -	\$ -	\$ -	\$ 19,580	\$ 18,641	\$ 939
Town manager	151,250	144,861	6,389	-	-	-	151,250	144,861	6,389
Contingency	5,000	913	4,087	-	-	-	5,000	913	4,087
Grant match	55,000	-	55,000	-	-	-	55,000	-	55,000
Insurance	853,400	746,043	107,357	-	-	-	853,400	746,043	107,357
Legal	40,000	71,136	(31,136)	-	-	-	40,000	71,136	(31,136)
Finance	103,983	91,319	12,664	-	-	-	103,983	91,319	12,664
Tax collector	104,150	102,245	1,905	-	-	-	104,150	102,245	1,905
Code enforcement	94,050	90,015	4,035	-	-	-	94,050	90,015	4,035
Town clerk	107,637	89,102	18,535	-	-	-	107,637	89,102	18,535
Assessing	142,150	102,866	39,284	-	-	-	142,150	102,866	39,284
Town buildings	259,860	233,584	26,276	-	-	-	259,860	233,584	26,276
Technology	164,050	163,315	735	-	-	-	164,050	163,315	735
Planning Board	7,800	6,264	1,536	-	-	-	7,800	6,264	1,536
Board of Appeals	1,625	673	952	-	-	-	1,625	673	952
Maine PERS	161,800	161,800	-	-	-	-	161,800	161,800	-
Social security	232,800	219,367	13,433	-	-	-	232,800	219,367	13,433
	<u>2,504,135</u>	<u>2,242,144</u>	<u>261,991</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,504,135</u>	<u>2,242,144</u>	<u>261,991</u>
Public safety:									
Police	1,006,679	916,494	90,185	-	-	-	1,006,679	916,494	90,185
Animal control officer	84,253	71,586	12,667	-	-	-	84,253	71,586	12,667
Fire	390,357	381,449	8,908	-	-	-	390,357	381,449	8,908
Communication	285,188	270,845	14,343	-	-	-	285,188	270,845	14,343
	<u>1,766,477</u>	<u>1,640,374</u>	<u>126,103</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,766,477</u>	<u>1,640,374</u>	<u>126,103</u>
Public works:									
Public works	1,054,844	959,021	95,823	-	-	-	1,054,844	959,021	95,823
Snow removal	195,539	272,326	(76,787)	-	-	-	195,539	272,326	(76,787)
Hydrant rental	347,000	317,014	29,986	-	-	-	347,000	317,014	29,986
Street and traffic lights	93,500	100,821	(7,321)	-	-	-	93,500	100,821	(7,321)
Engineer	74,080	74,079	1	-	-	-	74,080	74,079	1
Solid waste	443,427	416,857	26,570	-	-	-	443,427	416,857	26,570
	<u>2,208,390</u>	<u>2,140,118</u>	<u>68,272</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,208,390</u>	<u>2,140,118</u>	<u>68,272</u>



## SCHEDULE A (CONTINUED)

## TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL -- BUDGETARY BASIS -- GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2015

	Town			School			2015 Combined		
	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)
<b>EXPENDITURES, CONTINUED</b>									
Public services:									
Health officer	10,150	10,000	150	-	-	-	10,150	10,000	150
Community services - senior citizens	37,250	36,104	1,146	-	-	-	37,250	36,104	1,146
Lisbon Falls Library	170,450	159,258	11,192	-	-	-	170,450	159,258	11,192
Miscellaneous public services	12,800	12,690	110	-	-	-	12,800	12,690	110
Conservation commission	575	100	475	-	-	-	575	100	475
Recreation department	223,255	211,698	11,557	-	-	-	223,255	211,698	11,557
Parks department	94,620	83,818	10,802	-	-	-	94,620	83,818	10,802
	549,100	513,668	35,432	-	-	-	549,100	513,668	35,432
General assistance	28,300	26,549	1,751	-	-	-	28,300	26,549	1,751
Intergovernmental - county tax	559,600	559,592	8	-	-	-	559,600	559,592	8
Education:									
Regular instruction	-	-	-	5,860,029	5,781,543	78,486	5,860,029	5,781,543	78,486
Special education	-	-	-	2,351,512	2,286,666	64,846	2,351,512	2,286,666	64,846
Other instruction	-	-	-	369,894	366,043	3,851	369,894	366,043	3,851
Student and support staff	-	-	-	1,213,523	1,212,032	1,491	1,213,523	1,212,032	1,491
System administration	-	-	-	539,265	512,676	26,589	539,265	512,676	26,589
School administration	-	-	-	757,868	749,197	8,671	757,868	749,197	8,671
Transportation	-	-	-	736,539	725,480	11,059	736,539	725,480	11,059
Facilities and maintenance	-	-	-	1,475,583	1,427,506	48,077	1,475,583	1,427,506	48,077
Career and technical	-	-	-	33,343	33,343	-	33,343	33,343	-
Adult education	-	-	-	165,660	157,085	8,575	165,660	157,085	8,575
All other expenditures	-	-	-	343,393	343,384	9	343,393	343,384	9
Debt service	-	-	-	1,091,931	1,074,486	17,445	1,091,931	1,074,486	17,445
	-	-	-	14,938,540	14,669,441	269,099	14,938,540	14,669,441	269,099
Unclassified:									
Tax increment financing payments	279,566	279,566	-	-	-	-	279,566	279,566	-
Bad debts	-	201,416	(201,416)	-	-	-	-	201,416	(201,416)
Overlay/tax abatements	131,438	188,364	(56,926)	-	-	-	131,438	188,364	(56,926)
	411,004	669,346	(258,342)	-	-	-	411,004	669,346	(258,342)
Debt service - Town:									
Principal	273,050	273,016	34	-	-	-	273,050	273,016	34
Interest	63,950	65,330	(1,380)	-	-	-	63,950	65,330	(1,380)
	337,000	338,346	(1,346)	-	-	-	337,000	338,346	(1,346)
Total expenditures	\$ 8,364,006	\$ 8,130,137	\$ 233,869	\$ 14,938,540	\$ 14,669,441	\$ 269,099	\$ 23,302,546	\$ 22,799,578	\$ 502,968

## SCHEDULE A (CONTINUED)

## TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL – BUDGETARY BASIS – GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2015

	Town			School			2015 Combined		
	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)
OTHER FINANCING SOURCES(USES):									
Transfer in - special revenue funds	\$ -	\$ -	\$ -	\$ 165,000	\$ 165,000	\$ -	\$ 165,000	\$ 155,000	\$ -
Transfer out - capital reserve fund	-	-	-	-	(86,549)	(86,549)	-	(86,549)	(86,549)
Carryforward balances:									
Revenues in carryforward accounts	-	762,698	762,698	-	-	-	-	762,698	762,698
Expenditures in carryforward accounts	-	(1,328,483)	(1,328,483)	-	-	-	-	(1,328,483)	(1,328,483)
Budgeted use of surplus	-	-	-	257,986	-	(257,986)	257,986	-	(257,986)
	-	(565,785)	(565,785)	422,986	78,451	(344,535)	422,986	(487,334)	(910,320)
Net change in fund balance	\$ -	262,699	\$ 262,699	\$ -	(66,063)	\$ (66,063)	\$ -	196,636	\$ 196,636
FUND BALANCES - JULY 1		2,632,575			417,452			3,050,027	
FUND BALANCES - JUNE 30		\$ 2,895,274			\$ 351,389			\$ 3,246,663	

See accompanying independent auditors' report and notes to financial statements.

## SCHEDULE D

## TOWN OF LISBON, MAINE

COMBINING BALANCE SHEET – NONMAJOR SPECIAL REVENUE FUNDS  
JUNE 30, 2015

	Treatment Plant	Recreation Land Use	DARE Program	Economic Development	School Nutrition Program	School Federal and Other Programs	Totals
<b>ASSETS</b>							
Cash and cash equivalents	\$ -	\$ 2,886	\$ 8,779	\$ -	\$ -	\$ -	\$ 11,665
Accounts receivable, net of allowance	210,702	-	-	-	-	-	210,702
Due from other governments	-	-	-	-	47,482	109,404	156,886
Due from other funds	608,052	8,313	22,854	15,943	4,784	-	659,946
Inventory	-	-	-	-	21,752	-	21,752
<b>TOTAL ASSETS</b>	<b>\$ 818,754</b>	<b>\$ 11,199</b>	<b>\$ 31,633</b>	<b>\$ 15,943</b>	<b>\$ 74,018</b>	<b>\$ 109,404</b>	<b>\$ 1,060,951</b>
<b>LIABILITIES</b>							
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due to other funds	-	-	-	-	-	110,753	110,753
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>110,753</b>	<b>110,753</b>
<b>FUND BALANCES</b>							
Nonspendable	-	-	-	-	21,752	-	21,752
Restricted	-	-	31,633	15,943	52,266	16,824	116,666
Committed	818,754	11,199	-	-	-	-	829,953
Assigned	-	-	-	-	-	-	-
Unassigned	-	-	-	-	-	(18,173)	(18,173)
<b>TOTAL FUND BALANCES</b>	<b>818,754</b>	<b>11,199</b>	<b>31,633</b>	<b>15,943</b>	<b>74,018</b>	<b>(1,349)</b>	<b>950,198</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 818,754</b>	<b>\$ 11,199</b>	<b>\$ 31,633</b>	<b>\$ 15,943</b>	<b>\$ 74,018</b>	<b>\$ 109,404</b>	<b>\$ 1,060,951</b>

See accompanying independent auditors' report and notes to financial statements.

## SCHEDULE F

## TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 NONMAJOR PERMANENT FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2015

	Balances Beginning of Year		Revenues		Expenditures	Balances End of Year	
	Principal (Nonspendable)	Unexpended Income	Investment Income	Contributions and Other Receipts	Disbursements	Principal (Nonspendable)	Unexpended Income
Potter Patten Cemetery	\$ 75	\$ 299	\$ 6	\$ -	\$ -	\$ 75	\$ 305
Davis Cemetery Perpetual Care	-	22,775	94	-	-	-	22,869
Maine Research Company Charity Fund	630	2,046	3	-	-	630	2,049
<b>Totals</b>	<b>\$ 705</b>	<b>\$ 25,120</b>	<b>\$ 103</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 705</b>	<b>\$ 25,223</b>

## SCHEDULE E

## TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 NONMAJOR SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2015

	Treatment Plant	Recreation Land Use	DARE Program	Economic Development	School Nutrition Program	School Federal and Other Programs	Totals
REVENUES							
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ 339,785	\$ 715,853	\$ 1,055,638
Charges for services	967,558	-	-	-	171,980	-	1,139,538
Investment income	-	3	17	-	-	-	20
Other income	-	2,032	33,108	135,761	-	47,007	217,908
TOTAL REVENUES	967,558	2,035	33,125	135,761	511,765	762,860	2,413,104
EXPENDITURES							
General government	-	-	-	123,167	-	-	123,167
Public works	845,464	-	-	-	-	-	845,464
Public services and payments	-	-	31,921	-	-	-	31,921
Education	-	-	-	-	-	785,012	785,012
Food service	-	-	-	-	371,139	-	371,139
TOTAL EXPENDITURES	845,464	-	31,921	123,167	371,139	785,012	2,156,703
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	122,094	2,035	1,204	12,594	140,626	(22,152)	256,401
OTHER FINANCING SOURCES (USES)							
Transfers in	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	(165,000)	-	(165,000)
TOTAL OTHER SOURCES (USES)	-	-	-	-	(165,000)	-	(165,000)
NET CHANGE IN FUND BALANCES	122,094	2,035	1,204	12,594	(24,374)	(22,152)	91,401
FUND BALANCES - JULY 1	696,660	9,164	30,429	3,349	98,392	20,803	858,797
FUND BALANCES - JUNE 30	\$ 818,754	\$ 11,199	\$ 31,633	\$ 15,943	\$ 74,018	\$ (1,349)	\$ 950,198

See accompanying independent auditors' report and notes to financial statements.



# Assessing Department

## Kathy Malloy, Assessor

It is the assessor's job to equitably apply Maine tax laws to all property in the Town of Lisbon. The assessor is responsible for discovering, listing, and valuing all taxable property including both real and personal property. This is accomplished through the maintenance of property record cards, deed transfers, tax maps and keeping track of individuals and property eligible for exemption. Once the total taxable value of the municipality has been determined the mil rate can be established by dividing the amount to be raised by the total taxable value of the town. The mil rate is then applied to each property and the commitment book is turned over to the tax collector with a warrant for the collection of those taxes.

A partial list of records available in the assessing office includes the tax commitment book, tax maps, property record cards, and real estate transfer declarations. The tax commitment book and tax maps are also on line and can be accessed through the Town's web site @ [lisbonme.org](http://lisbonme.org).

Lisbon's tax year is a fiscal year that runs from July 1<sup>st</sup> thru June 30<sup>th</sup>; assessments for that year are fixed on April 1<sup>st</sup> as per State statute.

Taxable Value	2014
Real Estate.....	\$423,283,128
Personal Property.....	\$ 33,371,300
Total Value.....	\$456,654,428

**Current Land Use Programs:** These programs allow for the land assessment to be based on its current use rather than its potential fair market value. These programs include Tree Growth, Farm Land and Open Space classifications. Lisbon has the following acreage enrolled in these programs:

Classification	Acreage 2014
Tree Growth.....	3,404
Farm Land.....	570
Open Space.....	375

**Exempt Property:** These are properties that are classified exempt under Title 36, M.R.S.A. Sections 651, 652, 653, 654, 656.

Exempt Property by law	2014
Total Value.....	\$50,109,220

The exemptions include property owned by the State, Town, Charitable and Benevolent Organizations, Houses of Religious Worship and Parsonages. Also included are the values of the veteran and blind exemptions.

### Exemption Programs:

**Homestead Exemption** - This program provides a measure of property tax relief for certain individuals that have owned homestead property in Maine for at least twelve months and make the property they occupy on April first their permanent residence.

**Veteran Exemption** - Veteran and Widow of Veterans- A veteran who served during a recognized war period and is 62 years or older; or, is receiving 100% disability as a Veteran; or, became 100% disabled while serving.

**Blind Exemption** - An individual who is blind can apply for a \$4,000 in valuation exemption from taxation.

Maine Residents also have the benefit of another tax relief program that is administered by Maine Revenue Services. The Property Tax Fairness Credit can be claimed on the Maine individual income tax return, form 1040ME. For more information call Maine Revenue Services at 207-626-8475 or visit their web site @ [www.maine.gov/revenue](http://www.maine.gov/revenue).

### Personal Property

Personal Property Taxes are levied against furniture, fixtures, machinery and equipment of business property owners. The tax rate is the same rate as applied to taxable real estate.

There are two programs that offer relief with personal property taxes.

The first one is **(BETR) Business Equipment Reimbursement Program** administered by the State, and is available to any business taxpayer placing eligible personal property into service after April 1, 1995.

The second program **(BETE) Business Equipment Tax Exemption** is an exemption for qualifying equipment that is placed in service on or after April 1, 2008.

For applications or more information regarding any of these programs please see our web site @ [lisbonme.org](http://lisbonme.org) or stop by the office. Maine Revenue Services web site is also a good source of information @ <http://www.maine.gov/revenue/forms/appsformspubs.htm>.

# Code Enforcement/Health Officer

## Dennis Douglass, Code Enforcement Officer

The Code Enforcement Office administers laws relating to land use, such as building codes, zoning ordinances and the Maine Plumbing rules.

A major function of the Code Enforcement Office is to provide information to the public and to assist property owners in making prudent land use decisions. The office receives many requests per day for information on subjects ranging from routine zoning and building matters to issues involving State and Federal laws.

The office has a fairly extensive collection of reference materials and can provide answers to some fairly complicated questions.

All construction within the boundaries of the Town of Lisbon requires a permit(s). Applicants may contact the Town of Lisbon Code Enforcement Office at 353-3000 Ext. 111 for any questions they may have. The Code Enforcement Office may also be contacted on the Internet at [www.lisbonme.org](http://www.lisbonme.org). Go to Code Enforcement.

### Calendar Year

Building Permits	128	\$17397.00
Plumbing Permits	54	\$4,900
Electrical Permits	116	\$7,479
Miscellaneous Permits	40	\$175

\* Electrical inspector receives 100% of the electrical permit fees.

\*State of Maine receives 25% of the plumbing permit fees.

Health Officer: The Town of Lisbon has a local ordinance referencing the State of Maine requirements for restaurant inspections and administration rules. The State of Maine Food Code and the Administration & Enforcement of Establishments Licensed by the Health Inspection Program can be found at <http://www.maine.gov/dhhs/mecdc/environmental-health/el/>

Between July 1, 2014 and June 30, 2015 the Health Officer conducted inspections in the Town of Lisbon for the restaurants, takeouts, mobile units and lodging establishments. During the 2015 Moxie Festival there were additional weekend inspections completed for mobile units and licensed establishments for the event. The Health Officer also responded effectively to a number of non-food service health complaints in 2014-2015. As a result, health hazards were corrected. It should be noted that each inspection requires preparation, scheduling, and follow up time.

All the required food establishments in the Town of Lisbon which hold a Victualer's license have been inspected on a yearly basis. The State of Maine Health Inspection Program inspects the establishments every two to five years. The Establishments who hold a State of Maine Health Inspection Program food service license all have at least one Certified Food Protection Manager in their establishment.

**An additional resource is the Maine Center for Disease Control** –Jamie Paul, is the Western Maine Public Health Liaison and Jamie can be reached by phone at 795-4302 or e-mail at [Jamie.L.Paul@maine.gov](mailto:Jamie.L.Paul@maine.gov). **For more information regarding public health, check out the following websites:** [www.mainepublichealth.gov](http://www.mainepublichealth.gov) or [www.maine.gov/dhs/boh](http://www.maine.gov/dhs/boh)



Springworks Ribbon Cutting

# Economic & Community Development

Tracey Steuber, Director

The following is a summary of the primary activities of the town's Economic and Community Development department during the period of July 1, 2014 to June 30, 2015.

The 32<sup>nd</sup> annual Moxie Festival opened Thursday, July 10, 2014 with a carnival and continued Friday, July 11 to Sunday, July 13. The 2014 theme winner was Dale Morgan from Lisbon and the logo was designed by Lisbon High School Senior, Claudia Lemieux. New to the festival this year was a carnival, bike rally, and a vintage baseball game. Each year the committee tries to bring in new additions to the festival. We welcome your ideas. For more information about the festival, please visit us at [www.moxiefestival.com](http://www.moxiefestival.com) or like us on facebook.

The 2014/2015 fiscal year was a very busy one. Since the adoption of the Route 196 Master Plan in 2013, the ECD Department continued to work with the sub-committee on adoption of Design Standards and the Lisbon Downtown Plan. These plans were adopted by Council in the fall of 2014. By adopting both plans, we were able to receive conditional approval on a Downtown Omnibus Tax Increment Financing District (TIF) and as well as submit a \$400,000 CDBG Downtown Revitalization Grant through the Department of Economic and Community Development.

**Business Visitations:** I had the pleasure of visiting the following businesses along with the Town Manager: Maurice Bonneau's Sausage Kitchen, Atlas Family Chiropractic, Downeast Energy, Maine Optometry, Maine Art Glass Studio, Harpswell House, L&B Electrical Contractors, Don's Automotive, First Choice Printing, Lisbon Fuel Co., Motostar Tire, Unicom, Mike's Flooring, Bill Stevens Auto, Crafts Cars, Dr. Mike's Madness Café, Double Diamond Pawn, Pure Hair, and Miller's Variety. The ECD also visited Quality Care Auto, Better Than Factory Auto Body, Androscoggin Bank, New England Vending and Lisbon Falls Baptist Church & Christian Academy.

Another way of staying in contact with the business leaders is the Business Breakfast Forums. This is an opportunity for businesses to meet and hear from their local and state government as well as other speakers on what's new in economic development and concerns the businesses may have. These have been very positive, well attended, and we plan to continue these networking meetings.

**New Business Development:** There has been a lot of activity in new and expanded development. The following are new businesses: Eastcraft Boutique and Bazaar, Northlight Portraits, Clipper's Cookie, Forward Moving Publishing, Dan's Rugged Pipe, Two Zero Five Ace Therapy, Honest Dawson Used Appliance, AMD Construction, Precision Landscaping, Anytime Security Patrol, DSP-Electronics, Daniel Buck Auctions, Art Gallery & Appraisals, Maine Man Tree Service, Fern's Body Shop Estimating & Claims Service, Aroma Joe's, Springworks Farm, Lisbon Family Dental Care and the relocation and expansion of Alma Lea's Dance Studio.

On the community development side, the Community Development Block Grant (CDBG) Public Service Grant for \$20,000 was used to establish the "Lisbon Career Development Center". The program has been very successful in helping residents seek employment and gain job skills at the Library. Once the funds expire, a mechanism will be in place for the career center to continue.

The Healthy Maine Streets grant of \$20,000 also proved to be a success. This grant provided healthy programs to businesses for their employee's. We purchased walking trail markers, pet waste containers, new trail maps, and other healthy promotional items.

**Mobile App:** You can now download the free Lisbon mobile app through Google play and the App Store. The app is a way to keep up to date with events, request and/or look up businesses through the business directory. Business not registered, can do so through the app. For questions about the app, contact the Economic & Community Development Office at (207) 353-3000 Ext. 122.

**Lisbon Awards:** Lisbon opened the Androscoggin River Trail, a new 3.5 mile trail system from the village area to downtown. Lisbon Public Works Department received two awards: The Androscoggin Valley Council of Governments' Transportation Achievement Award in recognition of its Androscoggin River Trail Greenway Project. The East Coast Greenway is part of a 2,900 mile trail network linking cities from Maine to Florida, which provides access to our economic centers, our schools, and our remarkable natural resources. And, Lisbon took home second place for the 2014 American Public Works Association Maine Chapter Public Works Excellence Award Competition for the Androscoggin River Trail Project awarded at the 24<sup>th</sup> annual Highway Congress held on June 4, 2015. Owner Ron & Marge Partridge at Don's Automotive was presented the Lisbon Business Award by the Androscoggin County Chamber of Commerce.

The ECD Office will continue to work with the businesses and citizens as we move forward as a community.

# Finance Department

Edward Karass, Director

Dear Lisbon Residents,

The Finance Department provides all of the financial functions of the Town. The Department consists of three service groups: Financial Management, Tax Collection and Customer Service, and Enterprise Systems Management. Many of the services of the are mandated by Town code, federal and state laws, and other rules and regulations intended to safeguard Town assets and resources. The Finance Department exists to support the Town-wide mission of providing exceptional municipal services and keeping Lisbon a safe and vibrant community. This is accomplished through a department staff that is committed to teamwork, expertise, consistency, balance and integrity.

The Town's latest annual financial audit, Fiscal Year 2015 showed a significant improvement in the Town's Undesignated Fund Balance recorded in the financial records at \$2,254,679. We do note; however, that even with the improvement the Town's Undesignated Fund Balance is still below the target of 12.5% of budgeted expenditures.

The Auditor's Adverse Opinion remains consistent with prior years audit results because the Water Department Fund's financial statements have not been included in the Comprehensive Annual Financial Report of the Town. This year, we have taken positive steps forward with the Water Department to ensure the audit of their financial statements are included with the Town's Audit. We do note that the opinion related to the Town's Financial Statements was Unqualified, meaning the financial statements prepared by the Town; present fairly, in all material respects, the financial position of the Town as of June 30, 2015.

At the commencement of the 2015 Fiscal Year Audit, the Town Manager and the Finance Director requested additional funding to engage the auditors for an additional expanded scope audit to examine several accounts and related procedures more in-depth to determine the accuracy of the balances in those accounts and to make recommendations necessary to make improvements. The auditors have furnished a number of recommendations for improvement that will take several audit cycles to fully implement.

We have included the following audited financial statements for your review.



# Fire Department

P. Sean Galipeau, Fire Chief

The Lisbon Fire Department responded to 389 calls for service for 2015. This is an increase over the previous year by 92 calls. Those numbers include a house major fire on Moody Road, a truck off the Durham Bridge and many other calls. Total man hours for response were 2,656 hours.

Broken down in the following categories:

EMS:	95
Alarms :	51
Traffic Accidents:	49
Mutual Aid:	44
Smoke and smell investigations:	40
Monthly training/meetings:	31
Public assists:	24
Fires:	18
Powerlines:	9
Gas metering:	9
Spills:	4



# Fire Department Continued

As always in July the department geared up for Moxie Days. Having scheduled a touch a truck event, the toll booth, fireworks, sausage sales, parade and muster. It proved to be a busy week end. We moved the festivities Friday evening to the Public Works grounds due to the construction of the new gymnasium, the new location worked well and thanks for coming out and supporting the fire department.

Training and the work details are moving along in the department. Congratulations to Firefighter 1 and 2 graduates Josh Dubois and Scott Therrien for completing that course. Hose testing was complete for the year. Truck maintenance and projects are a never ending project for the department and I would like to thank the members for always completing the tasks at hand.

Engine 1 and Truck 6 refurbishments were approved by the council and they will be heading to have the half life work done on them. This is part of the truck replacement and refurbishment program that assures that the apparatus in the town last the projected amount of times that invested for them. This program was approved by the Selectmen in 2004 and the town is benefitting by working and keeping with the plan.

The banquet was held with the honors of Fire Officer of the Year for each company being awarded. Lieutenant Chad Pelletier for E.T Smith Hose Company and Lieutenant Eric Watson for Lisbon Falls Fire Company were the recipients. Firefighter of the year went to Jason LeDuc from E.T Smith and Jeff Carr for Lisbon Falls. This year's Chiefs Excellent Award went to Firefighter Lieutenant Chad Pelletier for his commitment to the Lisbon Fire Department. Top responder plaques were awarded to FF Jim Beal, Lieut. Tom Wrobel and FF Jason Laduc.

Thank you to the members of the department that took part in Fire Prevention in October. The members present classes at the Lisbon Community School in fire prevention and familiarization of equipment. This is done in a two to four day schedule and is a lot of work to have 400 plus kids come through the class. We top it off with a fire prevention day at Aubuchon's Hardware where the department has the apparatus on static display and this year handed out free detectors from a grant from first alert and Aubuchon's. The fire department also took part in helping the Girl and Boy Scouts in two separate events.

Thank you to the officers and members for their dedication also. The amount of time that these members put in for this town is unbelievable. From the officers and their collateral duties to the engineers assuring that the apparatus is ready to go at anytime. Each and every minute is time away from their personal life to include families.

The department would like to extend an invitation to anyone interested to joining the department that lives in town to please pick up an application. We are always looking for help.

In closing I would like to mention that we had to say goodbye to the longest running member of the Lisbon Fire Department this year. David Hale was actively with the department for 60 years. Rest in peace David, we have it from here (see picture on front cover).

# General Assistance

Judy Hardy-Goddard, Director

Our General Assistance program is available to help those eligible meet their basic needs during difficult financial times when they are unable to provide for themselves and their families. General Assistance provides “a specific amount and type of aid” for defined needs during a limited period of time and is not intended to be a continuing ‘grant-in-aid’ or ‘categorical’ welfare program per Title 22 MRSA Section 4301(5).

With the exception of “first time” applicants, anyone applying for General Assistance must provide proof of income and how the applicant spent the income for the prior 30 days. Receipts for basic necessities are considered allowed expenses. If applicant is requesting a utility bill to be paid, the bill must be in the applicant’s name. If the applicant is unable to work, medical documentation validating their work restrictions is a requirement. Applicants are required to seek work if physically able and/or to apply for assistance from any other program that may be available to them. A determination of eligibility is made for a thirty-day period based on anticipated earnings.

This is a contracted position so you must call 353-3000 Extension 124 for an appointment. Most appointments are in the evenings.

The General Assistance office also assists with filling out tax and rent refunds, Medicaid Part D, homestead exemptions, VA disability benefits, and other forms. We also offer information on many different programs, including low-cost housing, nursing care, and medical or dental treatment. We have updated information on most of the programs and resources available in our community.

The General Assistance office assists Lisbon seniors with resource information, health insurance counseling, completing applications and referrals. We continue to hold free dinners on the first Friday of each month at Woodside Apartments. Past menus have included ham dinners, meatball stroganoff, various casseroles and barbeques in the summer to name a few. After dinner and dessert we play BINGO; all seniors are welcome.

The Annual Thanksgiving Dinner was held in the Gymnasium at the Lisbon Falls Baptist Church. We are able to serve a lovely Thanksgiving dinner on site as well as deliver meals to shut-ins. Again, this year it was a tremendous success thanks to the many volunteers who helped and local residents who attended.

The annual Giving Tree Program assisted many families and over 250 children. We could not have sponsored this program without the generous donations from the local businesses, Lisbon citizens, LACO, and our local churches. We appreciated all the volunteer hours put into this project and the joy that is given to the children is truly rewarding and makes this project such a meaningful event.



# Library Department

## Diane Nadeau, Librarian

The Library Department completed a very productive and successful year. More than 26,000 Lisbon citizens and visitors came through our door seeking our assistance for a variety of services last year. I am proud to say that our staff did their very best to help all who visited the library.

Patrons were pleased with the selection of bestsellers, new fiction, and nonfiction titles added to the collection. That resulted into a 3% increase from the previous year. Lisbon residents continued to be pleased with our adult and children's DVD collection. More than 8,500 movies were enjoyed by Lisbon residents. It continues to be fun and affordable family entertainment.

There were several improvements to the Library building. The most significant upgrade was the installation of a new roof. The Friends of the Library funded the purchase and installation of a new skylight. The original skylight could not be repaired. The Friends of the Library recognized the historical importance of the building's skylight and fundraised funds to purchase a new unit. It is a beautiful addition to our building and brings in wonderful natural light. It can be seen from the top of Main Street and certainly adds to our efforts to maintain the history of the library building. We invite residents to visit the library to experience the magic of gazing at the stars, blue sky, or rain drops through our new skylight.

Our programs continued to be very popular with the children and their families. Our "Take a Walk on the Wild Side of Maine" Summer Reading Program was very successful. 99 school aged children read 1,084 books in six weeks. They enjoyed learning about Maine places, animals, and people. The science projects, crafts and programs all reflected the State of Maine theme. We changed the StoryTime program last year to reflect our audience, 2-3 year olds, which is younger than in the past. The program continues to be popular and brings young families into the library on a weekly basis. The new Children's Librarian, Bill Meakin, and I are working on fun new programs and educational projects for children and teens in our community. Several of the new programs were successfully implemented in November 2015 with many more to come next year.

I continued to assess our book collection. I focused on the Adult Fiction Collection. Every title was checked to ensure it remains popular with our patrons, of value to the collection or an addition to the statewide "Me Cat" catalogue. The titles that were "weeded" were donated to the Friends of the Library for their annual Moxie Days Book Sale. I will continue to assess the adult nonfiction collection next year. Cyndi Medlen completed re-cataloguing the children's fiction collection and began to work on the adult Science Fiction/Fantasy collection. She is importing complete MARC records to ensure easy patron access and conformity with the statewide catalogue. We are mindful of space limitations while keeping an eye on the entire book, audio books, and DVD collections.

Our Inter Library Loan Program continued to be an important and affordable service to our community. The 1,479 incoming and outgoing items represents a 5% increase. The books, DVD's and audio books we received from our Lisbon patrons were items that we did not have to purchase for our collection but certainly benefited our customers. We are proud to share our wonderful books with other Maine libraries. The Inter Library Loan Services helps all Maine libraries maintain budgets and spacing needs.

Our Library continued to be very busy with Lisbon residents seeking public computers for job applications, social media and business needs. More than 6,100 computer sessions were clocked on the 4 public computers. Lisbon residents and visitors to our community enjoy and appreciate the Wi-Fi service that allows them to access their devices from our free service. We are now the only location in the Town of Lisbon to offer photocopy and fax services to the community. That service also saw an increase last year. The fees from the copies, faxes and non-resident fees are deposited into Town of Lisbon revenue accounts throughout the year.

Last fiscal year we experienced several changes in our staff. Our Children's Librarian, Jo Jean Keller retired after 6 years of wonderful service to the children of our community. Our Summer Intern left for college and our part time aide also resumed her college schedule.

Sadly, we lost a very dear friend and valued staff member, Mary Lou Schalk, in March 2015. She will always be remembered for her warm smile and willingness to assist all who visited the library. Mary Lou will be honored with a beautiful stained glass art piece that will be added to our skylight in early 2016. That gift will serve as a lasting tribute appreciated by the residents of the Town of Lisbon.

We thank the Friends of the Library for their hard work and dedication to the library. Their fundraising events have provided our library with wonderful programs and gifts like the new skylight in 2015 and the new sign in 2013.

The Library Governing Board, Library Department staff and Friends of the Library thank the citizens of the Town of Lisbon for your support. We look forward to providing you with all your library services needs in the coming year.

Description	Amount
Adult Books	31,856
Adult DVD'S	5,715
Juvenile Books	18,579
Juvenile DVD's	3,048
CD/Audio Books	14,729
Magazine Circ	3,802
E-Reader	2,540
Inter Lib.Loan Circ	1,479
Public Use Computers	6,117
New Patrons Added	629
Total Patron Count	4,138
Adult Room Count	26,096
Juvenile Rm. Count	11,047
Storytime Attendance	981
Other Child/Family Events	553
Summer Read Participants	99
Total Bks.Read in 6 weeks	1,084
Magazines & Newspaper	56
"Withdrawn" Materials	1,831
New Bks/Materials Added	1,754
Total Bks/Materials Count	38,908
Books "Mended" In House	82
Total value "Mended Bks"	\$1377

# Police Department

## David Brooks, Police Chief

As with all fiscal years, we begin with the Moxie Festival Weekend. The weekend took off with Friday night's fireworks and on through Saturday's 5K race, the parade and festival and ended with Sunday's car show and other activities. It is always a busy weekend that brings thousands of people to our town to take part and enjoy the time. No problems were encountered by the department beyond the usual traffic snarls that the fireworks and parade bring.

This report will be quite similar to past fiscal year reports with statistics and programs. Statistics year to year may change, but the proactive programs and service the department provides remain constant to the best of our ability. In FY'15 the police department experienced a 9.25% increase in calls for service (CFS) over FY'14. Lisbon's CFS in FY'15 totaled 10,465 compared to FY'14's 9579. FY'14 was 1.2% higher than FY'13. This has clearly shown a trend that the department's calls for service continue to increase.

Some troubling statistics include a 22.2% increase in reported domestic calls, 26% increase in reported burglaries, 4.6% increase in reported larceny/forgery/fraud complaints, 57.9% increase in attempted or threatened suicide, 36.8% increase in sex offender registrations, drug information/offenses up 45% and a 14.4% increase in reported accidents. Areas that had decrease in FY'15 include; criminal trespass/warning complaints down 22%, sex offender violations down 50%, sex offences down 50%, reported assaults down 11.5%, reported harassment down 40% and disorderly conduct reports down 18.5%.

As indicated in past reports, crime trends vary from year to year. The above statistics are based on "reported" incidents. Officers respond, investigate, and at times determine that the initial call was not accurate; meaning it didn't occur as reported or was reclassified into another category. Officers maintain a professional enforcement and investigative posture remaining aggressive with the investigations and prosecute when there is sufficient probable cause and evidence. Officers remain highly visible and proactive as time allows.

The department remains an active participant with the Maine Drug Enforcement Agency (MDEA). Det. William Tapley is our department's Resident MDEA Agent. As indicated above, drug investigations have experienced an increase this year. I stated in a quarterly report the impact that Maine and our country are experiencing with increased heroin abuse. Unfortunately, Lisbon is not immune to this problem.

On a positive note, our community was recognized and notified by an online real estate brokerage firm in Feb 2015 as one of the safest places to live in Maine. The brokerage firm, Movoto, using FBI Uniform Crime Report statistics from 2013 ranked Lisbon as the 5<sup>th</sup> safest community in Maine. See the recognition at [www.movoto.com/blog/top-ten/safest-places-in-maine/](http://www.movoto.com/blog/top-ten/safest-places-in-maine/)

In "The Crime in Maine" 2014 report, published by the Maine Department of Public Safety, Lisbon's crime rate was 10.02 crimes per 1000 population. This was the lowest in Androscoggin County which had an overall rate of 22.93. The Maine Crime Rate was 21.04. Our department cleared 41.6% of the reported crimes committed in our community. The clearance rate in all of Androscoggin County was 37.7 and statewide it was 34.8. Comparing crime rates in the 2014 report, Lisbon had the 21<sup>st</sup> lowest crime rate by reporting municipalities. Of these 21 communities, Lisbon was the 2<sup>nd</sup> largest community with only Kennebunk having more population than Lisbon. We'll have to wait and see how, or if the Movoto brokerage firm rates us for 2014.

The Lisbon Citizen's Police Academy (CPA) Class of 2015 graduated in May '15 with eleven participants. The ten week program gave the graduates an inside look at police department operations and also included the Communications Center and Animal Control. The next CPA is planned to be scheduled in the winter of 2017. Anyone having an interest in participating in the 2017 CPA can contact Sgt. Ryan McGee at [rmcgee@lisbonpd.com](mailto:rmcgee@lisbonpd.com) and he will put your name and contact info onto a waiting list.

Police Explorer Post #4250 continued to be active this fiscal year with 4 Explorers. The Explorers have demonstrated an interest in possibly pursuing a career in the area of criminal justice and are 14 – 20 years of age. If you have interest in a possible career in the field of criminal justice and are in this age bracket contact either Det. William Tapley at [wtapley@lisbonpd.com](mailto:wtapley@lisbonpd.com), SRO Renee Bernard, or any other officer on the department. Our Lisbon Community Policing Advisory Group met only a couple of times this year. There were no projects assigned to the LCPAG from the Town Council.

The Volunteers in Police Service (VIPS), continued the Citizen Outreach Program throughout the year. This volunteer program began in 2009 and telephone calls are made to seniors and shut-ins during the week by the VIPS members. The Lisbon Education/Employment and Delinquency Program, LE²AD, continues to be a successful program. Coordinator Joanne Campbell mentors at-risk youth assisting them into completing their high school or GED education and further assisting them to find a job or move on to secondary education.

# Police Department Continued

Officers Jeffrey Picard and Renee Bernard continue serving as School Resource Officers in the Lisbon Community School and the Middle/High School campus. Both are D.A.R.E. instructors and teach D.A.R.E. programs in 5<sup>th</sup> & 7<sup>th</sup> grades.

The bi-annual D.A.R.E. All Stars vs. New England Patriots Alumni game was held in Sept 2014. The Patriots Alumni won the game on the football field in 80 degree heat; however the D.A.R.E. program was the real winner with the fund raiser bringing in over \$10,000 for Lisbon D.A.R.E. These funds will allow the D.A.R.E. program to continue into 2016 with the next game on the calendar in the fall of 2016. School Resource Officer Renee Bernard will continue to spearhead the Alumni game fundraising event in the coming year. If you would like to volunteer or have questions regarding the anticipated 2016 event, contact SRO Bernard at either [rbernard@lisbonpd.com](mailto:rbernard@lisbonpd.com) or [rbernard@lisbonschoolsme.org](mailto:rbernard@lisbonschoolsme.org).

In November 2014, the department's Canine, 'Dex,' was retired from service because of deteriorating health. Dex served not only our community, but the state as well during his ten (10) years of service. By policy, the canine handler Officer Jason St.Pierre had first option to retain the dog as a family pet and chose to do so. Dex is enjoying his retirement years with the St.Pierre family. Officer St.Pierre continues the service of a Police K9 team with his new canine, 'Moxie'.

In January 2015, the department's 1<sup>st</sup> K9 officer, Sgt. Scott Stewart, resigned from the department after serving our community for twenty-two (22) years. He moved on to become a Lieutenant for the Sagadahoc County Sheriff's Department. Another personnel loss to the department and our community this fiscal year was the retirement of Juvenile Detective Bernard McAllister. Det. McAllister served our community for thirty-four (34) years. Many will remember that he was the first "Officer Friendly" on the department, working closely with the schools. Det. McAllister was also the department's first D.A.R.E Officer. His retirement date was June 30, 2015. Bernie has moved on to work for the District Attorney's Office.

Losing these men is a tremendous impact to our department. A combined fifty-six (56) years of experience and knowledge in their respective duties leaves a void that will be a challenging task for the officers stepping up who replace them. I have all the confidence in those who will be promoted in the near future to continue the service level that the department and our citizens expect. Stepping beyond the FY'15 calendar, on July 5<sup>th</sup>, Officer Ryan McGee was promoted to the rank of Sergeant, and a new Detective will be assigned later into FY'16.

The department received a number of grants during FY'15.

- The 2014 Byrne/JAG Pass-Through Grant award in the amount of \$2,433.00 was used toward the purchase of eight (8) "Rifle Plate Carriers". These carriers are to be used in conjunction with the officer's bullet proof vest that they wear when on duty.
- The 2014 Homeland Security Grant Program (HSGP) award for Lisbon PD was \$5,253.94. We combined this award with the HSGP FY'13 Supplemental award of \$2,828.16 toward the purchase and installation of a "Voter Repeater System". A Voter Repeater System (VRS) is a small radio repeater placed in locations experiencing poor radio reception/transmission to improve that radio operation. This VRS was located in the fire hose tower in the Lisbon Falls Fire Company.

The above mentioned grants awarded to the police department for these projects; Rifle Plate Carriers and Voter Repeater System, were not enough to pay for them in full. Forfeiture funds were used to offset the amount differences.

- The Maine Bureau of Highway Safety (MeBHS) announced a 75% reimbursement program for police traffic enforcement equipment in Jan. 2015. With this grant award, the police department was able to purchase two (2) Watchguard 4 RE In-Cruiser Video Camera Systems. The cost for two systems was \$9,398.00. The MeBHS reimbursement grant provided \$7,048.50 and forfeiture funds were used for the 25% match of \$2,349.50.
- Also in January '15, the MeBHS announced the 2015 "Impaired Driving High Visibility Enforcement Program" grant. The department applied for and received \$3,750.00 to cover overtime costs to participate in the "DriveSober, Maine" program.
- In March, MeBHS announced the 2015 "Buckle Up-No Excuses!" Seat Belt Enforcement and Education Campaign. The department received \$1,700.00 for overtime costs to participate in this program.
- Near the end of this fiscal year, the department submitted an application with the U.S. Department of Justice, 2015 Bulletproof Vest Partnership Program, to replace our aging bullet proof vests for the officers of the department. This is a 50/50 reimbursement/match program and I anticipate USDOJ approval; however this will not occur until next fiscal year. Our plan will be to use forfeiture funds for the match requirement. More on this in next year's report.

The Crime in Maine 2014 report indicates that Lisbon is the 25<sup>th</sup> largest municipality by population reporting crime statistics to the Maine Department of Public Safety. Yet we rank 62<sup>nd</sup> in officer/population ratio with 1.576 officers per 1000 population at fourteen (14) full-time officers in 2014. In FY'13 our ranking was 52<sup>nd</sup>. *[Fulltime officers have been further reduced to 13 F/T officers in FY'16 bringing our ratio down to 1.464]*. In Maine in 2014 there were 1.9 officers per 1000 population in municipal police departments and statewide including municipal, county and state where there were 1.7 officers/1000 population. The municipal ratio of 1.9 officers/1000 population would have Lisbon at 17 full-time officers; the statewide 1.7 ratio would have Lisbon at 15 officers. The Town Council for FY'16 has decided to further reduce the police officer staffing of the department to 13. As you will read in this report, one (1) is the supervisor of Communications and the department's IT person, and two (2) are SROs spending 75% of their on-duty time per year in our schools.

# Police Department Continued

The Lisbon Regional Communications Center (LRCC) experienced a 4.7% increase in total calls for service this fiscal year with 15,969. In FY'15 the CFS total was 15,254 and in FY'14 it was 12,074. The LRCC dispatches for the Lisbon Police and Fire Departments, Lisbon Emergency Medical Service, Sabattus Police and Fire Departments, Durham Fire and Rescue Department and the Greene Fire Department. Sergeant Harry Moore is the LRCC supervisor and is also the department's IT person. Our LRCC lost a very experienced dispatcher with the departure of Cathy Roy in June 2015. Dispatcher Roy had 20 years of emergency communications experience, the last 4 years with the LRCC. She relocated out of state to assist family.

The Animal Control Department with Humane Officer Jeffrey Cooper remained busy throughout the fiscal year. Lisbon Animal Control not only services our community, but also the towns of Sabattus, Bowdoin and Durham. In calendar year 2014, H.O. Cooper recorded 585 calls for service in Lisbon, 261 in Sabattus, 69 in Bowdoin and 69 in Durham. Durham continued contracting animal control services with Lisbon through FY'15; however did not renew the service contract thereafter.

On Jan 1, 2015 Lisbon contracted with Coastal Humane Society in Brunswick to provide shelter and care for animals picked up by our Humane Officer. The contract also allows for residents of Lisbon to deliver stray domestic animals to the shelter. In addition, it also allows a place for citizens to part with their pet animals if they can no longer care for them. Coastal Humane Society is extremely active in finding homes for animals they receive. Our first 6 months working with CHS has been very positive.

This fiscal year report highlights a number of statistics, programs and services that the department provides. All of the men and women of the police, communications and animal control departments are dedicated in providing the best level of services that they can to our citizens.

I want to thank all of them for a job well done this fiscal year, and also thank the volunteers that assist us in providing various programs and activities throughout the year. And as always, we appreciate your support and are especially thankful to those citizens who believe it is incumbent upon them to assist in protecting their community.

## Planning Board

<b>Members:</b>	Karen Paradis – Chair	Don Fellows	James Lemieux	Richard Long- Associate
	Curtis Lunt - Vice Chair	Dan Nezol		Scott Hall - Associate

The Lisbon Planning Board hears and decides upon zoning ordinance issues, conditional use permits, flood hazard development permits and site plan review applications. The Planning Board meets and holds public hearings on the 2nd and 4th Thursday of each month unless otherwise posted. During the calendar year 2015 the Planning Board held several workshops and meetings.

### Public Hearings for Calendar Year 2015

Case 15-1 January 22: Dollar General application for a 9100 square foot retail business located at 167 Lisbon Street, Lisbon, Map U21 Lot 10. Application accepted on January 22, 2015. Site visit scheduled for January 29, 2015. Public Hearing schedule for February 12, 2015. Approved with conditions on February 12, 2015.

Case 15-2 March 26, 2015: Open Space Subdivision application for three lots to be located on Stonewall Drive off Route 9 Ridge Road Map R4 Lot 8G. Application accepted as complete on March 26, 2015. Public Hearing scheduled for April 9, 2015. Preliminary plan approved on April 9, 2015. Final plan approved with conditions on April 9, 2015.

Case 15-3 Proposed changes to Chapter 70 Zoning Map of Lisbon, Maine. Public Hearing scheduled for April 9, 2015. Approved.

Case 15-4 Proposed changes to Chapter 70 Section 70-53I Table of Land Uses. Public Hearing scheduled for April 9, 2015. Approved.

Case 15-5 Proposed changes to Chapter 70 Section 70-115 Officers and Duties. Public Hearing Schedule for April 9, 2015. Approved.

Case \*15-3 Conditional Use Application: Rear lot at Fiabanks Road Map R5 Lot 9N. Accepted application on June 25, 2015. Site visit on July 9, 2015. Council took no action. Case dismissed August 27, 2015.

Case \*15-6 Conditional Use Application: Rear lot on Summer Street Map U28 Lot 57B. Case has been tabled until proof of ownership can be determined.

Questions should be directed to the Code Enforcement Officer at 353-3000 ext. 111 or at [www.lisbonme.org](http://www.lisbonme.org) / Code Enforcement. If interested in becoming a member of the Planning Board please contact the Administrative Assistant at 353-3000 Ext. 102.



# Public Works

## Ryan Leighton, Director

Dear Lisbon Residents,

The Public Works Department was able to replace the truck we lost in the fire of 2014 with a new Peterbilt. This truck was fitted with the existing stainless steel body removed from the burned up truck. A new plow and wing were installed as well as updated controls for automatically metering out salt and liquids used during winter events for deicing. We completed repairs and renovations on the existing garage and started construction of a 25' x 80' addition as well. We were fortunate to be able to replace a 2001 two wheel drive 1-ton with a four wheel drive F550 including a plow as well as purchasing a hot box which allows us to recycle asphalt to be utilized for pot hole repairs in the winter. Being able to place hot mix asphalt results in a much better and longer lasting repair in lieu of using cold patch products. Finally, in addition to the normal culvert replacements, ditching, and tree trimming, we were also able to pave just over a mile of roads.

The Solid Waste Department continues to operate effectively processing the various waste materials received at the Transfer Station. The table below is a historical summary of the quantities of items moved through the transfer station annually. This year was very similar to the previous year.

ITEM NAME	2011	2012	2013	2014	2015
Cardboard	142.41	122.94	125	119.81	121.36
Mixed Paper	110.99	78.46	43.6	69.65	67.36
Newspaper	86.43	108.55	65.22	66.91	66.07
Steel	184.97	153.21	147.56	173.69	196.55
Single Stream	81.84	91.49	78.98	76.05	84.49
Tires	10.46	5.59	12.19	8.12	18.02
Sheetrock	43.85	32.97	34.18	38.51	35.68
Shingles	153.89	108.92	95.52	60.52	86.63
Demo Wood	321.48	302.52	297.52	262.2	349.2
Brush	237.08	235.66	146.28	208.22	183.28
Compost	196.33	231.04	195.02	228.16	182.23
Household Waste	2701.95	2683.96	2702.3	2770.07	2724.96
Bulky Material	286.05	300.67	293.45	315.73	390.26
<b>Total WT in tons</b>	<b>4557.73</b>	<b>4455.98</b>	<b>4236.82</b>	<b>4397.64</b>	<b>4506.09</b>
Bulbs (Total Feet)	10484'	10210'	12892'	10764'	7708'
Anti-freeze	405	140	125	90	105
Oil	1000	708	1164	739	938
Oil/Gas Mix	385	110	165	220	220
<b>Total Gallons</b>	<b>1790</b>	<b>958</b>	<b>1454</b>	<b>1049</b>	<b>1263</b>
Propane Tanks	15	23	65	23	37
Freon Units	224	217	260	198	301
CRT's/ Electronics	1557	1127	1458	1670	1493
<b>Total #</b>	<b>1796</b>	<b>1367</b>	<b>1783</b>	<b>1891</b>	<b>1831</b>

The Sewer Department continues to operate at a high level of efficiency. This year we abandoned the old siphons which run under the Sabattus River near the boat launch. We also spent considerable time and effort cleaning and internally inspecting the cross country line which runs between Capital Avenue and Davis Street. We were also able to realize some much needed improvements to the buildings at the Treatment Plant. As part of the energy conservation project new lighting was installed as well as two new high efficiency boilers and a much needed roof replacement.

# Recreation & Parks Department

## Mark Stevens, Director

Providing recreation and park services is a business of constantly monitoring and evaluating trends, needs and interests. Our mission is to determine what the needs and interests of the community are and to find creative ways to provide them. In April 2015, the Town Council moved trails, gardens, and parks under the Recreation Department. There have been several “learning as you go” situations that were naturally part of the process. We expect to be more efficient, productive and smarter as we continue to work at doing our part to making Lisbon a great place to live. Lisbon has a comprehensive “Parks and Recreation Department”. Months of planning for the Moxie 5K and Car show come to fruition on the second Saturday/Sunday in July. This year’s Moxie 5K was a special one since we were celebrating our 20<sup>th</sup> consecutive year. Before the race I had a chance to recognize those runners who have run each of the 20 years race. Brian Ganong of Lisbon Falls was our only resident to have run all 20 years. Olympic Champion Joan Banoit Samuelson ran the Moxie 5K this year and afterwards she complimented our volunteers and staff for a great race. This is considered to be one of the highest honors a race director and staff could receive. The past three years the race has averaged 550 runners with another 100 fun run participants.

The Moxie Car Show was revived 4 years ago by our department after a 20 year hiatus. The past 4 Moxie Car Show Sunday’s have been sunny with 80 degree temps. Perfect for an annual car show that attracts nearly 250 cars and approximately 400 spectators. Billy and Kim Stevens among many others helped make this year’s annual Moxie Car Show a great event. Our sponsors are too many to list but we thank all of them! The proceeds went to the Sunshine Hill Senior Citizens, keeping true to our motto, “vintage cars for vintage people”. We are fortunate to have many of the same volunteers as the 5K making it a two day event for 40 friends, family, and classmates.

Summer Day Camps numbers continue to grow in popularity each year since 2012. This summer we changed our playground camp price from \$200 to \$300 and trekker camp from \$250 to \$300. We added Kindergarten and moved 1<sup>st</sup> graders down to the new Cricket Camp. We had 46 participants and hired more staff to accommodate our ratio of staff to participants. Cricket and Trekker’s ratio is 1-10 and the Playground Camp ratio is 1-15 respectively. Participants in Summer Day Camps went from 171 in 2012 to 283 in 2015.

The walking/biking trails have been heavily used and the new Androscoggin River Trail is getting the most attention. We are currently looking at broadening our parking options at the boat launch in the future. The river is the most photographed natural resource in Lisbon. Hundreds of photos are published on social media. Several new benches were placed along the new section of the trail finishing up a project started last summer with Verla.

The entertainment offered at our Beaver Park this summer was well received! Our fishing derby attracted over 100 people. Ben Nugent, a Maine Wild Life Biologist, our master of ceremony, offered a short lecture on the value of fishing for youth. He explained how fishing can become a life time of enjoyment for all. Our ponds are well stocked; it was evident by with how many fish were caught!

Beaver Park hosted a wedding, graduation party, baby shower, horseback riding, and daily educational nature walks. We were fortunate to have had an intern student from Conn. named Arent work with us. Monday, Tuesdays and Thursdays we transported participants from our camps to the park for 2 hours while Arent provided interactive and educational talks. The Moxie Committee hosted a Family Fun Day that attracted many people. LL Bean Outdoor Discovery programmer, Bill Yeo, provided activities for those who were there. Kathy Deering along with Mark Jones, Joe Doughty, and David Cherry have been keeping the park, trails, and gardens safe and clean.

MTM Park hosted concerts and movies in the Park. The MTM/Recreation building received lots of building improvements. New windows, lighting, toilets, and sinks were installed. We connected to natural gas. Activities including, exercise classes, luncheons, cribbage, historical society lectures, LACO food and clothing bank, and rentals kept the MTM Park and building busy.

Our fall sports programs including soccer, football, and field hockey have been an important part of Lisbon’s kids lives for the past 45-years. Starting in 1970, we have been offering youth football to kids in Grades 3-8. Since then, Lisbon has always been considered a tough football town. Lisbon has won more state championships in football than any other sport. It’s deep rooted in our community. On the much larger spectrum, sports in general, including all that we offer in the fall and winter seasons bring children, families, and community together. Lifelong friendships are created. This is what helps build a stronger community.

The Parks and Recreation Department partnered with Lisbon DARE and PCL on October 31 to serve 500 hot dogs and hot cocoa. Halloween is always a big deal in the falls. For the past 5 years, Dan and Christine Nicholson of Addison Street provided drinks and hot dogs, however this year they wanted to give it up knowing the MTM Park would be a great place to hold such a large event. We took it on hoping to attract families, friends, and children to come and mingle at MTM, a safe place to enjoy the night.

Our Community Garden behind the old Lisbon High School on South Street is ready for spring to arrive. Several volunteers helped fill the eight raised beds with compost and soil. We are working with members from the community and Cooperative Extension.

The Lisbon Recreation Department, Recreation Committee, MTM Board, and the Conservation Commission strive to bring the best recreational and leisure opportunities we can to our town. We are fortunate to have Cheri Garnett, Aline Strout, Jamey Martin, Mark Jones, and the rest of our staff dedicated and committed to making our town a better place to live through recreation. We encourage suggestions and ideas on how we can improve our services. We are proud to serve children, families, and the entire Lisbon Community.

# Report of Deaths

## Twila Lycette, Town Clerk

Vital records in Maine are closed. To order a certified copy of a vital record you must show ID. If you are ordering a certified copy of a vital record of a family member, you must show ID and lineage. The Town of Lisbon expresses our condolences to the family and friends of following:

Decedent Name	Age	Resident Town	Town of Death	Date of Death
Alcala, Herminia S.	85	Lisbon	Lisbon	12/09/2014
Barton, Donald Walter	72	Lisbon	Auburn	10/26/2014
Begin, Robert J.	91	Lisbon	Lewiston	01/26/2015
Bichrest, Claire A.	98	Lisbon	Brunswick	10/18/2014
Bickford, Peter J.	52	Lewiston	Lisbon	06/18/2015
Breton-Tuplin, Mitchell Joseph	12	Lisbon	Lisbon	07/17/2014
Burton, Eugene F.	89	South Portland	Lisbon	03/31/2015
Buzza, Simone R.	88	Lisbon	Lewiston	04/29/2015
Caouette, Henry A.	89	Lisbon	Lewiston	10/15/2014
Carville, Mary Stella	100	Lisbon	Lewiston	08/14/2014
Cosgrove, Neda Lucille	90	Lisbon	Lisbon	10/15/2014
Curry, Rebecca R.	64	Lisbon	Auburn	08/20/2014
D'Oliviera, John c.	83	Lisbon	Lisbon	12/16/2014
Disney, Ellen E.	71	Lisbon	Auburn	04/10/2015
Dodge, Karen Charlotte	71	Lisbon	Brunswick	11/03/2014
Doherty, Geraldine M.	86	Lisbon	Lewiston	06/21/2015
Doucette, Robert G.	66	Lisbon	Lisbon	12/06/2014
Doyle, Richard J.	74	Lisbon	Auburn	08/23/2014
Dumas, Eleanor J.	87	Greene	Lisbon	02/17/2015
Dyer, Vivian Marie	90	Lisbon	Auburn	01/29/2015
Edwards, Marjorie A.	93	Lisbon	Auburn	07/26/2014
Frank, John B.	63	Lisbon Falls	Lisbon	12/24/2014
Gamrat, Irene E.	94	Lisbon	Lewiston	01/19/2015
Gartley, Corrine G.	88	Lisbon	Lisbon	06/20/2015
Gray, Melvin S.	82	Lisbon	Lisbon	02/12/2015
Gustwick, Vivien c.	71	Lisbon	Auburn	11/23/2014
Hale, James Frederick	82	Lisbon	Auburn	06/26/2015
Hamilton, Barbara Jean	83	Lisbon	Auburn	04/01/2015
Hand, Charles E.	89	Lisbon	Lewiston	07/21/2014
Higgins, Virginia Margaret	91	Lisbon	Freeport	09/05/2014
Hodgkins, Kenneth G. Jr.	58	Lisbon	Lisbon	02/06/2015
Hunnewell, Vida W.	85	Lisbon	Brunswick	05/24/2015
Iverson, Arleen E.	91	Lisbon	Lisbon	04/16/2015
Jean, Joan L.	85	Lisbon	Lisbon	01/23/2015
Karkos, Rita Theresa	88	Lisbon	Lewiston	08/26/2014
Kendall, Arthur P.	88	Lisbon	Lewiston	09/02/2014

## Report of Deaths Continued

Decedent Name	Age	Resident Town	Town of Death	Date of Death
Lagasse, Waneta H.	98	Lisbon	Lisbon	06/23/2015
Lamb, Rosemary E.	64	Lisbon	Auburn	09/26/2014
Lemay, Richard Joseph	48	Lisbon	Auburn	11/17/2014
Lemke, Erline Louise	92	Lisbon	Lewiston	07/06/2014
Lycette, Harold Earl	93	Lisbon	Lisbon	06/21/2015
Marchant, Pauline H.	94	Lisbon	Lisbon	03/28/2015
May, Tonie	46	Lisbon	Lisbon	06/22/2015
McGuire, Robert A.	65	Lisbon	Lewiston	11/02/2014
Menard, Ovide J.B.	90	Lisbon	Lisbon	03/29/2015
Moss, Brenda E.	72	Lisbon	Auburn	07/21/2014
O'Neill, Martina M.	90	Lisbon	Auburn	07/07/2014
Pelkey, Frank Robert	78	Lisbon Falls	Lisbon	02/03/2015
Plummer, Kendall R.	43	Lisbon	Portland	08/01/2014
Pulsifer, Donald Chester	88	Lisbon	Lisbon	08/20/2014
Richard, Rachel c.	83	Lisbon	Lisbon	06/19/2015
Richmond, Dorothy E.	99	Lisbon	Lisbon	08/06/2014
Ridley, Leonard Edward Sr.	84	Lisbon	Lewiston	04/14/2015
Ridley, Roland A. Sr.	62	Lisbon	Auburn	04/27/2015
Rossignol, Shirley M.	69	Lisbon	Lisbon	07/15/2014
Samson, Charles Albert Jr	75	Lisbon	Lisbon	08/26/2014
Skolfield, Jeffrey M.	59	Lisbon	Auburn	03/14/2015
Snow, Ann E.	77	Lisbon	Lewiston	12/16/2014
Spaulding, Raymond Paul Jr.	47	Lisbon	Lewiston	02/18/2015
Spear, Wesley Donald	88	Lisbon	Auburn	01/02/2015
St. Laurent, Maurice c.	79	Lisbon	Auburn	11/20/2014
Tarr, Amber F.	96	Lisbon	Auburn	01/12/2015
Tebbets, Ethel Mary	90	Lisbon	Lisbon	07/24/2014
Tourtelotte, Lillian Frances	86	Lisbon	Auburn	08/05/2014
Trask, Kathleen T.	57	Lisbon	Lisbon	09/10/2014
Violette, Roland J.	78	Lisbon	Auburn	04/09/2015
Warren, Jeanie D.	71	Lisbon	Lisbon	01/07/2015
Webster, Irene B.	89	Lisbon	Auburn	04/08/2015
Wheeler, Chris C. Sr.	48	Lisbon	Lewiston	02/17/2015
White, Douglas Warren	86	Lisbon	Lewiston	05/07/2015
Whittingham, Thomas B.	85	Lisbon	Lewiston	01/17/2015
Young, Larry Richard	54	Lisbon	Lisbon	10/20/2014
Zarrilli, Joseph A.	72	Lisbon	Lisbon	01/28/2015

Total 73



Megan Align, Deputy Tax Collector

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# Tax Collector Continued

<u>REAL ESTATE (LIEN ACCOUNTS)</u>			<u>REAL ESTATE (LIEN ACCOUNTS)</u>		
	Year	Amount Due		Year	Amount Due
COX, CHARLES E.	2013	\$455.36	H & H CONSTRUCTION MANGEMENT LLC	2015	\$2139.45
COX, CHARLES E.	2014	\$1256.10	HALL, CHARLES E.	2014	\$2316.06
COX, CHARLES E.	2015	\$1327.21	HALL, CHARLES E.	2015	\$4131.76
CURTIS, BEVERLY A. &	2014	\$238.47	HAM, RUFUS E. &	2015	\$635.30
CURTIS, BEVERLY A. &	2015	\$762.76	HENRY, MICHAEL	2015	\$69.28
CURTIS, CINDY H.	2015	\$1446.10	HICKS, SARAH	2015	\$195.05
DALL, TRENT	2015	\$135.01	HOAR, JAIME	2015	\$187.99
DANFORTH, VERONICA	2014	\$150.65	HUNT, DENNIS C. &	2014	\$1159.00
DANFORTH, VERONICA	2015	\$198.45	HUNT, DENNIS C. &	2015	\$2341.47
DECKER, RYAN	2015	\$142.13	HUSTON, WALTER A. HEIRS OF	2015	\$63.02
DIGREGORIO, JANET M.	2015	\$2766.23	KAHERL, SEAN E. &	2015	\$1329.06
DONOHUE, SHAWN	2014	\$2189.04	KAJA HOLDINGS, LLC	2015	\$1533.01
DONOHUE, SHAWN	2015	\$2723.44	LAFONTAINE, MICHAEL &	2015	\$168.24
DOUGHTY, REBECCA L.	2015	\$1322.32	LAM, WAI MING	2014	\$1849.19
DROUIN, RICHARD	2014	\$130.53	LAM, WAI MING	2015	\$3842.94
DROUIN, RICHARD	2015	\$1462.58	LAM, WAI MING	2014	\$739.91
DUBOIS, DONALD A. &	2014	\$1801.30	LAM, WAI MING	2015	\$1497.20
DUBOIS, DONALD A. &	2015	\$1902.31	LANE, ROBERT D. JR. &	2015	\$1429.18
DURISKO, KAREN	2015	\$351.38	LANGERLIER, SUSAN M. &	2014	\$831.79
DURISKO, KAREN L.	2015	\$2101.57	LANGERLIER, SUSAN M. &	2015	\$1693.05
ELWELL, ROBERT F., JR &	2014	\$3390.77	LAVALLEE, ROGER L. &	2015	\$1609.31
ELWELL, ROBERT F., JR &	2015	\$3594.95	LH HOUSING, LLC	2015	\$1815.51
ELWELL, ROBERT F., JR. &	2014	\$2544.28	MCINTYRE, VINNY	2015	\$323.97
ELWELL, ROBERT F., JR. &	2015	\$2736.99	MELNICK, JANIS M.	2015	\$687.63
ELWELL, ROBERT T. &	2014	\$1374.27	MEYER, TIMOTHY W. &	2014	\$1124.18
ELWELL, ROBERT T. &	2015	\$1462.07	MEYER, TIMOTHY W. &	2015	\$1703.97
ESTATE OF BARD, JUDITH &	2014	\$1402.67	MOREY, DONNA	2014	\$162.61
ESTATE OF BARD, JUDITH &	2015	\$2740.88	MOREY, DONNA	2015	\$165.76
EVERETT, JAMES R. &	2015	\$1453.68	MORREALE, JAMES A.	2015	\$959.91
FARNSWORTH, SUSAN O.	2015	\$2827.03	MURPHY, MILTON L. &	2015	\$2519.94
FEELY, TINA MARIE	2015	\$268.42	NADEAU, RICHARD	2015	\$243.31
FITZGERALD, DOROTHY B.	2015	\$1910.54	NEW CINGULAR WIRELESS PCS LLC	2015	\$77.56
FLEURY, LUANN	2015	\$407.56	NEW ENGLAND VENDING, INC.	2014	\$2161.68
FOWLER, KENNETH W. &	2014	\$112.04	NEW ENGLAND VENDING, INC.	2015	\$2370.52
FOWLER, KENNETH W. &	2015	\$2934.01	NOYES, JACOB	2015	\$386.79
FOWLER, KENNETH W. &	2015	\$2181.58	OWEN, GREGORY	2015	\$480.60
GAGNON, ARMAND SR,	2015	\$1498.05	PALMER, AARON	2014	\$311.56
GAGNON, CAROL A.	2015	\$1104.58	PALMER, AARON	2015	\$323.97
GARCIA, HANSEL Z.	2014	\$1569.53	PARADIS, CAROL A. &	2015	\$359.46
GARCIA, HANSEL Z.	2015	\$2677.55	PASS, CURTIS R. &	2015	\$3399.50
GARNETT, ANDREW N.	2015	\$412.92			
GEORGE, MELISSA	2014	\$368.47			
GOOD TIME LANES INC.	2015	\$4540.20			
GOULD, GAIL	2015	\$77.68			
GRAHAM, JAMES R. &	2015	\$426.61			

# Tax Collector Continued

## REAL ESTATE (LIEN ACCOUNTS)

	Year	Amount Due
PEARSON, DONALD	2013	\$330.89
PEARSON, DONALD	2014	\$337.86
PEARSON, DONALD	2015	\$354.37
POWELL, TAMMY LEE	2015	\$354.48
RAUBESON, LANA A.	2015	\$338.55
REIL, IRENE	2014	\$1200.40
REIL, IRENE	2015	\$1274.30
RICHARDS, SILEENA	2015	\$460.76
RIDEOUT, JAMES &	2014	\$267.07
RIDEOUT, JAMES &	2015	\$385.35
RIDLEY, RANDALL	2015	\$306.24
RIOUX, RONALD R.	2015	\$921.38
ROBERTS PROPERTIES, LLC	2015	\$173.79
ROBERTS, ROXANNE & DANNY &	2015	\$1074.16
ROY, TAMMIE J. & ROBERT R.	2015	\$1309.07
RUSSELL, GREGORY	2014	\$720.35
RUSSELL, GREGORY	2015	\$885.03
RUSSELL, MICHAEL	2015	\$3714.32
RYAN, TIMOTHY	2014	\$459.12
RYAN, TIMOTHY	2015	\$501.88
SAUCIER, RONALD	2015	\$192.79
SAUTTER, TRACY	2015	\$156.76
SAWYER, CAROL S.	2014	\$1537.60
SAWYER, CAROL S.	2015	\$7088.61
SHORETTE, MARTHA J. &	2014	\$1641.12
SHORETTE, MARTHA J. &	2015	\$2497.96
SIMMONS, DAVID	2015	\$316.95
SMALL, WALTER & KAREN	2015	\$2015.04
SMITH, MATT & PAM	2015	\$416.59
SMITH, NICOLE	2015	\$171.96
SMITH, TRACEY	2015	\$275.57
SPAULDING, DAVID M. &	2015	\$1019.65
SPAULDING, DAVID M. &	2015	\$268.22
SPAULDING, MATTHEW L. &	2015	\$1852.69
SPAULDING, RAYMOND P	2014	\$769.03
STARBIRD, LINDA D.	2015	\$424.11
STOKLAS, EMERY J. &	2014	\$1908.58
STOKLAS, EMERY J. &	2015	\$2900.50
SWIFT DEMOLITION, INC	2015	\$9434.30
SWIFT DEMOLITION, INC	2015	\$1618.56
SWIFT DEMOLITION, INC.	2015	\$1352.54
SYLVIA, SAMUEL T.	2015	\$3514.48

## REAL ESTATE (LIEN ACCOUNTS)

	Year	Amount Due
TARBOX, RICHARD &	2015	\$115.27
TARR, BRADLEY &	2014	\$980.32
TARR, BRADLEY &	2015	\$2464.74
THERRIault, MARCEL R.	2015	\$2352.95
THIBAUT ENTERPRISES, LLC	2014	\$13693.19
THIBAUT ENTERPRISES, LLC	2015	\$14516.26
TIBBETTS, JEANNE	2015	\$286.46
TITUS, WAYNE D. &	2015	\$1352.84
VACHON, ROBERT & JEANNETTE C.	2015	\$262.80
WALLACE, NATHAN M. & SABRINA	2015	\$1379.34
WANDELL, ROY R.	2015	\$1889.36
WASHBURN APARTMENTS LLC	2015	\$3972.44
WATTS, TRACY	2015	\$336.63
WEBSTER, JOSEPH	2015	\$588.24
WEEKS, ROBERT G. &	2014	\$908.93
WEEKS, ROBERT G. &	2015	\$1498.26
WENTHWORTH, THOMAS JAY & BOBBI JO	2015	\$368.59
WHITTEN, KEVIN	2014	\$263.74
WHITTEN, KEVIN	2015	\$299.21
WILLIAMS, BRIAN F.	2015	\$330.87
YOUNG, KELI M.	2015	<u>\$1756.62</u>
Total		<b>\$282266.80</b>

# Tax Collector

## Personal Property Taxes 2006-2015

Amount			Amount		
Owner	Year	Due	Owner	Year	Due
ALLEN PROPERTIES, LLC	2015	\$104.92	FIRST CHOICE PRINTING	2014	\$4443.60
ALMA LEA'S DANCE STUDIO	2015	\$41.77	FIRST CHOICE PRINTING	2015	\$4721.40
AT & T MOBILITY LLC	2015	\$202.42	FLOOR SYSTEMS	2015	\$0.13
B & W AUTOMOTIVE	2011	\$230.20	GIANT YARD & HOMECARE	2015	\$0.41
B & W AUTOMOTIVE	2012	\$436.80	GLAMOUR POOLS, INC.	2013	\$3049.62
B & W AUTOMOTIVE	2013	\$463.01	GLAMOUR POOLS, INC.	2014	\$3226.90
B & W AUTOMOTIVE	2014	\$489.90	GLAMOUR POOLS, INC.	2015	\$3462.36
B & W AUTOMOTIVE	2015	\$524.60	GLIDDEN TAX ACCOUNTING	2015	\$26.84
BIG DIPPER	2014	\$373.61	HAGGERTY REALTY	2015	\$0.01
BIG DIPPER C/O ERICA BEAL	2015	\$168.36	HAIR RAZORS I	2015	\$82.96
BROOKSIDE AUTO SALES	2014	\$112.70	HUSTON BROTHERS	2015	\$317.20
BROOKSIDE AUTO SALES	2015	\$119.56	JCW DISTRIBUTORS	2015	\$11.17
BULICK, DANIEL	2014	\$5892.60	LANTERN VIDEO PRODUCTIONS	2011	\$35.70
BULICK, DANIEL	2015	\$6324.48	LANTERN VIDEO PRODUCTIONS	2012	\$35.70
BULICK, NORMAN M.	2011	\$5063.10	LANTERN VIDEO PRODUCTIONS	2013	\$37.84
BULICK, NORMAN M.	2012	\$5254.20	LANTERN VIDEO PRODUCTIONS	2014	\$39.10
BULICK, NORMAN M.	2013	\$5569.45	LANTERN VIDEO PRODUCTIONS	2015	\$41.48
CASA MIA, INC.	2012	\$2675.40	LEWIS AUTO SALES	2012	\$57.69
CASA MIA, INC.	2013	\$463.01	LEWIS AUTO SALES	2013	\$249.31
CHINA INN	2015	\$114.68	LEWIS AUTO SALES	2014	\$250.70
CRAFTS, JOHN INC.	2015	\$2.57	LEWIS AUTO SALES	2015	\$253.76
DIVERSE ABILITIES DAYCARE	2011	\$336.00	LIL'S GIFTS, VALUES & SEWING	2013	\$4.45
DIVERSE ABILITIES DAYCARE	2012	\$350.70	LISBON BOOKKEEPING SERVICE	2012	\$206.75
DORMER MOTEL	2015	\$69.01	LISBON BOOKKEEPING SERVICE	2013	\$231.50
DUBE'S MUSIC	2015	\$41.48	LISBON FUEL CO	2015	\$31.72
FEDEX CORP SERVICES, INC.	2015	\$0.04	LISBON HAIR STUDIO	2015	\$86.84
FINE PRINT PRINTING & GRAPHICS	2013	\$243.29	LISBON LAUNDROMAT	2015	\$82.96
FINE PRINT PRINTING & GRAPHICS	2014	\$98.90	LITTLE DAGS	2012	\$36.72
FINEST KIND VENDING CO.	2011	\$33.60	LITTLE RIDGE FARM	2015	\$45.14
FINEST KIND VENDING CO.	2012	\$35.70	LONGCHAMPS & SONS, INC.	2015	\$1511.16
FINEST KIND VENDING CO.	2013	\$37.84	MAINE ART GLASS STUDIO	2015	\$0.43
FINEST KIND VENDING CO.	2014	\$39.10	MARK'S DELI	2015	\$197.64
FIRE HOUSE DINER	2012	\$854.70	MORSE MECHANICS	2015	\$524.60
FIRST CHOICE PRINTING	2009	\$5808.12	MUZAK, LLC	2015	\$7.32
FIRST CHOICE PRINTING	2010	\$4119.78	NEIGHBORHOOD REDEMPTION	2006	\$96.03
FIRST CHOICE PRINTING	2011	\$3645.60	NEIGHBORHOOD REDEMPTION	2007	\$96.03
FIRST CHOICE PRINTING	2012	\$3771.60	NEIGHBORHOOD REDEMPTION	2008	\$94.05
FIRST CHOICE PRINTING	2013	\$4247.21	NEIGHBORHOOD REDEMPTION	2009	\$100.98
			NEIGHBORHOOD REDEMPTION	2010	\$56.61
			NEIGHBORHOOD REDEMPTION	2011	\$50.40
			NEIGHBORHOOD REDEMPTION	2012	\$52.50



# Personal Property Taxes Continued

Owner	Year	Amount Due
NEIGHBORHOOD REDEMPTION	2013	\$55.65
NEIGHBORHOOD REDEMPTION	2014	\$59.80
NORTHEAST AUTO & DIFFERENTIAL	2013	\$46.74
PAUL MASON & SON	2011	\$29.27
PAUL MASON & SON	2012	\$241.50
PAUL MASON & SON	2013	\$227.05
PAUL MASON & SON	2014	\$193.20
PAUL MASON & SON	2015	\$163.48
PIELA OIL CO.	2011	\$249.56
POMELOW TRANSPORT	2015	\$46.68
PURE HAIR	2015	\$0.30
RAILROAD DINER	2012	\$491.83
RAILROAD DINER	2013	\$572.08
RAILROAD DINER	2014	\$607.20
RAILROAD DINER	2015	\$651.48
RIDER, DARREN	2011	\$126.00
RIDER, DARREN	2012	\$132.30
RIVER VIEW FARM	2012	\$333.33
RIVER VIEW FARM	2013	\$111.30
RIVER VIEW FARM	2014	\$117.30
RIVER VIEW FARM	2015	\$126.88
RONALD HOWE EXCAVATING	2011	\$4536.00
RONALD HOWE EXCAVATING	2012	\$4706.10
SPUNKY ECLECTIC	2015	\$0.96
SUMTHIN FISHY, LLC	2013	\$84.59
T&A CAFE	2010	\$414.37
T&A VARIETY & DINNER	2011	\$823.20
T. CARVILLE TRUCKING	2011	\$5.50
TIM'S PROPERTY MAINTENANCE	2012	\$81.90
TIM'S PROPERTY MAINTENANCE	2013	\$86.81
TIM'S PROPERTY MAINTENANCE	2014	\$92.00
TIM'S PROPERTY MAINTENANCE	2015	\$97.60
TIP TOP TREE SERVICE	2012	\$250.10
TIP TOP TREE SERVICE	2013	\$382.87
TIP TOP TREE SERVICE	2014	\$404.80
UNI-SIM	2015	\$364.31
WATSON'S PROPERTY MAINTENANCE INC.	2015	\$34.16
WHAT TO WEAR	2011	\$54.60
WHAT TO WEAR	2012	\$56.70
XTREM MOTOR SPORTS	2011	\$97.92
		\$99375.14

# Town Clerk / Elections

## Twila Lycette, Town Clerk

The Town Clerk's office had another busy year with elections, legislative updates, and Council meeting minutes. We issued business licenses, and vital records. We continued to issue dog licenses and hunting and fishing licenses until fiscal year end. At that time, we will be consolidating and moving cash receipting services to the excise counter under the Finance Department. We continue to offer on-line Dog registrations. You will find online our ordinances, charter, Council meeting minutes, agendas, and attachments. During the year the Town Council took the following actions:

- Amended the distribution policy for purchase orders
- Adopted the name Blake Cemetery for the cemetery on Ridlon Road & set up trust fund to accept donations
- Amended the Fee Schedule
- Signed the Performance Services Contract with Siemens Energy & Environmental Services
- Adopted the General Assistance Ordinance, appendices, and amendments
- Adopted Charter Amendment that bonds exceeding \$100,000 must be held in November
- Amended the Charter to reflect the Town Manager shall be appointed and removed by the Council
- Adopted Personnel Policy Revisions
- Amended the Recreation Committee be comprised of seven members and two alternates
- Consolidated Parks and Recreation by amending the Code Book and adopted Beaver Park Rules
- Amended the list of safe zones in Section 46.3
- Amended the Groundwater & Wellhead protection ordinance
- Amended the zoning ordinance - signs
- Adopted the Fraud Policy
- Created a Sub-Committee to look into the solid waste program - pay as you throw and report to Council
- Adopted the Banner Policy
- Awarded the Boston Gold Post Cane to Lisbon's Oldest Citizen, Virginia Tardiff
- Adopted the Tax Club Policy
- Adopted the Vehicle Use Policy
- Approved the Sewer System Evaluation Study
- Approved the Animal Shelter Contract with the Coastal Humane Society
- Adopted Leave of absence Personnel Policy amendment
- Adopted the Maine Food Code and Subsequent Amendments
- Accepted the Water Department Study - No change but recommend a cost accounting system
- Awarded the Police Department Personnel Study to Tide Group
- Approved 25' x 80' addition to Public Works
- Approved Storm-water Management Ordinance
- Appointed a new Finance Director March 2015
- Adopted Street Excavations amendment
- Adopted a 90 day moratorium ordinance prohibiting marijuana dispensary facilities

The School Budget Validation Referendum Election, which was held on June 9, 2015 ballots were cast with 1,101 voters NOT approving the School Budget totaling \$14,932,982. A Special Town Meeting petition to vote on the school budget was filed and was deemed insufficient by the Clerk as not consistent with statutory and charter requirement under Maine law. School Budget Validation Elections were held on August 11, 2015, September 22, 2015, November 3, 2015, and January 12, 2016 before approving the School budget totaling \$15,188,724. The Council adopted the 2014-2015 Municipal budget on June 30, 2015 for \$8,098,109 with \$2,849,706 in estimated revenue.

### Lisbon Registered Voter Chart

Date	Democrat	Green	Republican	Un-enrolled	Total
June 1, 2014	1,700	214	1,795	2,647	6,416
June 4, 2015	1,699	224	1,801	2,692	6,416

# Town Salary Report

Calendar Year End 2015

## 01-100 Elected Officials

Allen Ward	Councilor	\$ 54.80	Mark Lunt	Councilor	\$ 1,726.35
Christopher Brunelle	Councilor	\$ 1,781.15	Roger Bickford	Councilor	\$ 1,793.27
Dale Crafts	Councilor	\$ 1,424.90	George Caron	School Committee	\$ 1,068.75
Dillon Pesce	Councilor	\$ 2,029.29	Gina Mason	School Committee	\$ 1,424.90
Eric Metivier	Councilor	\$ 1,781.15	Herbert Reed	School Committee	\$ 1,781.15
Gregg Garrison	Councilor	\$ 1,726.35	Kathi Yergin	School Committee	\$ 1,781.15
Kasie Kolbe	Councilor	\$ 54.80	Paula Jefferies	School Committee	\$ 657.60
Lisa Ward	Councilor	\$ 435.00	Traci Austin	School Committee Chair	\$ 2,174.96

## 01-105 Town Manager

Diane Barnes	Town Manager	\$ 90,808.80	Jody Durisko	Admin/Human Resources Asst	\$ 39,327.14
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## 01-140 Town Buildings

Joseph Normand	Custodian	\$ 4,410.00
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## 01-145 Assessing

Kathleen Malloy	Assessor	\$ 56,058.37
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## 01-146 Zoning Board of Appeals

Bruce Marshall	Member	\$ 125.00	Miriam Morgan-Alexander	Member	\$ 187.50
Janet Tuttle	Member	\$ 125.00	Shawn Carr	Member	\$ 125.00

## 01-147 Planning Board

Curtis Lunt	Reg Member	\$ 781.25	Richard Long	Regular Member	\$ 639.53
Daniel Nezol	RegMember	\$ 781.25	Scott Hall	Associate Member	\$ 354.11
Donald Fellows	Reg Member	\$ 750.00	Tyler Golletti	Associate Member	\$ 62.49
James Lemieux	Reg/Assoc Member	\$ 458.31	Karin Paradis	Chairman	\$ 1,041.75

## 01-148 Code Enforcement

Dennis Douglass	Code Enf/HO	\$ 72,397.51
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## 01-155 Finance Department

Edward Karass	Finance Director	\$ 50,435.17	Brenda Martin	Accounts Payable Clerk	\$ 24,999.77
Jessica Maloy	Finance Director	\$ 16,202.74			

## 01-160 Tax Collector

Michele Dunn	Collections Clerk	\$ 10,948.40	Gail Pinard	Collections Clerk	\$ 19,201.28
Pauline Pelletier	Collections Clerk	\$ 33,792.66	Haley Mcrcrater	Dep Tax Coll & Sewer Bills	\$ 25,215.73
Megan Lavigne	DepTax Coll/Sewer Bills	\$ 6,200.32			

## 01-165 Town Clerk

Twila Lycette	Town Clerk	\$ 54,882.64	Ruth Lyons	Assistant Town Clerk	\$ 12,523.28
Victoria Baldwin-Wilson	Asst Town Clerk	\$ 224.00	Gwendolyn Michel	Voter Registrar	\$ 633.53
Sheila Gray	Elec Clk/Coll Clerk	\$ 2,395.00	Bertrand Levesque	Election Clerk	\$ 420.01
Anita Fournier	Election Clerk	\$ 631.80	Camille Booker	Election Clerk	\$ 427.51
Jane Fellows	Election Clerk	\$ 195.00	Dona Stewart	Election Clerk	\$ 176.00
Julie-Ann Baumer	Election Clerk	\$ 337.51	Dorothy Smith	Election Clerk	\$ 399.39
Karen Hanlon	Election Clerk	\$ 465.01	Elizabeth B Sawyer	Election Clerk	\$ 157.50
Laura Jones	Election Clerk	\$ 65.63	Monique Gayton	Election Clerk	\$ 645.00
Linda Douglass	Election Clerk	\$ 242.00	Phyllis Greim	Election Clerk	\$ 309.38
Lorraine Dunn	Election Clerk	\$ 533.83	Richard Roberts	Election Clerk	\$ 522.50
Margaret Ganong	Election Clerk	\$ 340.00	Robert Jordan	Election Clerk	\$ 580.00
Marie Hale	Election Clerk	\$ 1,221.75	Virginia Barden	Election Clerk	\$ 172.00
Mary Degroft	Election Clerk	\$ 123.75			

# Town Salary Report

## 02-200 Police Department

David Brooks	Police Chief	\$ 74,407.86	Denise Bowie	Administrative Assistant	\$ 35,069.83
Daniel Michel	Leutenant	\$ 67,185.15	Harry Moore Jr.	Sergeant	\$ 74,481.20
Scott Stewart	Sergeant	\$ 26,865.39	William Tapley	Detective	\$ 79,914.33
Bernard Mcallister	Juvenile Detective	\$ 48,965.96	Jason St. Pierre	K-9 Officer	\$ 62,814.09
Ellen Stewart	Patrol Officer	\$ 48,246.45	Ryan Mcgee	Patrol Officer	\$ 64,311.51
Glenn Darby	Patrol Officer	\$ 56,886.72	Shawn Kelly	Patrol Officer	\$ 63,066.93
Richard St. Amant	Patrol Officer	\$ 66,769.05	Jeffrey Picard	School Resource Officer	\$ 56,595.98
Renee Bernard	School Resource Officer	\$ 58,043.97	Dennis Matthews	Reserve Patrol Officer	\$ 1,574.64
Glen Brushwein	Reserve Patrol Officer	\$ 6,019.33	Sherry St. Amant	Reserve Patrol Officer	\$ 930.24
James Millson	Reserve Patrol Officer	\$ 602.53	Andrea Tapley	Administrative Clerk	\$ 11,932.71
Joanne Campbell	Lead Program	\$ 6,618.45	Paul Michaud	Communications Tech	\$ 1,904.09

## 02-201 Animal Control

Jeffrey Cooper	Animal Control Officer	\$ 38,209.54
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## 02-202 Communications

Cathy Roy	Public Safety Com Officer	\$ 21,512.71	Steven Dickinson	Public Safety Com Officer	\$ 49,699.19
Daniel Turcotte	Public Safety Com Officer	\$ 52,776.34	Tiffany Libby	Public Safety Com Officer	\$ 38,949.76
Jared Blake	Public Safety Com Officer	\$ 27,401.94	Mark Bingelis	Reserve Com Officer	\$ 13,891.80
Charles White	Reserve Com Officer	\$ 6,368.00	Melissa Kelly	Reserve Com Officer	\$ 5,685.08
John Chonko	Reserve Com Officer	\$ 3,843.48	Victor Barr	Reserve Com Officer	\$ 303.83

## 02-205 Fire Department

Phil Galipeau	Fire Chief	\$ 66,750.32	Corey Chase	Fire Figher	\$ 1,812.46
Joseph Robitaille	Fire Fighter	\$ 3,822.19	Adam Kazimer	Fire Fighter	\$ 803.43
Joshua Dubois	Fire Fighter	\$ 2,531.35	Alex Kazimer	Fire Fighter	\$ 1,694.05
Kevin Lerette	Fire Fighter	\$ 2,386.78	Andrew Levesque	Fire Fighter	\$ 705.20
Kyle Galarneau	Fire Fighter	\$ 3,788.16	Bailey Galipeau	Fire Fighter	\$ 1,495.68
Leland Gamache	Fire Fighter	\$ 3,244.76	Calvin Reuling	Fire Fighter	\$ 3,226.50
Leo Hewes	Fire Fighter	\$ 4,012.87	Chad Pelletier	Fire Fighter	\$ 6,610.52
Mark Caron	Fire Fighter	\$ 2,929.38	Charles Thompson	Fire Fighter	\$ 3,432.45
Nathan Leclair	Fire Fighter	\$ 7,138.69	Dana Adams	Fire Fighter	\$ 2,106.47
Nehemiah Chase	Fire Fighter	\$ 917.65	David Judd, Jr.	Fire Fighter	\$ 300.00
Philip Palmore	Fire Fighter	\$ 6,502.48	Dennis Cox	Fire Fighter	\$ 1,183.20
Randy Cyr	Fire Fighter	\$ 338.15	Dewey Morong	Fire Fighter	\$ 2,296.49
Robert Lerette	Fire Fighter	\$ 4,435.96	Eric Watson	Fire Fighter	\$ 8,571.57
Robert Robitaille	Fire Fighter	\$ 5,372.84	Erik Poulin	Fire Fighter	\$ 1,816.25
Ronald Ouellette	Fire Fighter	\$ 2,927.54	James Beal	Fire Fighter	\$ 7,644.47
Ryan Guay	Fire Fighter	\$ 3,333.26	James Carville	Fire Fighter	\$ 93.75
Ryan Robitaille	Fire Fighter	\$ 1,443.72	James Lemieux	Fire Fighter	\$ 3,640.38
Ryan Strout	Fire Fighter	\$ 2,298.71	Jason Leduc	Fire Fighter	\$ 4,134.75
Scot Therrien II	Fire Fighter	\$ 1,528.36	Jeffrey Carr	Fire Fighter	\$ 2,761.09
Sean Kaherl	Fire Fighter	\$ 602.64	Jeremy Williams	Fire Fighter	\$ 1,988.44
Thomas Mcgrath	Fire Fighter	\$ 4,647.51	Jimmy Berube	Fire Fighter	\$ 1,344.21
Thomas Pelletier	Fire Fighter	\$ 1,006.36	John Levesque	Fire Fighter	\$ 82.45
Thomas Wrobel	Fire Fighter	\$ 7,579.92	Johnathan Adams	Fire Fighter	\$ 1,119.93
Timothy Berry	Fire Fighter	\$ 1,106.87	Leland Gamache	Fire Fighter/Res Dispatcher	\$ 7,270.06

## 03-305 Public Works

E. Ryan Leighton	Public Works Director	\$ 80,289.99	Elwood Beal	Public Works Operations Mgr	\$ 62,577.09
Darla Ayer	Administrative Assistant	\$ 34,205.65	David Judd	Driver Operator	\$ 56,795.67
Daniel Poisson	Foreman	\$ 59,734.11	James Field	Driver Operator	\$ 38,450.78
Duane Conant	Mechanic	\$ 45,994.40	Jason Colson	Driver Operator	\$ 21,978.95
Duncan Daly	Mechanic	\$ 18,449.56	John St. Amant	Driver Operator	\$ 40,246.06
James Wagg, II	Mechanic	\$ 34,521.75	Ryan Richard	Driver Operator	\$ 39,673.83
Matthew Breton	Mechanic	\$ 10,165.76	Benjamin Tarr	Laborer	\$ 14,740.82



# Town Salary Report

## 03-310 Solid Waste

Marcel Obie	Operations Mgr	\$ 40,883.07	Christen Morin	Driver Operator	\$ 40,037.18
Terrance Brennan	Attendant	\$ 7,903.00	Robert Duquette, Jr.	Attendant	\$ 8,463.86

## 04-400 Parks Department

Verla Ridley	Parks Director	\$ 24,378.89	Mark Jones	Laborer	\$ 13,581.72
Michelle Barley	Laborer	\$ 238.50	David Cherry	Laborer	\$ 231.80
Kathleen Dearing	Laborer	\$ 4,780.00	Dustin Landry	Laborer	\$ 1,827.20
Lillian Dearing	Laborer	\$ 926.25	Joseph Doughty	Laborer	\$ 3,782.30

## 04-405 Recreation Department

Mark Stevens	Parks & Rec Dir	\$ 58,516.35	Cheryl Garnett	Secretary/Programmer	\$ 35,121.47
Jamey Martin	Asst Rec Dir	\$ 13,513.73	Aline Strout	Seniors Prog Coordinator	\$ 15,812.03
Karen Durisko	Program Supervisor	\$ 7,050.76	Julie Collins	Program Supervisor	\$ 2,820.00
Leslie Stewart	Program Supervisor	\$ 7,026.69	Danielle Tannenbaum	Cheering Coach	\$ 1,350.00
Anthony Russo	Basketball Ref	\$ 750.00	Kristina Doughty	Cheering Coach	\$ 1,350.00
Neil Larochelle	Basketball Ref	\$ 750.00	Candace Williams	Custodian	\$ 2,803.14
Jennifer Perron	Before/After School	\$ 3,652.34	Julie Guay	Custodian	\$ 5,860.00
Jolene McKay	Before/After School	\$ 2,556.59	Jessica Campbell	Field Hockey Coach	\$ 1,114.40
Karen Hinckley	Before/After School	\$ 1,310.40	Julie Petrie	Field Hockey Coach	\$ 350.00
Kerry Lemieux	Before/After School	\$ 2,675.00	Krystal Doughty	Field Hockey Coach	\$ 3,976.76
Irene Tobin	Bus Driver	\$ 2,185.44	Barry Pomerleau	Football Coach	\$ 800.00
Marilyn Hussey	Bus Driver	\$ 275.57	Christopher Kates	Football Coach	\$ 450.00
Priscille Allard	Bus Driver	\$ 1,732.59	David Moulton	Football Coach	\$ 300.00
Traci Beaulieu	Bus Driver	\$ 1,297.44	Richard Mynahan	Football Coach	\$ 320.00
David Novaria	Instructor	\$ 450.00	Walter Moyse	Football Coach	\$ 1,400.00
Jennifer Novaria	Instructor	\$ 185.00	Jean Poulin	Rec Admin Substitute	\$ 489.25
Linn Morin	Instructor	\$ 1,017.00	Andrea Metayer	Seniors Program	\$ 423.25
Marcey Crosskill	Instructor	\$ 451.25	Nina Kidwell	Seniors Program	\$ 417.95
Tonia Keating	Instructor	\$ 3,995.00	Joseph Philbrick	Summer Camp Counselor	\$ 1,170.45
Tonia Ross	Instructor	\$ 1,598.00	Karley Mccourt	Summer Camp Counselor	\$ 2,034.38
Stephanie Doughty	Instr/Custodian	\$ 2,609.75	Katherine Lemieux	Summer Camp Counselor	\$ 2,119.69
Anthony Quatrano	Softball Coach	\$ 2,800.00	Kayla Angelico	Summer Camp Counselor	\$ 2,866.76
Amanda Mason	Summer Camp Counselor	\$ 1,093.13	Kenneth Fairbanks	Summer Camp Counselor	\$ 2,357.38
Arthur Mcdougall	Summer Camp Counselor	\$ 761.92	Kristie Feely	Summer Camp Counselor	\$ 3,254.69
Austin Bedford	Summer Camp Counselor	\$ 1,948.84	Loren Grant	Summer Camp Counselor	\$ 662.83
Becket Wagner	Summer Camp Counselor	\$ 1,265.63	Margo Ruby	Summer Camp Counselor	\$ 1,147.51
Brad-Allen Bonney	Summer Camp Counselor	\$ 1,758.76	Mason Smith	Summer Camp Counselor	\$ 2,284.37
Cassandra Pace	Summer Camp Counselor	\$ 1,866.60	Matthew Nicholson	Summer Camp Counselor	\$ 423.30
Claudia Lemieux	Summer Camp Counselor	\$ 474.00	Molly Nicholson	Summer Camp Counselor	\$ 2,063.59
Emma Randall	Summer Camp Counselor	\$ 2,448.54	Patrick Dexler	Summer Camp Counselor	\$ 2,241.45
Haley Donovan	Summer Camp Counselor	\$ 430.00	Stefan Smith	Summer Camp Counselor	\$ 1,389.27
Haley Lagrange	Summer Camp Counselor	\$ 2,703.38	Steven Martin	Summer Camp Counselor	\$ 300.00
Jake Angelico	Summer Camp Counselor	\$ 1,807.31	Taylor Thiboutot	Summer Camp Counselor	\$ 2,926.25
Jennifer-Lynn Clifford	Summer Camp Counselor	\$ 226.88	Charlotte Mooney	Track & Field Counselor	\$ 500.00
Jordan Gamache	Summer Camp Counselor	\$ 1,674.38			

## 04-410 Library Department

Diane Nadeau	Library Director	\$ 49,516.61	Jo-Jean Keller	Children's Librarian	\$ 19,469.48
William Meakin	Children's Librarian	\$ 6,365.45	Cynthia Medlen	Library Clerk	\$ 23,070.07
Anita Marenus	Library Clerk	\$ 22,973.38	Deborah Meroff	Library Clerk	\$ 3,414.10
Hannah Stritch	Library Clerk	\$ 2,096.00	Victoria Schalk	Library Clerk	\$ 8,164.49
Kathryn Woodward	Library Clerk	\$ 1,706.40	Stephanie Gauthier	Custodian	\$ 1,400.00

## 05-500 General Assistance

Judy Hardy-Goddard	GA Director
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## 07-700 Econ & Community Dev

\$ 10,830.93	Tracey Steuber	Econ & Com Dev Dir	\$ 51,511.22
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# Town Salary Report

## 20-100 Sewer Department

Stephen Aievoli	Operations Manager	\$ 68,087.79	Michael Stewart	Supervisor	\$ 56,087.28
Zachery Breton	Operator/Lab Tech	\$ 38,182.04	Daniel Brown	Operator	\$ 43,373.14
Christopher Hart	Sewer Dep/Driver Operator	\$ 17,917.11			

## 20-200 Water Department

Laurier Plourde	Operations Manager	\$ 75,483.87	Shellie Reynolds	Business Manager	\$ 45,975.28
Christopher Brunelle	Operator	\$ 40,597.08	Cynthia Masse	Customer Service Clerk	\$ 27,016.00
Randal Lawton	Operator	\$ 59,182.95	Jaret Randall	Operator	\$ 10,762.00
William Bauer	Commissioner	\$ 1,800.00	Kenneth Wells	Commissioner	\$ 1,500.00
Stanley Doughty, Jr.	Commissioner	\$ 1,375.00	Marie Hale	Commissioner	\$ 125.00

# Zoning Board of Appeals

**Members:** Miriam Morgan Alexander - Chair      Janet Tuttle      Bruce Marshall  
Shaun Carr      Kevin Coughlin

The Zoning Board of Appeals hears requests for variances, interprets zoning regulations, and also hears administrative appeals to decisions made by the Code Enforcement Officer.

Maine law requires that every zoning ordinance provide for an appeal process by which individuals may challenge the administrator's decisions or ask for relief from the standards of the ordinance (Title 30-A § 4353). The ordinance must describe this process. For example, what decisions are appealable, with whom an appeal should be filed, and within what time frame?

Board of Appeals members are appointed by the Town Council for a 3-year staggered term. The Board meets on the 3rd Monday of each month unless otherwise posted. Applications are due 10 days prior to the scheduled meeting.

Questions should be directed to the Code Enforcement Officer at 353-3000 ext. 111 or at [www.lisbonme.org](http://www.lisbonme.org) / Code Enforcement.

If interested in becoming a member of the Board of Appeals please contact the Administrative Assistant at 353-3000 Ext. 102.

During the Calendar Year 2015 the Zoning Appeals Board heard and decided on one Variance request:

Case #15-1 May 18, 2015: The Zoning Board of Appeals held a meeting and was presented Case #15-1. On May 18, 2015 the Board conducted a hearing on Case #15-1. One May 18, 2015 the Board approved the variance request which approved a rear setback to the closest point of the foundation at 35.4' and approved the actual location of the foundation as presented on a survey plan provided by Little River Land Surveying with a revised date of May 18, 2015. The Board waived the maximum 20% reduction of a setback for a single family residential home as per Section 70-155 (b).

Notifications were sent directly to all abutters and a Hearing Notice was posted as required by Section 70-116 under the Town of Lisbon Code of Ordinances.

The application was sent to the Department of Environmental Protection for comment as required by Section 70-154 (a).

Comments were received in letter form by the Department of Environmental Protection on May 13, 2015.

# Superintendent of Schools

Rick Green, Superintendent

19 Gartley Street

## Capital Plan Update:

On June 10, 2014, the Lisbon and Lisbon Falls communities made a significant investment in the Lisbon School Department by approving the local funding for a new track and gymnasium at the Lisbon High School. The construction of the track was completed in the fall of 2015 and the Gymnasium will be completed in October 2015. Although preliminary, conversations related to how we can convert the current gymnasium into a Performing Arts Center through grants and other revenues will be part of our long-term plans. On behalf of the Lisbon School Department, I would like to thank the citizens of Lisbon/Lisbon Falls for your continued support of our schools and it is a pleasure to serve as your superintendent.

## Strategic Educational Plan Update:

As leaders of learning and change agents for the Lisbon School Department we understand the importance of communicating with stakeholders. In 2013, the Lisbon School Department adopted our existing Strategic Educational Plan. As you may know, the Strategic Educational Plan highlights both short and long-term instructional goals and plans. The Strategic Educational Plan is comprised of four Guiding Principles that shape policies, programs, practices and project decisions system-wide. The Guiding Principles for the Lisbon School Department state that in an ever-changing world:

- Everyone learns in different ways and different timeframes given the appropriate opportunities and resources,
- Learning is a life-long endeavor that requires a personal and community investment,
- Student learning requires complex thinking and problem solving skills to meet the student needs; and,
- Educators require ongoing professional development in order to facilitate and model innovative education.

Within the Guiding Principles, are common themes and goals that represent a direction for the Lisbon School Department. The major themes of the plan include curriculum, instruction, culture, communication, partnerships, and family engagement. Within these themes there are twenty-three action strategies or objectives that provide the big picture ideas that express the common ground and shared sense of direction of the community and school department.

In an effort to ensure that the goals and objectives within the Strategic Educational Plan are followed, the Lisbon School Department formed a Planning Team comprised of volunteers from the community and staff who brought with them a specific perspective and representation that will continue to strengthen the Strategic Educational Plan. The members of the Planning Team meet annually to summarize the progress that has been made meeting the specific responsibilities and goals outlined in the strategic educational plan. Please contact me directly at 353-6711 X1005 or [rgreen@lisbonschoolsme.org](mailto:rgreen@lisbonschoolsme.org) if you are interested in serving on the Planning Team.

Copies of the Strategic Educational Plan are available at the Central Office and online at the following web address. <http://lisbonschooldept.org/wp-content/uploads/2014/10/StrategicEdPlanOct212014.pdf>

# Student Services

## Heather Wilmont, Director

19 Gartley Street

Lisbon, ME 04250

John Merrifield

*Director of Student Service*

[Jmerrifield@lisbonschoolsme.org](mailto:Jmerrifield@lisbonschoolsme.org)

Linda Cummings

*Administrative Assistant*

[lcummings@lisbonschoolsme.org](mailto:lcummings@lisbonschoolsme.org)

### Office Overview

The Office of Student Services continues to encompass a broad range of responsibilities. Among these responsibilities include: management of students with disabilities, students who are gifted and talented, Section 504 of the Rehabilitation Act, federal programs (including Title I & Title IIA), Office of Civil Rights, McKinney-Vento Homeless Assistance Act of 1987, and students who are in need of supports for English as a second language. These services are all based on regulations that guarantee protections for a free, appropriate, public education (FAPE). Funding for these services comes from a variety of sources including local, state, and federal supplementation.

### Standards-Based Individualized Education Program (IEP) Goals

Throughout 2014-15, The Maine Department of Education (MDOE) has continued training for all school districts on “Standards-Based IEP Goals”. This policy has increased the ability for our students to”:

- Access to the general education curriculum as appropriate,
- Learn by using goals that are designed based on each student’s individualized needs; and,
- Can access the same high standards as all general education students.

In the policy requirements, the MDOE outlined the following implementation requirements for writing standards based IEP goals. At this time the Lisbon School Department’s Office of Student Services has met and exceeded the

### 2015-16 requirements:

- District-Level Self-Assessment 2014-15 School Year
- Self-Assessment & MDOE Technical Assistance 2015-16 School Year
- Full Implementation & MDOE Review 2016-17 School Year

In preparation for the outlined timeframes mentioned above, the special education teachers of the Lisbon School Department continue to participate in ongoing professional development training with the MDOE.

### Census as of the start of the 2015-16 school year:

173 identified students with special needs (13.7%)

7 Student placed outside of district in specialty programs designed for unique learners > 1%

### Teachers, Service Providers and Support Staff:

Director of Student Services

Administrative Assistant

11 Special Education Teachers

8 Full and part-time service providers (Speech and Language Therapist, Psychologist, Occupational Therapist, Social Worker, and Physical Therapist)

### Programming Provided within the Lisbon School Department:

K-12 Behavioral Programming

K-12 Autism Programming

K-12 Resource Services



# Lisbon High School

## Nicholas Gannon, Principal

4 Sugg Drive  
Lisbon Falls, ME 04252

Dear Lisbon Residents,

As we complete the 2014-2015 school year and begin again this fall, we at Lisbon High School are again eternally grateful for the support of the citizens of Lisbon and Lisbon Falls who have been supportive throughout the budget referendum process and instrumental in helping us accomplish a truly momentous goal; building a new gym and track. As the gym project is completed this fall, we now have an impressive facility for which the community can be very proud. I personally had high expectations for the new gym and those expectations have been greatly exceeded. Although both gym and track are athletic based projects, we feel that they truly embody the investment and faith in our school system as a whole, both for our academic programs, as well as athletics. The new construction projects give us all an opportunity to show our pride in our community and schools.

We have seen quite a bit of change at Lisbon High School, both in personnel and in programming. While we have begun to build consistency in our faculty at the high school, we have also welcomed some new enthusiastic members to the teaching and support staff. And as we enter the 2015-2016 school year, we continue to focus much of our energy on our initiative to move towards Standards-Based Education. We continue to refine our content standards, assessment methods, and achievement reporting. We are, over the course of four years, increasing the required passing grade under our current Standards-Referenced system in order to raise the bar for our students and help them be more competitive with their peers from other districts. In order to support our students through this transition, we have implemented new programming to provide more focused academic assistance. We have implemented an extended intervention period in which students can meet with teachers during the school day to address individual academic needs. We have also eliminated self-directed study halls in favor of teacher-lead Academic Support periods. During Academic Support periods, students conference with an adult about their academic progress and create plans to address deficiency or set short and long term goals. During the beginning of this school year, we have already noticed a cultural shift in our school, one more focused on academics and student success.

In early October, we completed our New England Association of Schools and Colleges (NEASC) accreditation site visit. During the site visit 12 educators from around New England visited our school for four days to examine, in depth, our strengths and needs across the seven standards for accreditation: Core Values, Curriculum, Instruction, Assessment, Culture and Leadership, School Resources, and Community Resources. The NEASC accreditation process is an excellent opportunity for us to be reflective about our work at the high school and our community relationships. This is an important time for us to be honest about both our strengths and needs. The NEASC process is not only about highlighting potential deficiencies, but more importantly, it is an opportunity to highlight all of the positive things that happen at our school and in our community. The visit was a positive and enlightening experience for both the high school staff and the visiting committee. We look forward to receiving feedback on the visit and our accreditation status this spring.

# P.W. Sugg Middle School

Darren Akerman, Principal

Scott Barksdale, Assistant Principal/Activities Director

4 Sugg Drive

Lisbon Falls, ME 04252

Dear Lisbon Residents,

Philip W. Sugg Middle School currently educates 260 students in grades 6, 7, and 8. We actively engage students, staff, and community in a respect-based cultural orientation that provides a positive foundation for learning. Recognizing the transformational leadership that is indeed transforming our community, we sustain high expectation for students at Philip W. Sugg Middle School to prepare them for success as involved citizens and life-long learners.

Our social-emotional support systems help all students meet their academic potential. We go above and beyond to develop personal connections to enhance motivation, a hallmark of middle school philosophy. We emphasize school safety, use restorative practices to address maladaptive behaviors, and partner with parents.

We also recognize that our students require technological skills in order to navigate their professional lives effectively as 21st century citizens. Hence, our emphasis on instructional technology and engaging learning activities is a prerequisite to our success in serving the students of the Lisbon community, and their success as learners. We have embedded two 50 minute Intervention Blocks (Target Time) in our schedule to ensure that students can address academic gaps and improve performance.

As of October 1st, 2015, Philip W. Sugg has 1.5 administrators, a .5 activities director, 12 classroom teachers, 3 student services teachers, 6 exploratory teachers (physical education, music, art, Spanish, French, and Jobs for Maine Graduates), 1 Gifted and Talented teacher, 1 Library Educational Technician III, 1 School Nurse, 3 Student Services Educational Technicians, 1 School Secretary, 1 Administrative Secretary, 1 Custodian, and 3 lunch staff.

PWS utilizes trimester grading periods and works with students to help them understand Common Core, proficiency-based standards. This is supported in our district work with a Curriculum Turnaround (Revolutionary Schools) model designed to help all students meet their learning goals within the context of our district's strategic educational plan.

We also use transitional teaching teams in grades 5-6 and 8-12 to provide students with a greater level of continuity in their educational journeys. We offer a wide range of learning opportunities before, during, and after the school day such as Student Council, field trips, art club, science seminars, instrumental and choral music lessons, as well as sports for every season. Our Parent Action Group and Positive Action Committee help to raise funds and support school dances, food drives, family nights, and expeditionary learning experiences.

Finally, we wish to publicly thank the Lisbon community for their support over the years and as we venture into the future together. We are honored to work with such a dedicated array of life-long learners, who join us in the prospect of making Philip W. Sugg Middle School a meaningful, joyful, and confident part of our children's lives.

# Lisbon Community School

Robert Kahler, Principal

33 Mill Street

Lisbon, ME 04250

Dear Lisbon Residents,

The Lisbon Community School serves approximately 670 students in grades Pre-K through five. Students are arranged in thirty-four homerooms. Specialized programming is provided for students identified with particular learning needs including services such as Title I; Special Education, and Gifted and Talented Education.

School Safety is always a high priority at LCS. With 670 students arriving and departing each day procedures are continually reviewed and adjusted. It takes the combined efforts of parents, teachers, bus aides, drivers, and office staff to ensure student safety. Thank you for following our pick up and drop off procedures to ease the traffic congestion and to prevent students from needing to cross traffic to enter the school safely. Another key part of our school safety system is our school resource officer. Officer Picard is in our school daily working with students, parents, teachers, and administration.

Last years' 10th anniversary of the opening of Lisbon Community School and our Celebration of Learning was extremely well attended. We plan to make the Celebration of Learning an annual event open to all members of the Lisbon School Community. We are all very thankful to the community for your ongoing support of the Lisbon School Department.

Although our state assessment scores in English, Math, and Science were at or above the state and county averages we are still not satisfied with our current levels of performance. We continue to refine our practices and to utilize our internal assessments for grades PK-5 and the NWEA's for grades 2-5. Changes we have made this year include full implementation of Every Day Math, a new Writing Curriculum in all grades, and a new grade reporting system. We've also utilized grant funding to add a second literacy coach and interventionist to work with students in grades PK-2 to help all students meet grade level standards. By this time you should have received your child's Smarter Balanced Assessment report. The state has dropped Smarter Balanced Testing and we will provide you with information on the new state assessments as soon as we receive that information.

We are following the guidance of our districts Strategic Learning Plan and moving toward full implementation of a standards based curriculum that recognizes that "All students learn in different ways and in different time frames." To help us move toward this vision more quickly, staff members have volunteered to serve on Math and Literacy Leadership teams as well as a student assistance team. Parents and community members are welcome to join our PTO and to attend volunteer classes to be able to volunteer in our school. Examples of activities funded by the PTO that enrich our students learning include: field trips, guest speakers, monthly social events, staff appreciation and more.

Our students deserve the very best we can offer them. By working together toward this goal, we can guarantee our students a bright and promising future.

# Adult Education

## Sara Flowers, Director

19 Gartley Street

Lisbon, ME 04250

In 1981, it became clear to Lisbon that its adults needed something in their community in order to give them access to their next steps. Former middle school principal, John Weldon, began the first adult education course as a part-time director with only 5 participants. Held in Lisbon High School, Lisbon's first adult education courses helped its students complete adult diplomas and earn jobs. Upon his retirement, John Wenckus, assumed the part-time director position and maintained his full-time position as computer teacher for Lisbon High School. As the LACE student body grew, they needed more focused attention and in 1988 Lisbon hired its first full-time director, Robert Hack, and estab-

lished an office in the high school hiring their first full-time secretary, Sylvia Crafts. While in the high school, LACE saw directors Diann Bailey, Robin Monahan, Susan Ramsay, Alene Staley, and Sara Flowers all while the State of Maine grew in its Adult Education repertoire offering courses in enrichment, workforce development, basic education for adults with delays, adult high school diploma, GED™ testing, basic literacy and numeracy instruction, and Maine College Transitions programming. Adult education first partnered with the University of Maine- Augusta in 1989 to offer college courses via the ITV system then revised that relationship in 2010 when LACE became a delayed viewing and test proctoring site as online and hybrid

courses have become more popular. That same year, LACE moved to the 19 Gartley Street building-- formerly the Lisbon Elementary School-- here we share this repurposed building with the district Central Office. In 2012, LACE said goodbye to Sylvia Crafts as she retired from her position of 24 years as Administrative Secretary and said hello to Sandra Campbell. LACE and all of Maine Adult Education saw big changes in 2014 when the GED™ was discontinued and we began our relationship with HiSET™. Lisbon Adult & Community Education is proud to be a thriving member of this community and this school department for over 30 years. Call us or visit us to learn more about what we offer to Lisbon's adult learners!



Sara Flowers

Contact us at the  
Office at 207-353-3037  
Or by Fax 207-353-3036  
or visit us at  
<http://lisbon.maineadulted.org>



Sandi Campbell



# School Department

## SCHOOL DEPARTMENT Budget vs. Actual Expenses 2014-2015

BUDGET BY COST CENTER	2014-2015 APPROVED BUDGET	2014-2015 ACTUAL EX- PENSED	\$ REMAIN	% REMAIN
1) STUDENT & STAFF SUPPORT	\$ 1,213,523	\$ 1,212,031.75	\$ 1,491.25	0.12%
Includes: Guidance, Nurse, Library, Technology System Administrator, Improvement of Instruction, Technology Funds, and Curriculum Funds.				
2) SYSTEM ADMINISTRATION	\$ 539,265	\$ 512,675.68	\$ 26,589.32	4.93%
Includes: School Committee, Superintendent and Business Office.				
3) SCHOOL ADMINISTRATION	\$ 757,868	\$ 749,197.50	\$ 8,670.50	1.14%
Includes: All Principals				
4) FACILITIES MAINTENANCE	\$ 1,475,583	\$ 1,426,839.49	\$ 48,743.51	3.30%
Includes: Custodial K-5, Custodial 6-8, Custodial 9-12, Custodial CO, and Grounds & Maintenance of Plant.				
5) TRANSPORTATION AND BUSES	\$ 736,539	\$ 724,592.39	\$ 11,946.61	1.62%
6) ALL OTHER EXPENDITURES	\$ 343,393	\$ 343,384.20	\$ 8.80	0.00%
Includes: School Nutrition				
7) DEBT SERVICE	\$ 1,091,931	\$ 1,074,485.63	\$ 17,445.37	1.60%
8) REGULAR INSTRUCTION	\$ 5,860,028	\$ 5,786,101.34	\$ 73,926.66	1.26%
Includes: Elementary Instruction - Lisbon Community School and PW Sugg Middle; Secondary Instruction - Lisbon High School and Gartley Street Program; Gifted & Talented; English as a Second				
9) SPECIAL EDUCATION	\$ 2,351,512	\$ 2,286,665.96	\$ 64,846.04	2.76%
10) CAREER & TECHNICAL	\$ 33,343	\$ 33,343.00	\$ -	0.00%
11) OTHER INSTRUCTION	\$ 369,894	\$ 366,042.98	\$ 3,851.102	1.04%
Includes: Co-Curricular				
<b>Total General Fund Articles</b>	<b>\$ 14,772,879</b>	<b>\$ 14,515,359.92</b>	<b>\$ 257,519.08</b>	<b>1.74%</b>
12) ADULT EDUCATION	\$ 165,660	\$ 157,085.21	\$ 8,574.79	5.18%
<b>Total of All Articles</b>	<b>\$ 14,938,539</b>	<b>\$ 14,672,445.13</b>	<b>\$ 266,093.87</b>	<b>1.78%</b>

# School Salary Report

## Haley McCrater, Business Manager

<u>Adult Ed</u>	<u>Title</u>	<u>Salary</u>
Appleby, Jennifer L	Instructor	\$ 400
Campbell, Sandra	Secretary	\$ 33,462
Crosskill, Marcey L	Instructor	\$ 200
Davis, Andrew P	Instructor	\$ 756
Dudley, Dana M	Instructor	\$ 1,184
Flowers, Sara M	Director	\$ 48,312
Gatcomb, Pamela	Instructor	\$ 340
Gerlek, Susan	Instructor	\$ 855
Lebel, Theresa L	Instructor	\$ 1,776
Marenus, Anita E	Instructor	\$ 1,206
Munn, Katie M	Instructor	\$ 484
Perry, Deeana G	Instructor	\$ 392
Sloan, Joni L	Instructor	\$ 1,530

<u>Central Office</u>	<u>Title</u>	<u>Salary</u>
Brewer, Sybill	Data Spec/Advisor	\$ 14,198
Byras, Kelly A	Secretary	\$ 33,367
Churchill, James B	Technology	\$ 53,309
Green, Richard A	Superintendent	\$ 105,089
McCrater, Haley M	Business Manager	\$ 20,740
Merrifield, John	Student Serv Dir	\$ 40,348
Messmer, Catherine	Business Manager	\$ 42,222
Millhime, Monica M	Com Res/Advisor	\$ 16,907
Robitaille, Lolita	Admin. Assistant	\$ 42,742
Stein, Jessi R	HR/PR Specialist	\$ 41,744
Wilmot, Heather	Asst Superintendent	\$ 42,158
Wilson, Constance	Accts. Payable	\$ 32,587
Wood, Dustin P	Videographer	\$ 93

<u>Co-Curricular</u>	<u>Title</u>	<u>Salary</u>
Adams, Nicole C	Coach	\$ 4,889
Ahlers, Georgia	Coach	\$ 3,303
Albasini, Theodore D	Coach	\$ 3,303
Austin, Payton A	Coach	\$ 1,850
Barker, Michelle V	Coach	\$ 2,510
Curtis, Steven E	Coach	\$ 3,325
Collins, Julie A	Coach	\$ 1,850
Doucette, Stacen	Coach	\$ 1,497
Fuller, Henry	Coach	\$ 2,906
Kates, Christopher F	Coach	\$ 3,502
Lamb, Derek B	Coach	\$ 2,708
Moulton, David R	Coach	\$ 3,502
Mynahan, Richard Sr	Coach	\$ 6,210
Plourde, Kimberly J	Coach	\$ 1,850
Ridley, Christopher M	Coach	\$ 3,502
Sautter, Douglas	Coach	\$ 2,906
Shorey, Amanda J	Coach	\$ 1,850
Sylvester, Mark A	Coach	\$ 2,907
Wagner, Brian W	Coach	\$ 1,233
Weddle, Jem A	Coach	\$ 4,045
Williams, Jeremy S	Coach	\$ 7,135

<u>Custodial/Transportation</u>	<u>Title</u>	<u>Salary</u>
Anderson, Jessica A	Trans Specialist	\$ 5,058
Arndt, Kathleen N	Trans Specialist	\$ 29,424
Arndt, Marjorie D	Custodian/Bus Driver	\$ 45,544

<u>Custodial/Transportation</u>	<u>Title</u>	<u>Salary</u>
Benner, April L	Custodian/Bus Driver	\$ 14,248
Charest, Marcel	Custodian/Bus Driver	\$ 45,072
Chase, Frances	Custodian	\$ 15,477
Chase, Kenneth	Trans Specialist	\$ 18,917
Combs, Richard	Custodian/Bus Driver	\$ 44,315
Couillard, Eugenio	Trans Specialist	\$ 16,285
Craig, Stanley	Maintenance	\$ 3,084
Fournier, Nancy	Bus Driver	\$ 18,282
Gamache, Leland	Custodian/Bus Driver	\$ 47,308
Goodwin, Deborah F	Custodian/Bus Driver	\$ 35,031
Hess, Vincent W	Trans Specialist	\$ 12,688

<u>Lisbon Community School</u>	<u>Title</u>	<u>Salary</u>
Eustis, Amanda M	Teacher	\$ 15,291
Fogg, Betty	Teacher	\$ 62,460
Furrow, Debora A	Teacher	\$ 59,460
Gilbert, Beth J	Teacher	\$ 41,399
Goforth, Kathy M	Ed Tech II	\$ 21,314
Grenier, Tayler N	Teacher	\$ 35,955
Hardison, Susan	Teacher	\$ 69,402
Jarry, Kaitlin R	Teacher	\$ 39,609
Kahler, Robert M	Principal	\$ 82,025
Lacasse, Linda L	Teacher	\$ 61,520
LaCroix, Ashley M	Teacher	\$ 41,297
LaFlamme, Nicole E	Teacher	\$ 27,270
Lemmings, April	Teacher	\$ 56,055
Liscovitz, Katherine T	Teacher	\$ 12,584
Martin, Jamey L	Teacher	\$ 57,305
Martyn-Fisher, Joanna M	Teacher	\$ 50,098
McCann, Kyla R	Teacher	\$ 43,143
McCutcheon, Travis L	Teacher	\$ 18,122
Morrow, Sheri L	Teacher	\$ 54,447
Munsey, Cory D	Asst Principal	\$ 61,767
Nelson, Kelly L	Teacher	\$ 33,921
O'Brien-Brown, Amy	Teacher	\$ 58,200
O'Connell, Kendra	Teacher/Cert. Chair	\$ 73,623
Palmund, Catherine E	Teacher	\$ 21,332
Phillips, Jody	Ed Tech II	\$ 20,832
Pinard, Mandy L	Teacher	\$ 50,046
Plummer, Stephanie	Ed Tech II	\$ 25,213
Rimiller, Donna	Ed Tech III	\$ 30,655
Rioux, William J	Teacher	\$ 14,448
Robertson, Tara M	Teacher	\$ 51,150
Robitaille, Jennifer R	Teacher	\$ 57,048
Samson, Claire	Ed Tech II	\$ 22,448
Schlotterbeck, Terri A	Ed Tech II	\$ 2,521
Shane, Maxine	Teacher	\$ 66,850
Skilling, Megan E	Teacher	\$ 15,699
St. Pierre, Amy L	Teacher	\$ 57,433
St. Pierre, Phyllis M	Teacher	\$ 51,937
Swindlehurst, Jessica L	Teacher	\$ 38,205
Tibbetts, Angela D.G.	Teacher	\$ 50,731
Watras, Matthew N	Teacher	\$ 62,754
Welch, Aliza J	Teacher	\$ 50,258
Wetzel, Cindy A	Ed Tech II	\$ 21,933
White, Stacy L	Teacher	\$ 66,042
Worden, Victoria P	Library Ed Tech III	\$ 28,748

# School Salary Report Continued

<b>P.W. Sugg Middle School</b>	<b>Title</b>	<b>Salary</b>
Antl, Debra M	Teacher	\$ 57,900
Akerman, Darren J	Principal	\$ 77,363
Barksdale, Scott T	Asst. Princ/Ath. Dir	\$ 51,829
Brown, Suzanne A	Secretary	\$ 36,452
Cornish, Madelyn	Teacher	\$ 64,137
D'alfonso, Nicholas G	Teacher	\$ 14,058
Dionne, Karin	Teacher/Advisor	\$ 67,223
Dube, Brian S	Teacher	\$ 53,660
Farwell, Kara HB	Teacher	\$ 33,757
Gaudet, Timothy	Library Ed Tech III	\$ 23,675
Grant, Pamela	Secretary	\$ 30,106
Jellen, Philip A	Teacher	\$ 23,000
Levasseur, Jude P	Teacher	\$ 56,523
Littlefield, Kathleen	Teacher	\$ 69,728
Martin, Melissa E	Teacher	\$ 54,724
Mendelson, Patricia M	Teacher	\$ 48,253
Morin, Kristie M	Asst. Princ/Co-Curr.	\$ 6,927
Morris, Sara H	Teacher	\$ 34,153
Nichols, Karen	Teacher/Advisor	\$ 47,000
Patterson, Jill C	Teacher	\$ 66,690
Pelletier, Carrie A	Nurse	\$ 54,619
Pollock, Jonathan S	Teacher	\$ 53,003

<b>Student Services</b>	<b>Title</b>	<b>Salary</b>
Lucarelli, Gregory L	Ed Tech II	\$ 19,873
Lucas, Lisa T	Ed Tech II	\$ 21,162
Marini, Samantha L	Social Worker	\$ 52,583
McKay, Jolene	Ed Tech I	\$ 24,558
Melvin, Amy M	Asst Physical Therapist	\$ 26,108
Milazzo, Christina M	Teacher	\$ 50,098
Morrill, Ann	Ed Tech III	\$ 28,721
Morris, Barbara M	Teacher	\$ 74,943
Nailor, Lynda J	Ed Tech I	\$ 21,657
Nelson, Suzanne M	Ed Tech II	\$ 1,587
Northup, Allen R	Psych Evaluator	\$ 37,815
Oldham, Jennifer L	Occup. Therapist	\$ 5,554
Paradis, Summer	Psych Provider	\$ 19,328
Purser, Saige L	Ed Tech II	\$ 21,331
Ramsay, Caitlin R	Tutor	\$ 985
Rasmussen, Pamela P	Speech	\$ 26,852
Reeves, Jim C	Ed Tech II/Coach	\$ 30,542
Roy, Terry	Ed Tech II	\$ 23,862
Russo, Jennifer	Speech	\$ 22,178
Schlotterbeck, Ray C	Ed Tech II	\$ 25,519
Schultz, Jernora S	Therapist	\$ 2,503
Smart, Kayla	Ed Tech II	\$ 8,573
Smith, Susan F	Speech	\$ 36,328
Smith, Thorold G	Ed Tech II	\$ 8,295
Stevens, Makayla M	Ed Tech II	\$ 21,654
Stewart, Leslie A	Ed Tech II	\$ 21,790
Sult, Heather M	Ed Tech II	\$ 22,463
Swift, Ashley E	Teacher	\$ 43,052
Sylvester, Daniel	Ed Tech II/Coach	\$ 40,605
Flumac, Terri E	Teacher	\$ 52,355
Ward, Brandon L	Ed Tech II	\$ 18,679
Weddle, Deborah A	Ed Tech II/Coach	\$ 26,792
Welch, Diane	Teacher	\$ 53,810
Welch, Susan	Teacher	\$ 55,156
Whittaker, Ana K	Teacher	\$ 34,840
Woodward, Kathryn J	Ed Tech II	\$ 16,946
Woolf, Kariann E	Ed Tech II	\$ 18,558
Wright, Brian	Teacher	\$ 57,620
York, Tammy M	Ed Tech I	\$ 23,815

<b>Other Staff</b>	<b>Title</b>	<b>Salary</b>
Auclair, Jennifer L	Sub	\$ 120
Baird, Gene B	Sub	\$ 595
Beganny, Brooke A	Sub	\$ 130
Bennett, Charlene	Sub	\$ 3,010
Black, Jennifer D	Sub	\$ 480
Blair, Melanie M	Sub	\$ 180
Bornales, Landis M	Sub	\$ 600
Brissette, Debra L	Sub	\$ 5,186
Campbell, Joanne	Tutor/Coach	\$ 4,668
Chase, Lorraine	Sub	\$ 7,718
Cornish, Andrea A	Sub	\$ 570
Crosskill, Marcey L	Sub	\$ 163
Darling, Sarah F	Sub/Coach	\$ 1,980
Denis, Rebecca Moore	Sub	\$ 510
Dodge, Kathryn	Librarian	\$ 55,629
Doughty, Joseph H	Sub	\$ 360
Fairservice, Christine	Sub	\$ 13,091
Forest, Sharon L	Tutor	\$ 16,388
Franks, Shirley	Sub	\$ 1,800
Fusaro, Jeannette M	Sub	\$ 6,300
Gerlek, Susan	Sub	\$ 2,348
Gurney, Sherry	Sub	\$ 960
Hester, Dawn	Sub	\$ 13,195
Hodsdon, Robery J Sr	Sub	\$ 618
Hogan, Sandra A	Sub	\$ 9,900
Hopping, Libby	Sub	\$ 1,785

<b>Custodial/Transportation</b>	<b>Title</b>	<b>Salary</b>
Hussey, Marilyn M	Bus Driver	\$ 32,489
Jennings, Gregory L	Trans Specialist	\$ 21,652
Johansen, David A	Custodian/Bus Driver	\$ 35,528
Johnson Jr., John H	Custodian	\$ 5,260
Judd, David A Sub	Custodian	\$ 8,765
Lawrence, Dale W	Sub Custodian	\$ 1,658
McDougall, Arthur E	Bus Driver	\$ 14,530
Miller, Allison	Bus Driver	\$ 19,296
Morse, Ralph	Groundskeeper	\$ 43,542
Nadeau, Lucille R	Bus Driver	\$ 17,586
Normand, Joseph G	Sub Custodian	\$ 1,905
Orr, Darrell	Director	\$ 22,312
Ouellette, George A	Director	\$ 63,296
Pellitier, Pauline	Sub Custodian	\$ 93
Ray, Hanson S	Custodian/Bus Driver	\$ 36,958
Robitaille, Gerard H	Trans Specialist	\$ 21,668
Robitaille, H George	Bus Driver	\$ 24,072
Robitaille, Joseph M	Groundskeeper	\$ 35,726
Smith, Janet	Trans Specialist	\$ 2,592
Tobin, Irene	Bus Driver	\$ 30,147
Tuplin, Amelia A	Custodian	\$ 3,501

<b>Food Service</b>	<b>Title</b>	<b>Salary</b>
Angelico, Tina H	Cafeteria Assistant	\$ 18,597
Bartlett, Bonny J	Sub	\$ 4,104
Bussiere, Marion R	Sub	\$ 655
Carter, Cynthia M	Baker	\$ 20,956
Carville, Nancy D	Cook Manager	\$ 26,252
Confer, Brenda	Cook Manager	\$ 30,733
Damsgaard, James	Director	\$ 27,297
Durisko, Karen L	Cafeteria Assistant	\$ 12,004
Gross, Irene	Cafeteria Assistant	\$ 17,718
Hildonen, Mary R	Cafeteria Assistant	\$ 10,494
Hutton, Barbara A	Baker	\$ 27,184
Larochelle, Jean M	Cafeteria Assistant	\$ 13,556

# School Salary Report Continued

<b>Food Service</b>	<b>Title</b>	<b>Salary</b>
Leavitt, Allison	Director	\$ 26,898
Lemieux, Kerry L	Cafeteria Assistant	\$ 6,889
McGuire, Jennifer L	Sub	\$ 4,283
Mitchell, Sonya	Cook Manager	\$ 30,178
Nicholson, Christine D	Cafeteria Assistant	\$ 7,008
Sullivan, Marcia	Baker	\$ 22,230
Thalheimer, Debra S	Sub	\$ 45

<b>Gartley Street Program</b>	<b>Title</b>	<b>Salary</b>
Breton, Brian	Ed Tech III	\$ 20,288
DesPres, Andrew J	Teacher	\$ 50,298

<b>Lisbon Community School</b>	<b>Title</b>	<b>Salary</b>
Arndt, Mary	Teacher	\$ 59,300
Auclair, Roxanne L	Teacher	\$ 55,499
Austin, Amy	Secretary	\$ 25,395
Barrett, Candace	Teacher	\$ 61,275
Bickford, Marcia	Teacher	\$ 60,199
Booker, Lisa J	Ed Tech I	\$ 23,016
Boulet, Nichole	Teacher	\$ 52,661
Bouthot, Margaret	Teacher	\$ 65,097
Cincotta, Laurie A	Teacher	\$ 66,013
Cloutier, Lori A	Teacher	\$ 54,015
Cormier, Christine	Teacher	\$ 55,865
Craig, Nancy	Nurse	\$ 38,640
Curtis, Gail	Teacher	\$ 61,769
Dolan, Jean	Guidance/Advisor	\$ 71,957
Doughty, Krystal M	Teacher	\$ 37,525
Doughty, Stephanie L	Admin. Secretary	\$ 37,940
Dow, Kathy L	Teacher	\$ 60,011
Dubreuil, Sarah A	Teacher	\$ 37,973

<b>P.W. Sugg Middle School</b>	<b>Title</b>	<b>Salary</b>
Proctor, Natasha L	Gifted & Talented	\$ 42,085
Ridley, Randall S	Teacher/Coach	\$ 56,902
Sautter, Nicole E	Teacher	\$ 47,081
Stevens, Gretchen	Guidance	\$ 65,222
Thiele, Marissa	Teacher	\$ 11,790
Weymouth, Carie E	Teacher	\$ 48,436
Zarate, Maria M	Teacher	\$ 37,086

<b>Lisbon High School</b>	<b>Title</b>	<b>Salary</b>
Allshouse, Samantha C	Teacher	\$ 12,584
Amari, Alyssa L	Teacher	\$ 35,210
Bard, Lorraine Y	Secretary	\$ 33,497
Brown, Sara E	Teacher	\$ 38,075
Bumpus II, Douglas E	Teacher	\$ 25,546
Carsley, Jonathan J	Teacher	\$ 54,334
Chick, Jennifer L	Teacher	\$ 12,584
Cogswell, William J	Teacher	\$ 33,945
Collins, Caleb C	Teacher	\$ 43,817
Fox, Jennifer C	Teacher/Advisor	\$ 60,029
Frankenberger, Margaret	Admin. Secretary	\$ 38,053
Gannon, Nicholas M	Principal	\$ 79,324
Gentle, Jacob E	Teacher/Coach	\$ 58,804
Gervais, Lynne A	Teacher	\$ 51,932
Giggey, Paul	Teacher/Coach	\$ 79,841
Goodwin, Leannette	Teacher	\$ 32,307
Grinder, Barbara	Admin. Secretary	\$ 40,861
Hall, Dean	Teacher/Coach	\$ 82,053
Hall, Eric	Asst. Principal/Ath. Dir	\$ 64,135
Hutchinson, Delora	Teacher	\$ 56,692
Jaques, John A.	Teacher	\$ 22,178
Jordan, Shari L	Guidance	\$ 47,423
Letourneau, David	Teacher	\$ 61,561

<b>Lisbon High School</b>	<b>Title</b>	<b>Salary</b>
Lewis, Amy R	Guidance	\$ 45,544
Newell, Rita	Teacher/Coach	\$ 70,535
Ouellette, Pamela G	Teacher/Advisor	\$ 65,847
Petrie, Julie A	Teacher/Coach	\$ 51,941
Rioux, Neal A	Teacher	\$ 31,742
Roy, Judy A	Teacher	\$ 45,289
Sotherland, Laura H	Nurse	\$ 56,731
Thompson, Jennifer L	Library Ed Tech III	\$ 24,778
Wallace, Anne E	Teacher	\$ 48,178
Ward, Gretchen B	Teacher	\$ 51,918
Young, Jacquelyn A	Teacher	\$ 2,400

<b>Student Services</b>	<b>Title</b>	<b>Salary</b>
Beal, Seth P	Occup. Therapist	\$ 20,585
Benson, Joanne	Teacher	\$ 58,912
Bergeron, Karen D	Ed Tech II	\$ 22,986
Blethen, Roxanne M	Ed Tech II	\$ 26,960
Brown, Lisa K	Teacher	\$ 53,262
Brunelle, Jo-Ann	Ed Tech I	\$ 23,643
Carville, Carrie A	Ed Tech II	\$ 23,181
Cole, Amanda F	Ed Tech II	\$ 18,355
Cummings, Linda S	Admin. Secretary	\$ 37,044
Dearing, Kathleen F	ESL Tutor	\$ 7,868
Demers, Tina D	Speech	\$ 19,313
Doyle, Tracy A	Ed Tech II	\$ 5,035
Dube, Patricia G	Ed Tech II	\$ 8,644
Earle, Judy A	Ed Tech II	\$ 23,704
Harlow, Kathleen	Ed Tech II	\$ 7,809
Harper, Jeffrey	Teacher	\$ 53,075
Huntington, Teri G	Ed Tech II	\$ 22,301
Huston, Michelle L	Ed Tech II	\$ 23,187
Hutchings, Michelle L	Ed Tech I	\$ 22,619
Jacobson, Elizabeth B	Occup. Therapist	\$ 29,663
Koza, Anne V	Ed Tech II/Advisor	\$ 26,882
Letourneau, Eileen M	Ed Tech II	\$ 7,352
Lizotte, Sharon	Ed Tech I	\$ 23,766

<b>Other Staff</b>	<b>Title</b>	<b>Salary</b>
Isenberg, Jan B	Sub	\$ 98
Knox, Andrew L	Sub	\$ 280
Koval, Deborah L	Sub	\$ 1,475
Macwhinne, Tina M	Sub	\$ 1,333
Marquis, Louise	Sub	\$ 3,690
Marstaller, Sandra A	Sub	\$ 3,030
McKee, Brenda Yost	Sub	\$ 70
Metzger, Nancy M	Sub	\$ 210
Moseley, Robert J	Sub	\$ 130
Perron, Jenniffer B	Sub	\$ 925
Plummer, Nichole L	Sub	\$ 6,099
Poulin, Jean P	Sub	\$ 5,462
Purcell, Samantha D	Sub	\$ 180
Rich, Shannon L	Sub	\$ 3,630
Richardson, Jennifer A	Sub	\$ 195
Staley, Alene	Sub	\$ 245
St.Pierre, Valerie L	Sub	\$ 9,720
Stevens, Kay E H	Sub	\$ 70
Tebbetts, Christie M	Sub	\$ 60
Therault, Carol B	Sub	\$ 7,833
Thomas, David K	Sub	\$ 140
Wagner, Debra A	Sub	\$ 3,548
Walls, Shauna L	Sub	\$ 9,360
Wandall, Roy	Sub	\$ 943
Webster, Katie L	Sub	\$ 360
Whitney, Karen M	Sub	\$ 3,613
Wile, Susan M	Sub	\$ 210



# Water Department

Commissioners: Bill Bauer, Ken Wells, and Marie Hale

639 Lisbon Street

Lisbon Falls, ME 04252

## *Lisbon Water Department Year in Review 2015*

### Our Business Office has:

Met the deadline and received \$4,500 towards the study for the emergency connection to Lewiston.  
Completed and paid for the Frost Hill Ave and Androscoggin St main replacement Project with funds left over.  
The joint Utility Committee Study with the Town was completed and we are now tracking and invoicing shared services between the Water Department and the Town to determine if there is a next step.  
Began receiving and processing online water payments from the shared Town of Lisbon website. [www.lisbonme.org](http://www.lisbonme.org)  
Completed the survey and property purchase for the location of the new standpipe on Upland Rd.  
Agreed to use the same financial auditor as the Town for the 2015 fiscal year audit.  
Aided the Town by processing the Sewer Billing while Sewer Clerk position was vacant.  
Created electronic spreadsheets for inventory, sample reports, and hydrant flushing/maintenance.  
Prepared new budget format and held budget workshops for 2016.  
Continued updating our electronic equipment for the office and we hope to offer online payment at the Water Department office in early 2016!

### Our Operations has:

Pumped 87,224,000 gallons of water from Moody Well, 43,968,200 gallons from 196 Bauer Station Well, and 34,639,000 from Ann St Well for a total of 165,831,200 gallons for 2015.  
Fixed, repaired, installed, or replaced 40 meters, 17 remote meter readers, 16 service curb-boxes, 16 service curb-rods, 13 threaded curb box covers, 18 valve box repairs, 3 new service lines, 1 Waterous hydrant replacement, two 8" water main breaks, and six 6" water main breaks.  
Completed Frost Hill and Androscoggin St water main replacement project. There have been NO water main breaks on either line since. An excellent job by Longchamps and the Water Department staff!  
Researched, bid, and completed the water main replacement on Farnsworth St.  
Hired a new water operator in training, a big welcome to Jaret Randall!  
Made and/or managed improvements to Ann St Parking, the old Corn Shop, and the Lisbon Standpipe.  
Continued troubleshooting the SCADA system.  
Trained on electronic spreadsheets for jobbing, inventory, sampling reports, and hydrant flushing/maintenance.

### Our Board has:

Made amendments to the Personnel Policy to stream line closer to the Town's Policy.  
Said farewell to Stanley Doughty Jr. and welcomed new Water Commissioner Marie Hale.  
Continued to evaluate and plan the immediate and future needs of the system infrastructure and staff.

### What's on the Horizon in 2016 and beyond?

#### For 2016

- Begin Phase I of the new Standpipe Project to create a single hydraulic zone for the entire system.
- Prepare the referendum question for the new standpipe for the November election.
- Apply for SRF funding for 2017 for the new standpipe project.
- Plan the removal/repurpose of the current standpipes in Lisbon Falls and Lisbon.
- Replace the water main on Highland Ave.
- Lead leaching prevention study.
- Begin an Asset Management Program.

#### For 2017

- Prepare a rate case to pay for the new standpipe.
- Secure funding and complete Phase II of the new standpipe on Upland Rd.
- Prepare Main St water appurtenances for new road construction.
- Complete the Asset Management Program to open a PUC approved Capital Reserve Account for large projects.

\*\*The Water Department Financial Report and Annual PUC Report is available on our website at: [www.lisbonme.org](http://www.lisbonme.org)

## **SCHEDULE OF MEETINGS**

### **APPEALS BOARD**

3rd Monday of the Month (as needed)  
Town Office—7:00 PM

### **CONSERVATION COMMISSION**

2nd Tuesday of the Month  
Beaver Park—7:30 PM

### **FINANCE COMMITTEE**

2nd Monday of the Month  
Town Office -5:15 PM

### **LIBRARY GOVERNING BOARD**

1st Wednesday of the Month  
Library—6:30 PM

### **MTM BOARD OF DIRECTORS**

2nd Tuesday of the Month  
MTM Center—9:00 AM

### **PLANNING BOARD**

2<sup>nd</sup> & 4th Thursdays of the Month  
Town Office -7:00 PM

### **RECREATION COMMITTEE**

1st Monday of the Month  
MTM Center - 7:00 PM

### **SCHOOL COMMITTEE**

2nd & 4th Monday of the Month  
Town Office—7:00 PM

### **TOWN COUNCIL**

1st & 3rd Tuesday of the Month  
Town Office—7:00 PM

### **TRAIL COMMISSION**

3<sup>rd</sup> Thursday of the Month  
Town Office—7:00 PM

### **WATER COMMISSION**

2nd & 4th Monday of the Month  
Water Department—6:30 PM

## **TELEPHONE DIRECTORY**

### **AMBULANCE**

Emergency 911  
Information 353-4079

### **FIRE**

Emergency 911  
Chief 353-3000 Ext. 121  
Lisbon Falls Fire Co. 353-2141  
E.T. Smith Hose Co. 353-2821

### **POLICE**

Emergency 911  
Information 353-2500

### **TOWN OFFICE**

Accounts Payable	353-3000	Ext. 114
Assessor	353-3000	Ext. 110
Code Enforcement	353-3000	Ext. 111
Economic Development	353-3000	Ext. 122
Electrical Inspector	353-6753	
Finance Director	353-3000	Ext. 115
General Assistance	353-3000	Ext. 124
Public Works—Office	353-3000	Ext. 117
Sewer Department	353-3000	Ext. 107
Tax Collector	353-3000	Ext. 108
Town Clerk/Elections	353-3000	Ext. 118
Town Manager	353-3000	Ext. 102
Town Engineer	353-3000	Ext. 116
Vehicle Registration	353-3000	Ext. 106

### **MUNICIPAL DEPARTMENTS**

Animal Control	353-2500
Beaver Park	353-9075
Health Officer	333-6601 Ext. 1162
Lisbon Library	353-6564
Public Works Garage	353-3016
Recreation Department	353-2289
Transfer & Recycling	353-3009
Treatment Plant	353-3013
Water Department	353-3020

### **SCHOOL DEPARTMENT**

Adult Education	353-3037
Lisbon Community School	353-4132
Lisbon High School	353-3030
Sugg Middle School	353-3055
Superintendent	353-6711



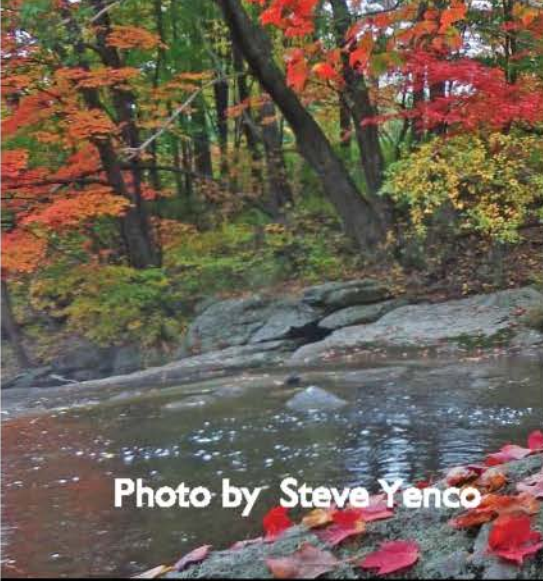


Photo by Steve Yenco



Photos by Mel Cloutier

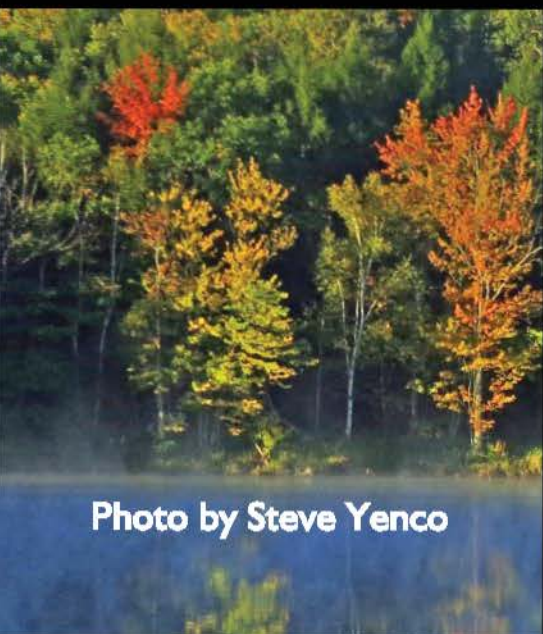


Photo by Steve Yenco

